

PUBLIC ANNOUNCEMENT PROFESSIONAL DESIGN SERVICES REQUEST FOR QUALIFICATIONS

Columbia Township is seeking a statement of interest and qualifications from professional engineering firms for the design of a streetscape project on Plainville Road. The project is proposed to consist of the design of aesthetic treatments for sidewalks and crosswalks, trees and other plantings, street furniture, and the potential consolidation of curb-cuts. The Township is also considering the feasibility of underground utilities as a part of this project. The limits of the project are Plainville Road, generally from Murray Avenue to Bramble Avenue in Columbia Township.

If interested, please submit the following required information no later than July 6, 2007, to: C. Michael Lemon, Administrator, Columbia Township, 5686 Kenwood Road, Cincinnati, Ohio 45227.

The statement of interest and qualifications must contain the following information:

- 1) A brief history of the firm. Include information pertaining to the major areas of expertise of the firm and how long the firm has been in business.
- 2) Resumes of key technical personnel who will actually be completing the work on this project. Include a detailed description of the tasks each employee will be responsible for on this project.
- 3) A list of projects (similar in nature to this project) completed by the firm's personnel to be assigned to this project. The list shall include the name of the client/contact person and a telephone number.
- 4) A list of the firm's equipment and facilities which will be used to perform the work.
- 5) If your firm has more than one office, provide the location of the office that is the primary office for each of the key technical personnel to be working on this project.
- 6) Detail the firm's current and anticipated workload during the anticipated duration of this project. In the list of the projects which the firm is currently working on, provide an estimate of how many hours are left until those projects are complete.
- 7) A statement as to the amount of work to be completed in the local office (include a list of any proposed sub-consultants that may be used on this project, and the percentage of the work that the subconsultant will perform).
- 8) A proposed schedule for the completion of the project work. The schedule should designate certain key steps and the time for the completion of those steps.
- 9) Provide information related to the types and amounts of insurance and Worker's Compensation carried by your firm.

- 10) List clients and representative projects that have been undertaken by your firm within the last five (5) years. Provide a brief description of the project and the relative size of the project (i.e. the construction cost of the project).
- 11) Provide any further information that your firm feels may be helpful to this office in determining the qualifications of your firm.