

PUBLIC ANNOUNCEMENT

REQUEST FOR STATEMENTS OF QUALIFICATION

The Hamilton County Engineer's Office and Sycamore Township are requesting statements of qualification for engineering services for the following project:

PROJECT: **MONTGOMERY ROAD & HOSBROOK ROAD UNDERGROUND UTILITIES**

PROJECT No. **500956**

SUBMISSION DATE: **January 29, 2010**

(Statements of qualification received after **4:00 p.m.** on this date **WILL NOT** be considered.)

The work to be performed under this project is defined in the Project Scope of Service. If interested in this project, you are requested to submit **two (2) copies** of the required information to Mr. William W. Brayshaw, Hamilton County Engineer, 10480 Burlington Road, Cincinnati, OH 45231; Attention: Mr. Timothy Gilday.

If the firm has any questions regarding this project or the Scope of Service, please contact Mr. Timothy Gilday at 513-946-8914 or Tim.Gilday@hamilton-co.org.

The statement of qualification must contain the following information:

- 1) Resumes of key technical personnel who will actually be assigned to the project.
- 2) A list of similar projects completed by the firm and the firm's personnel to be assigned to this project. The list shall include the name of the client/contact person and a telephone number for each reference project.
- 3) If the firm has more than one office, a statement as to the amount of work to be completed in each office, i.e, the primary location/office for each of the key technical personnel to be assigned to this project; the type of work to be completed in each office and the percentage of the total project work to be completed in each office.
- 4) A list of any sub-consultants that are to be used on this project, other than the geotechnical firm that will be selected by the County. Indicate the type of work to be completed by each sub-consultant and the percentage of the total project work to be completed by each sub-consultant.
- 5) A statement of whether or not the firm or any firm to be utilized as a sub-consultant on the project is currently on the Auditor of State's list of companies with unresolved findings for recovery.
- 6) A statement detailing the firm's approach in undertaking the design of the improvements.
- 7) A statement detailing the firm's approach to anticipated special design aspects/issues, such as maintenance of traffic, environmental issues, etc. The detail of this information should be relative to the complexity of the proposed project or the importance of the issue to the design and construction of the improvements.
- 8) A statement of the firm's current workload and the anticipated workload for next year.

- 9) A proposed, detailed schedule for the completion of the project work and a statement regarding the ability of the firm to complete the Project in accordance with the schedule. The schedule should designate certain key steps and the time frame for the completion of those steps, i.e. submittal of Phase A plans, submittal of Phase B plans, etc.
- 10) The estimated cost of construction for the improvements, based upon the information contained in the Scope. The cost should be indicated as a range of costs, i.e. \$ 100,000 to \$ 300,000 or \$ 700,000 to \$ 1,000,000.
- 11) A statement that the firm is able and willing to meet all provisions of the “Required Consultant Insurance” contained in the Scope of Service. If the firm is unable to meet certain provisions or if the firm intends to suggest changes to these provisions, these must be noted in the submitted letter of qualification.