

APPLICATION FOR FINANCIAL ASSISTANCE

Revised 4/99

CBPO6

IMPORTANT: Please consult the "Instructions for Completing the Project Application" for assistance in completion of this form.

SUBDIVISION: Anderson Township CODE# 061-01980

DISTRICT NUMBER: 2 COUNTY: Hamilton DATE 09/15/03

CONTACT: Richard Shelley PHONE # (513) 474-5080

(THE PROJECT CONTACT PERSON SHOULD BE THE INDIVIDUAL WHO WILL BE AVAILABLE ON A DAY-TO-DAY BASIS DURING THE APPLICATION REVIEW AND SELECTION PROCESS AND WHO CAN BEST ANSWER OR COORDINATE THE RESPONSE TO QUESTIONS)

FAX (513) 474-5289 E-MAIL

PROJECT NAME: Bruce Lane Storm Sewer & Pavement Reconstruction

SUBDIVISION TYPE

(Check Only 1)

- 1. County
2. City
[X] 3. Township
4. Village
5. Water/Sanitary District (Section 6119 O.R.C.)

FUNDING TYPE REQUESTED

(Check All Requested & Enter Amount)

- [X] 1. Grant \$150,000.00
2. Loan
3. Loan Assistance \$

PROJECT TYPE

(Check Largest Component)

- [X] 1. Road
2. Bridge/Culvert
3. Water Supply
4. Wastewater
5. Solid Waste
6. Storm water

TOTAL PROJECT COST: \$300,000.00

FUNDING REQUESTED: \$150,000.00

DISTRICT RECOMMENDATION

To be completed by the District Committee ONLY

GRANT: \$150,000

SCIP LOAN: \$

RLP LOAN: \$

LOAN ASSISTANCE: \$

RATE: % TERM: yrs.

RATE: % TERM: yrs.

(Check Only 1)

State Capital Improvement Program

Small Government Program

[X] Local Transportation Improvements Program

FOR OPWC USE ONLY

PROJECT NUMBER: C / C

FUNDING:

Local Participation %

OPWC Participation %

Project Release Date: / /

OPWC Approval:

APPROVED

Loan Interest Rate: %

Loan Term: years

Maturity Date:

Date Approved: / /

SCIP Loan RLP Loan

1.0 PROJECT FINANCIAL INFORMATION

FORCE ACCOUNT

OFFICE OF NEW BURLINGTON COUNTY ENGINEER 2003 SEP 19 PM 12: 22

| 1.1 | PROJECT ESTIMATED COSTS:<br>DOLLARS<br>(Round to Nearest Dollar) | TOTAL DOLLARS         |
|-----|--|-----------------------|
| a.) | Basic Engineering Services:                                      | \$ _____ .00          |
|     | Preliminary Design   | \$ _____ .00          |
|     | Final Design   | \$ _____ .00          |
|     | Bidding  | \$ _____ .00          |
|     | Construction Phase   | \$ _____ .00          |
|     | Additional Engineering Services                                  | \$ _____ .00          |
|     | *Identify services and costs below.                              |                       |
| b.) | Acquisition Expenses:  |                       |
|     | Land and/or Right-of-Way   | \$ _____ .00          |
| c.) | Construction Costs:  | \$ <u>300,000</u> .00 |
| d.) | Equipment Purchased Directly:                                    | \$ _____ .00          |
| e.) | Permits, Advertising, Legal:                                     | \$ _____ .00          |
|     | (Or Interest Costs for Loan Assistance Applications Only)        |                       |
| f.) | Construction Contingencies:                                      | \$ _____ .00          |
| g.) | TOTAL ESTIMATED COSTS:   | \$ <u>300,000</u> .00 |

\*List Additional Engineering Services here:  
Service:

Cost:

1.2 PROJECT FINANCIAL RESOURCES:  
(Round to Nearest Dollar and Percent)

|                                 | DOLLARS                 | %            |
|---------------------------------|-------------------------|--------------|
| a.) Local In-Kind Contributions | \$ <u>          .00</u> |              |
| b.) Local Revenues              | \$ <u>  150,000 .00</u> | <u>  50%</u> |
| c.) Other Public Revenues       | \$ <u>          .00</u> |              |
| ODOT                            | \$ <u>          .00</u> |              |
| Rural Development               | \$ <u>          .00</u> |              |
| OEPA                            | \$ <u>          .00</u> |              |
| OWDA                            | \$ <u>          .00</u> |              |
| CDBG                            | \$ <u>          .00</u> |              |
| OTHER _____                     | \$ <u>          .00</u> |              |
| SUBTOTAL LOCAL RESOURCES:       | \$ <u>  150,000 .00</u> | <u>  50%</u> |
| d.) OPWC Funds                  |                         |              |
| 1. Grant                        | \$ <u>  150,000 .00</u> | <u>  50%</u> |
| 2. Loan                         | \$ <u>          .00</u> |              |
| 3. Loan Assistance              | \$ <u>          .00</u> |              |
| SUBTOTAL OPWC RESOURCES:        | \$ <u>  150,000.00</u>  | <u>  50%</u> |
| e.) TOTAL FINANCIAL RESOURCES:  | \$ <u>  300,000.00</u>  | <u> 100%</u> |

1.3 AVAILABILITY OF LOCAL FUNDS:

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local share funds required for the project will be available on or before the earliest date listed in the Project Schedule section.

