

**SELF-CERTIFICATION FOR SECTION 3 BUSINESS CONCERN**  
Hamilton County Community Development

**I. BASIC INFORMATION**

Name of Business/Company: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Type of Business (corporation, partnership, sole proprietorship): \_\_\_\_\_

Owner/Official Representative: \_\_\_\_\_

Phone Number / Email address: \_\_\_\_\_

**II. TYPE OF SECTION 3 BUSINESS CONCERN**

The business listed above certifies that it qualifies as a Section 3 business concern under the check marked category below:

- 1) is 51% or more owned by Section 3 residents; or
- 2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents; or
- 3) provides evidence of a commitment to subcontract in excess of 25% of the dollar amount of all subcontracts to be awarded to qualified Section 3 business concerns

**Income Limits 2012**

# in Household	1	2	3	4	5	6	7	8
80% AMI (gross income)	\$39,950	\$45,650	\$51,350	\$57,050	\$61,650	\$66,200	\$70,750	\$75,350

Placing a check mark under category 1 or 2 implies that you (the official representative of the business) required each employee or owner to fill out the Section 3 Resident self-certification form, so that you could truthfully claim qualification under either category. Section 3 Resident certifications do not need to be submitted with this form, but MUST be kept in your business records. This certification is valid for a period of three (3) years.

**III. VERIFICATION**

The Company hereby agrees to provide, upon request, documents verifying the information provided above. The applicant acknowledges that the information provided on this form may be disclosed to the public in response to requests made under the Freedom of Information Act. This applicant waives or releases any rights or claims it may have against the release of such information.

In addition, the applicant authorizes the information provided to be added to a database of Section 3 businesses, which will enable my business to receive notification of contracting opportunities for future Section 3 covered projects. I understand that this list may be accessed by Hamilton County and its subgrantees, City of Cincinnati staff, Cincinnati Metropolitan Housing Authority staff, contractors, and developers working on Section 3 covered projects. **YES ( ) NO ( )**

Under penalty of perjury, I certify that I am the \_\_\_\_\_ (title) of the company listed above; that I am authorized by the company to execute this affidavit on its behalf; that I have personal knowledge of the certifications made in this affidavit and that the same are true.

Name (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Title: \_\_\_\_\_