



HAMILTON COUNTY
JOB OPPORTUNITY
AN EQUAL OPPORTUNITY EMPLOYER

Posting Number:	660
Date Posted:	January 26, 2012
Deadline to Apply:	February 9, 2012

POSITION: GIS Specialist

CLASSIFICATION: GIS Specialist
DEPARTMENT: Hamilton County Engineer's Office
LOCATION: County Administration Building
138 E. Court Street, Room 700
Cincinnati, OH 45202
WORK HOURS: 80 Biweekly
FLSA STATUS: Non-Exempt
SALARY: \$1,467.34 Biweekly

Listed below are the MINIMUM QUALIFICATIONS that must be met in order to be considered:

Bachelor's degree in Geographic Information Systems, Computer Science, Planning, Surveying, or closely related field, and two (2) years related experience; or equivalent combination of training and experience which evidences a thorough understanding of geographic information systems concepts, operation and equipment, and automated information processing methods and techniques.

Listed below is a brief summary of the JOB DUTIES:

Under direction, creates and maintains graphic and attribute layers and other pertinent information in the CAGIS database; researches, interprets and evaluates information prior to modifying and updating maps; provides quality control for entry of information by comparing against maps and documents obtained from various sources; provides system trouble-shooting; performs analytical and graphic assignments. Prepares various customized and high quality digital outputs; updates and modifies other non-digital maps and reviews deeds and surveys. Participates in projects teams and groups; prepares related project documentation; attends various meetings. NOTE: Incumbent may be required to be on call 24 hours a day, as necessary.

HOW TO APPLY FOR THE POSITION:

Apply IN PERSON or SEND your resume/application to the following address:

Hamilton County Human Resources Department
138 E. Court Street, Room 707
Cincinnati, OH 45202

FAX your resume/application to: (513) 946-4720

APPLY ON-LINE AT: <http://www.hamiltoncountyohio.gov/personnel/employmentapplication.asp>

NOTE: Applications for Hamilton County positions are considered public records under Ohio's Public Records Act. As a public record, applications maintained by the County are made available to any person requesting to view them.