ODOT PID# \_\_\_\_\_ Sale Date:  
STATUS: (Check one)  
    Traditional  
    Local Planning Agency (LPA)  
    State Infrastructure Bank

2.0 PROJECT INFORMATION

If project is multi-jurisdictional, information must be consolidated in this section.

2.1 PROJECT NAME: Bruce Lane Storm Sewer & Pavement Reconstruction

2.2 BRIEF PROJECT DESCRIPTION - (Sections A through C):

A: SPECIFIC LOCATION:

Bruce Lane (Salem to Beaconwood)

PROJECT ZIP CODE: 45230

B: PROJECT COMPONENTS:

- 1.) Remove existing pavement to subgrade
- 2.) Undercut & remove unsuitable materials
- 3.) Install new storm sewers
- 4.) Install new curbs
- 5.) Reconstruct pavement with asphalt and gravel base
- 6.) Lower pavement to accept proper drainage to the street
- 7.) Install underdrain system

C: PHYSICAL DIMENSIONS / CHARACTERISTICS:

Bruce is 20 LF wide and 1800 LF in length. It has deteriorated and must be reconstructed to provide proper drainage for the street.

D: DESIGN SERVICE CAPACITY:

Detail current service capacity vs. proposed service level.

Road or Bridge: Current ADT 800 Year: 2001 Projected ADT: \_\_\_\_\_ Year: \_\_\_\_\_

Water/Wastewater: Based on monthly usage of 7,756 gallons per household, attach current rate ordinance. Current Residential Rate: \$ \_\_\_\_\_ Proposed Rate: \$ \_\_\_\_\_

Storm water: Number of households served: \_\_\_\_\_

2.3 USEFUL LIFE / COST ESTIMATE: Project Useful Life: 30 Years.

Attach Registered Professional Engineer's statement, with original seal and signature confirming the project's useful life indicated above and estimated cost.

**3.0 REPAIR/REPLACEMENT or NEW/EXPANSION:**

|   |               |
|---|---------------|
| TOTAL PORTION OF PROJECT REPAIR/REPLACEMENT | \$ 300,000.00 |
| TOTAL PORTION OF PROJECT NEW/EXPANSION      | \$ _____ .00  |

**4.0 PROJECT SCHEDULE: \***

|                                    | BEGIN DATE        | END DATE          |
|------------------------------------|-------------------|-------------------|
| 4.1 Engineering/Design:            | <u>10 /01 /03</u> | <u>6 /01 /04</u>  |
| 4.2 Bid Advertisement and Award:   | <u>10/15 /04</u>  | <u>11/15/04</u>   |
| 4.3 Construction:                  | <u>11 /15 /04</u> | <u>12 /31 /05</u> |
| 4.4 Right-of-Way/Land Acquisition: | <u>NA</u>         | <u>/ /</u>        |

\* Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by the CEO of record and approved by the commission once the Project Agreement has been executed. The project schedule should be planned around receiving a Project Agreement on or about July 1st.

**5.0 APPLICANT INFORMATION:**

**5.1 CHIEF EXECUTIVE**

|          |                              |
|----------|------------------------------|
| OFFICER  | Peggy Reis                   |
| TITLE    | President, Board of Trustees |
| STREET   | 7954 Beechmont Avenue        |
| CITY/ZIP | Cincinnati, Ohio 45255       |
| PHONE    | 513-474-5560                 |
| FAX      | 513-474-5289                 |
| E-MAIL   |                              |

**5.2 CHIEF FINANCIAL**

|          |                        |
|----------|------------------------|
| OFFICER  | Kenneth Dietz          |
| TITLE    | Clerk                  |
| STREET   | 7954 Beechmont Avenue  |
| CITY/ZIP | Cincinnati, Ohio 45255 |
| PHONE    | 513-474-5560           |
| FAX      | 513-474-5289           |
| E-MAIL   |                        |

**5.3 PROJECT MANAGER**

|          |                        |
|----------|------------------------|
| TITLE    | Richard Shelley        |
| STREET   | Road Superintendent    |
| CITY/ZIP | 7954 Beechmont Avenue  |
| PHONE    | Cincinnati, Ohio 45255 |
| FAX      | 513-474-5560           |
| E-MAIL   | 513-474-5289           |

Changes in Project Officials must be submitted in writing from the CEO.

## 6.0 ATTACHMENTS/COMPLETENESS REVIEW:

Confirm in the blocks [ ] below that each item listed is attached.

- [ ] A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- [ ] A certification signed by the applicant's chief financial officer stating all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- [ ] A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's original seal or stamp and signature.
- [ ] A cooperation agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- [ ] Projects which include new and expansion components and potentially affect productive farmland should include a statement evaluating the potential impact. If there is a potential impact, the Governor's Executive Order 98-VII and the OPWC Farmland Preservation Review Advisory apply.
- [ ] Capital Improvements Report: (Required by O.R.C. Chapter 164.06 on standard form)
- [ ] Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your *local* District Public Works Integrating Committee.

## 7.0 APPLICANT CERTIFICATION:

The undersigned certifies that: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement on this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding of the project.

HENRY C. POLIVE

Certifying Representative (Type or Print Name and Title)

Henry C. Polive

Signature/Date Signed

Bruce Avenue  
Engineer's Estimate

| DESCRIPTION                   | UNIT | EST. QUANTITY   | UNIT PRICE | TOTAL AMOUNT |
|-------------------------------|------|-----------------|------------|--------------|
| Remove Ex. Pavement           | SY   | 2,500           | 8.00       | 20,000.00    |
| Undercut, Remove & Replace    | CY   | 500             | 50.00      | 25,000.00    |
| Curb, Type 6                  | LF   | 2,000           | 10.00      | 20,000.00    |
| Remove & Replace Drive Aprons | SY   | 400             | 40.00      | 16,000.00    |
| Catch Basin, CB-3             | EA   | 6               | 2,000.00   | 12,000.00    |
| Storm Manhole, Type 3         | EA   | 3               | 2,500.00   | 7,500.00     |
| 12" RCP                       | LF   | 400             | 50.00      | 20,000.00    |
| ODOT 304 Stone                | CY   | 650             | 40.00      | 26,000.00    |
| ODOT 301 Asphalt Base         | CY   | 200             | 85.00      | 17,000.00    |
| ODOT 404 Asphalt Surface      | CY   | 150             | 95.00      | 14,250.00    |
| Tensar Geogrid                | SY   | 2,300           | 2.00       | 4,600.00     |
| Seeding & Mulching            | SY   | 2,000           | 2.00       | 4,000.00     |
| Relocate Ex. Watermain        | LS   | 1               | 60,000.00  | 60,000.00    |
| Maintain Traffic              | LS   | 1               | 5,000.00   | 5,000.00     |
| Construction Layout           | LS   | 1               | 10,000.00  | 10,000.00    |
| Contingencies                 | LS   | 1               | 38,650.00  | 38,650.00    |
|                               |      |                 |            |              |
|                               |      | Total Est. Cost |            | \$300,000.00 |

*I hereby certify this to be an accurate estimate of the proposed project.  
The useful life of this project is 30 years.*

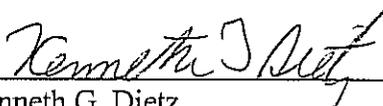
  
DANIEL W. SCHOSTER, P.E.



**ANDERSON TOWNSHIP  
CLERK'S CERTIFICATE**

The undersigned, duly elected and acting Township Clerk of Anderson Township, County of Hamilton, Ohio, hereby certifies that the moneys required to meet the obligations of the Township during the year 2003 under the attached Agreement (not to exceed \$150,000) (or, if this is a continuing contract, to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made) have been lawfully appropriated by the Board of Township Trustees on the Township for such purpose and are in the treasury or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

This 17<sup>th</sup> day of September, 2003.

  
\_\_\_\_\_  
Kenneth G. Dietz  
Township Clerk

BOARD OF TOWNSHIP TRUSTEES  
ANDERSON TOWNSHIP  
HAMILTON COUNTY, OHIO

The Board of Township Trustees met in regular interim session at 5:00 p.m. this 6<sup>th</sup> day of November, 2003, with the following members present:

Russell L. Jackson, Jr.  
Albert F. Peter  
Peggy D. Reis

Mr. Jackson introduced the following resolution and moved its passage:

RESOLUTION NO. 03-1106-01

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO MAKE APPLICATION FOR FISCAL YEAR 2004 STATE CAPITAL IMPROVEMENT PROGRAM FUNDS AND TO EXECUTE ONE OR MORE GRANT AGREEMENTS ON BEHALF OF THE TOWNSHIP IN THE EVENT THAT ONE OR MORE GRANTS ARE AWARDED**

WHEREAS, this Board of Township Trustees ("Board") of Anderson Township, Hamilton County, Ohio ("Township"), has determined that it would be in the best interest of and for the general welfare of the Township to apply for 2004 State Capital Improvement Program Funds; now therefore,

BE IT RESOLVED by the Board of Township Trustees of Anderson Township:

SECTION 1. That the Township Administrator is hereby authorized to make applications for State Capital Improvement Program (SCIP) funds for fiscal year 2004.

SECTION 2. That if funds are awarded, the Township Administrator is hereby authorized to execute one or more grant agreements on behalf of the Township, in such form as shall be approved by the Law Director.

SECTION 3. That the preamble hereto is and shall for all purposes be construed to be an integral and operative part of this resolution.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance

with all legal requirements, including (without implied limitation) R.C. §121.22, except as otherwise permitted thereby.

Mr. Peter seconded the motion, and the roll being called upon the question of passage, the vote resulted as follows:

Mr. Jackson yes      Mr. Peter yes      Mrs. Reis yes

### CERTIFICATION

The undersigned, duly elected and acting Township Clerk of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true copy of a Resolution duly passed at a regular interim meeting of the Board of Township Trustees of said Township on the 6th day of November, 2003, together with a true record of the roll call vote thereon, and that said Resolution has been duly entered upon the Journal of said Township.

This 6<sup>th</sup> day of November, 2003.

  
\_\_\_\_\_  
Kenneth G. Dietz  
Township Clerk



## ADDITIONAL SUPPORT INFORMATION

For Program Year 2004 (July 1, 2004 through June 30, 2005), jurisdictions shall provide the following support information to help determine which projects will be funded. Information on this form must be accurate, and where called for, based on sound engineering principles. Documentation to substantiate the individual items, as noted, is required. The applicant should also use the rating system and its' addendum as a guide. The examples listed in this addendum are not a complete list, but only a small sampling of situations that may be relevant to a given project.

IF YOU ARE APPLYING FOR A GRANT, WILL YOU BE WILLING TO ACCEPT A LOAN IF ASKED BY THE DISTRICT?  YES  NO (ANSWER REQUIRED)

Note: Answering "Yes" will not increase your score and answering "NO" will not decrease your score.

**1) What is the physical condition of the existing infrastructure that is to be replaced or repaired?**

Give a statement of the nature of the deficient conditions of the present facility exclusive of capacity, serviceability, health and/or safety issues. If known, give the approximate age of the infrastructure to be replaced, repaired, or expanded. Use documentation (if possible) to support your statement. Documentation may include (but is not limited to): ODOT BR86 reports, pavement management condition reports, televised underground system reports, age inventory reports, maintenance records, etc., and will only be considered if included in the original application. Examples of deficiencies include: structural condition; substandard design elements such as widths, grades, curves, sight distances, drainage structures, etc.

The existing pavement needs to be widened to accommodate emergency vehicles and parking on one side. The existing storm ditches are inadequate and hold water. The existing ditch system on this project is not sufficient to handle large storms and flooding of the residences is a common occurrence. The pavement must be lowered to provide for positive drainage to the new curb and storm sewer. The existing pavement has alligator cracking and patching that are evident throughout the pavement. This street is approximately 40 years old and is past its design life.

**2) How important is the project to the safety of the Public and the citizens of the District and/or service area?**

Give a statement of the projects effect on the safety of the service area. The design of the project is intended to reduce existing accident rate, promote safer conditions, and reduce the danger of risk, liability or injury. (Typical examples may include the effects of the completed project on accident rates, emergency response time, fire protection, and highway capacity.) Please be specific and provide documentation if necessary to substantiate the data. The applicant must demonstrate the type of problems that exist, the frequency and severity of the problems and the method of correction.

The project is very important to the public and citizens in this area. Flooding of properties on this street occurs every time heavy rains come. This problem will be alleviated by adding curbs and a storm sewer system. Ponding water and overflow ditches cause potential safety hazards when icing occurs in the winter. The width of the street is inadequate and causes problems for emergency vehicles when cars are parked on the street.

**3) How important is the project to the health of the Public and the citizens of the District and/or service area?**

Give a statement of the projects effect on the health of the service area. The design of the project will improve the overall condition of the facility so as to reduce or eliminate potential for disease, or correct concerns regarding the environmental health of the area. (Typical examples may include the effects of the completed project by improving or adding storm drainage or sanitary facilities, replacing lead jointed water lines, etc.). Please be specific and provide documentation if necessary to substantiate the data. The applicant must demonstrate the type of problems that exist, the frequency and severity of the problems and the method of correction.

This project is crucial to the health of the residents of this area. It is essential to control flooding and back-ups of stormwater on private property. The removal of roadside ditches will also benefit the residents of this area by eliminating ponding which occurs every time it rains. West Nile Virus has been found on this street. This health hazard was directly contributed to the ponding of water in the roadside ditches.

**4) Does the project help meet the infrastructure repair and replacement needs of the applying jurisdiction?**

The jurisdiction must submit a listing in priority order of the projects for which it is applying. Points will be awarded on the basis of most to least importance.

Priority 1            **Forestlake Reconstruction**  
Priority 2            **Bruce Lane Reconstruction**  
Priority 3  
Priority 4  
Priority 5

**5) Will the completed project generate user fees or assessments?**

Will the local jurisdiction assess fees or project costs for the usage of the facility or its products once the project is completed (example: rates for water or sewer, frontage assessments, etc.).

No   X   Yes \_\_\_\_\_ If yes, what user fees and/or assessments will be utilized?

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**6) Economic Growth – How will the completed project enhance economic growth**

Give a statement of the projects effect on the economic growth of the service area (be specific).

The project will not have a significant impact on economic growth

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**7) Matching Funds - LOCAL**

The information regarding local matching funds is to be filed by the applicant in Section 1.2 (b) of the Ohio Public Works Association's "Application For Financial Assistance" form.

**8) Matching Funds - OTHER**

The information regarding local matching funds is to be filed by the applicant in Section 1.2 (c) of the Ohio Public Works Association's "Application For Financial Assistance" form. If MRF funds are being used for matching funds, the MRF application must have been filed by August 10th of this year for this project with the Hamilton County Engineer's Office. List below all "other" funding the source(s).

Local funding is utilized as a 50% match of the grant funds for this project.

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**9) Will the project alleviate serious traffic problems or hazards or respond to the future level of service needs of the district?**

Describe how the proposed project will alleviate serious traffic problems or hazards (be specific).

The roadway will be widened, which will create a safer facility for motorists.

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For roadway betterment projects, provide the existing and proposed Level of Service (LOS) of the facility using the methodology outlined within AASHTO'S "Geometric Design of Highways and Streets" and the 1985 Highway Capacity Manual.

Existing LOS \_\_\_\_\_

Proposed LOS \_\_\_\_\_

If the proposed design year LOS is not "C" or better, explain why LOS "C" cannot be achieved.

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**10) If SCIP/LTIP funds were granted, when would the construction contract be awarded?**

If SCIP/LTIP funds are awarded, how soon after receiving the Project Agreement from OPWC (tentatively set for July 1 of the year following the deadline for applications) would the project be under contract? The Support Staff will review status reports of previous projects to help judge the accuracy of a jurisdiction's anticipated project schedule.

Number of months   3  

a.) Are preliminary plans or engineering completed? Yes   x   No \_\_\_\_\_ N/A \_\_\_\_\_

b.) Are detailed construction plans completed? Yes \_\_\_\_\_ No   x   N/A \_\_\_\_\_

c.) Are all utility coordination's completed? Yes \_\_\_\_\_ No   x   N/A \_\_\_\_\_

d.) Are all right-of-way and easements acquired (if applicable)? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A   x  

If no, how many parcels needed for project? \_\_\_\_\_ Of these, how many are: Takes \_\_\_\_\_

Temporary \_\_\_\_\_

Permanent \_\_\_\_\_

For any parcels not yet acquired, explain the status of the ROW acquisition process for this project.

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e.) Give an estimate of time needed to complete any item above not yet completed.   6   Months.

**11) Does the infrastructure have regional impact?**

Give a brief statement concerning the regional significance of the infrastructure to be replaced, repaired, or expanded.  
This project benefits Anderson Township.

**12) What is the overall economic health of the jurisdiction?**

The District 2 Integrating Committee predetermines the jurisdiction's economic health. The economic health of a jurisdiction may periodically be adjusted when census and other budgetary data are updated.

**13) Has any formal action by a federal, state, or local government agency resulted in a partial or complete ban of the usage or expansion of the usage for the involved infrastructure?**

Describe what formal action has been taken which resulted in a ban of the use of or expansion of use for the involved infrastructure? Typical examples include weight limits, truck restrictions, and moratoriums or limitations on issuance of building permits, etc. The ban must have been caused by a structural or operational problem to be considered valid. Submission of a copy of the approved legislation would be helpful.

No ban

Will the ban be removed after the project is completed? Yes \_\_\_ No \_\_\_ N/A X

**14) What is the total number of existing daily users that will benefit as a result of the proposed project?**

For roads and bridges, multiply current Average Daily Traffic (ADT) by 1.20. For inclusion of public transit, submit documentation substantiating the count. Where the facility currently has any restrictions or is partially closed, use documented traffic counts prior to the restriction. For storm sewers, sanitary sewers, water lines, and other related facilities, multiply the number of households in the service area by 4. User information must be documented and certified by a professional engineer or the jurisdictions' C.E.O.

Traffic: ADT 800 X 1.20 = 960 Users

Water/Sewer: Homes \_\_\_\_\_ X 4.00 = \_\_\_\_\_ Users

**15) Has the jurisdiction enacted the optional \$5 license plate fee, an infrastructure levy, a user fee, or dedicated tax for the pertinent infrastructure?**

The applying jurisdiction shall list what type of fees, levies or taxes they have dedicated toward the type of infrastructure being applied for. (Check all that apply)

Optional \$5.00 License Tax yes

Infrastructure Levy yes Specify type Roadway levy

Facility Users Fee \_\_\_\_\_ Specify type \_\_\_\_\_

Dedicated Tax \_\_\_\_\_ Specify type \_\_\_\_\_

Other Fee, Levy or Tax \_\_\_\_\_ Specify type \_\_\_\_\_

**SCIP/LTIP PROGRAM  
 ROUND 18 - PROGRAM YEAR 2004  
 PROJECT SELECTION CRITERIA  
 JULY 1, 2004 TO JUNE 30, 2005**

NAME OF APPLICANT: ANDERSON TOWNSHIP

NAME OF PROJECT: BRUCE LANE STORM SEWER AND PAVEMENT RECONSTRUCTION

RATING TEAM: 4

NOTE: See the attached "Addendum To The Rating System" for definitions, explanations and clarifications to each of the criterion points of this rating system. All changes to the Rating System are italicized.

CIRCLE THE APPROPRIATE RATING

- 1) What is the physical condition of the existing infrastructure that is to be replaced or repaired?
 

|   |              |
|---|--------------|
| 25 - Failed   | Appeal Score |
| 23 - Critical   |              |
| 20 - Very Poor  | _____        |
| 17 - Poor   |              |
| 15 - Moderately Poor                                  |              |
| <input checked="" type="radio"/> 10 - Moderately Fair |              |
| 5 - Fair Condition                                    |              |
| 0 - Good or Better                                    |              |
  
- 2) How important is the project to the safety of the Public and the citizens of the District and/or service area?
 

|   |              |
|---|--------------|
| 25 - Highly significant importance                                | Appeal Score |
| 20 - Considerably significant importance                          |              |
| 15 - Moderate importance  | _____        |
| 10 - Minimal importance   |              |
| <input checked="" type="radio"/> 5 - Poorly documented importance |              |
| 0 - No measurable impact  |              |
  
- 3) How important is the project to the health of the Public and the citizens of the District and/or service area?
 

|   |              |
|---|--------------|
| 25 - Highly significant importance                                | Appeal Score |
| 20 - Considerably significant importance                          |              |
| 15 - Moderate importance  | _____        |
| 10 - Minimal importance   |              |
| <input checked="" type="radio"/> 5 - Poorly documented importance |              |
| 0 - No measurable impact  |              |
  
- 4) Does the project help meet the infrastructure repair and replacement needs of the applying jurisdiction?  
 Note: Jurisdiction's priority listing (part of the Additional Support Information) must be filed with application(s).
 

|   |              |
|---|--------------|
| 25 - First priority project                                   | Appeal Score |
| <input checked="" type="radio"/> 20 - Second priority project |              |
| 15 - Third priority project                                   | _____        |
| 10 - Fourth priority project                                  |              |
| 5 - Fifth priority project or lower                           |              |

5) Will the completed project generate user fees or assessments? Appeal Score  
10 - No  
0 - Yes \_\_\_\_\_

6) Economic Growth – How the completed project will enhance economic growth (See definitions). Appeal Score  
10 - The project will directly secure significant new employment  
7 - The project will directly secure new employment  
5 - The project will secure new employment  
3 - The project will permit more development  
0 - The project will not impact development \_\_\_\_\_

7) Matching Funds - LOCAL  
10 - This project is a loan or credit enhancement  
10 - 50% or higher  
8 - 40% to 49.99%  
6 - 30% to 39.99%  
4 - 20% to 29.99%  
2 - 10% to 19.99%  
0 - Less than 10%

8) Matching Funds - OTHER  
10 - 50% or higher  
8 - 40% to 49.99%  
6 - 30% to 39.99%  
4 - 20% to 29.99%  
2 - 10% to 19.99%  
1 - 1% to 9.99%  
0 - Less than 1%

9) Will the project alleviate serious traffic problems or hazards or respond to the future level of service needs of the district? (See Addendum for definitions) Appeal Score  
10 - Project design is for future demand.  
8 - Project design is for partial future demand.  
6 - Project design is for current demand. \_\_\_\_\_  
4 - Project design is for minimal increase in capacity.  
2 - Project design is for no increase in capacity.

10) Ability to Proceed - If SCIP/LTIP funds are granted, when would the construction contract be awarded? (See Addendum concerning delinquent projects)  
5 - Will be under contract by December 31, 2004 and no delinquent projects in Rounds 15 & 16  
3 - Will be under contract by March 31, 2005 and/or one delinquent project in Rounds 15 & 16  
0 - Will not be under contract by March 31, 2005 and/or more than one delinquent project in Rounds 15 & 16

11) Does the infrastructure have regional impact? Consider origination and destination of traffic, functional classifications, size of service area, and number of jurisdictions served, etc. (See Addendum for definitions) Appeal Score  
10 - Major impact  
8 -  
6 - Moderate impact  
4 -  
0 - Minimal or no impact \_\_\_\_\_

12) What is the overall economic health of the jurisdiction?

10 Points

8 Points

6 Points

4 Points

2 Points

13) Has any formal action by a federal, state, or local government agency resulted in a partial or complete ban of the usage or expansion of the usage for the involved infrastructure?

10 - Complete ban, facility closed

Appeal Score

8 - 80% reduction in legal load or 4-wheeled vehicles only

7 - Moratorium on future development, *not* functioning for current demand

6 - 60% reduction in legal load

5 - Moratorium on future development, functioning for current demand

4 - 40% reduction in legal load

2 - 20% reduction in legal load

0 - Less than 20% reduction in legal load

\_\_\_\_\_

14) What is the total number of existing daily users that will benefit as a result of the proposed project?

10 - 16,000 or more

Appeal Score

8 - 12,000 to 15,999

6 - 8,000 to 11,999

4 - 4,000 to 7,999

2 - 3,999 and under

460 users

\_\_\_\_\_

15) Has the jurisdiction enacted the optional \$5 license plate fee, an infrastructure levy, a user fee, or dedicated tax for the pertinent infrastructure? (Provide documentation of which fees have been enacted.)

5 - Two or more of the above

Appeal Score

3 - One of the above

0 - None of the above

\_\_\_\_\_

# ADDENDUM TO THE RATING SYSTEM

## **General Statement for Rating Criteria**

Points awarded for all items will be based on engineering experience, field verification, application information and other information supplied by the applicant, which is deemed to be relevant by the Support Staff. The examples listed in this addendum are not a complete list, but only a small sampling of situations that may be relevant to a given project.

## **Criterion 1 - Condition**

Condition is based on the amount of deterioration that is field verified or documented exclusive of capacity, serviceability, health and/or safety issues. Condition is rated only on the facility being repaired or abandoned. (Documentation may include: ODOT BR86 reports, pavement management condition reports, televised underground system reports, age inventory reports, maintenance records, etc., and will only be considered if included in the original application.)

### **Definitions:**

**Failed Condition** - requires complete reconstruction where no part of the existing facility is salvageable. (E.g. Roads: complete reconstruction of roadway, curbs and base; Bridges: complete removal and replacement of bridge; Underground: removal and replacement of an underground drainage or water system; Hydrants: completely non functioning and replacement parts are unavailable.)

**Critical Condition** - requires moderate or partial reconstruction to maintain integrity. (E.g. Roads: reconstruction of roadway/curbs can be saved; Bridges: removal and replacement of bridge with abutment modification; Underground: removal and replacement of part of an underground drainage or water system; Hydrants: some non-functioning, others obsolete and replacement parts are unavailable.)

**Very Poor Condition** - requires extensive rehabilitation to maintain integrity. (E.g. Roads: extensive full depth, partial depth and curb repair of a roadway with a structural overlay; Bridges: superstructure replacement; Underground: repair of joints and/or minor replacement of pipe sections; Hydrants: non-functioning and replacement parts are available.)

**Poor Condition** - requires standard rehabilitation to maintain integrity. (E.g. Roads: moderate full depth, partial depth and curb repair to a roadway with no structural overlay needed or structural overlay with minor repairs to a roadway needed; Bridges: extensive patching of substructure and replacement of deck; Underground: insituform or other in ground repairs; Hydrants: functional, but leaking and replacement parts are unavailable.)

**Moderately Poor Condition** - requires minor rehabilitation to maintain integrity. (E.g. Roads: minor full depth, partial depth or curb repairs to a roadway with either a thin overlay or no overlay needed; Bridges: major structural patching and/or major deck repair; Hydrants: functional and replacement parts are available.)

**Moderately Fair Condition** - requires extensive maintenance to maintain integrity. (E.g. Roads: thin or no overlay with extensive crack sealing, minor partial depth and/or slurry or rejuvenation; Bridges: minor structural patching, deck repair, erosion control.)

**Fair Condition** - requires routine maintenance to maintain integrity. (E.g. Roads: slurry seal, rejuvenation or routine crack sealing to the roadway; Bridges: minor structural patching.)

**Good or Better Condition** - little to no maintenance required to maintain integrity.

**Note:** If the infrastructure is in "good" or better condition, it will NOT be considered for SCIP/LTIP funding unless it is an expansion project that will improve serviceability.

## **Criterion 2 – Safety**

The jurisdiction shall include in its application the type, frequency, and severity of the safety problem that currently exists and how the intended project would improve the situation. For example, have there been vehicular accidents attributable to the problems cited? Have they involved injuries or fatalities? In the case of water systems, are existing hydrants non-functional? In the case of water lines, is the present capacity inadequate to provide volumes or pressure for adequate fire protection? In all cases, specific documentation is required. Mentioned problems, which are poorly documented, shall not receive more than 5 points.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply. Examples given above are NOT intended to be exclusive.

## **Criterion 3 – Health**

The jurisdiction shall include in its application the type, frequency, and severity of the health problem that would be eliminated or reduced by the intended project. For example, can the problem be eliminated only by the project, or would routine maintenance be satisfactory? If basement flooding has occurred, was it storm water or sanitary flow? What complaints if any are recorded? In the case of underground improvements, how will they improve health if they are storm sewers? How would improved sanitary sewers improve health or reduce health risk? Are leaded joints involved in existing water line replacements? In all cases, specific documentation is required. Mentioned problems, which are poorly documented, shall not receive more than 5 points.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply. Examples given above are NOT intended to be exclusive.

## Criterion 4 – Jurisdiction’s Priority Listing

The jurisdiction **must** submit a listing in priority order of the projects for which it is applying. Points will be awarded on the basis of most to least importance. The form is included in the Additional Support Information.

## Criterion 5 – Generate Fees

Will the local jurisdiction assess fees or project costs for the usage of the facility or its products once the project is completed (example: rates for water or sewer, frontage assessments, etc.). The applying jurisdiction must submit documentation.

## Criterion 6 – Economic Growth

Will the completed project enhance economic growth and/or development in the service area?

### Definitions:

**Directly secure significant new employment:** The project is specifically designed to secure a particular development/employer(s), which will add at least 100 or more new employees. The applicant agency must supply specific details of the development, the employer(s), and number of new permanent employees.

**Directly secure new employment:** The project is specifically designed to secure development/employers, which will add at least 50 new permanent employees. The applying agency must supply details of the development and the type and number of new permanent employees.

**Secure new employment:** The project is specifically designed to secure development/employers, which will add 10 or more new permanent employees. The applying agency must submit details.

**Permit more development:** The project is designed to permit additional business development. The applicant must supply details.

**The project will not impact development:** The project will have no impact on business development.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply.

## Criterion 7 – Matching Funds - Local

The percentage of matching funds which come directly from the budget of the applying local government.

## Criterion 8 – Matching Funds - Other

The percentage of matching funds that come from funding sources other than those mentioned in Criterion 7.

## Criterion 9 – Alleviate Traffic Problems

The jurisdiction shall provide a narrative, along with pertinent support documentation, which describe the existing deficiencies and showing how congestion or hazards will be reduced or eliminated and how service will be improved to meet the needs of any expected growth or development. A formal capacity analysis accompanying the application would be beneficial. Projected traffic or demand should be calculated as follows:

### Formula:

$$\text{Existing users} \times \text{design year factor} = \text{projected users}$$

| Design Year | Design year factor |          |       |
|-------------|--------------------|----------|-------|
|             | Urban              | Suburban | Rural |
| 20          | 1.40               | 1.70     | 1.60  |
| 10          | 1.20               | 1.35     | 1.30  |

### Definitions:

**Future demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for twenty-year projected demand or fully developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

**Partial future demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for ten-year projected demand or partially developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

**Current demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service only for existing demand and conditions.

**Minimal increase** – Project will reduce but not eliminate existing congestion or deficiencies and will provide a minimal but less than sufficient increase in existing capacity or service for existing demand and conditions.

**No increase** – Project will have no effect on existing congestion or deficiencies and provide no increase in capacity or service for existing demand and conditions.

## **Criterion 10 - Ability to Proceed**

The Support Staff will assign points based on engineering experience and status of design plans as demonstrated by the applying jurisdiction and OPWC defined delinquent projects. A project is considered delinquent when it has not received a notice to proceed within the time stated on the original application and no time extension has been granted by the OPWC. A jurisdiction receiving approval for a project and subsequently canceling the same after the bid date on the application may be considered as having a delinquent project.

## **Criterion 11 - Regional Impact**

The regional significance of the infrastructure that is being repaired or replaced.

### **Definitions:**

**Major Impact** - Roads: major multi-jurisdictional route, primary feed route to an Interstate, Federal Aid Primary routes.

**Moderate Impact** - Roads: principal thoroughfares, Federal Aid Urban routes

**Minimal / No Impact** - Roads: cul-de-sacs, subdivision streets

## **Criterion 12 – Economic Health**

The District 2 Integrating Committee predetermines the jurisdiction's economic health. The economic health of a jurisdiction may periodically be adjusted when census and other budgetary data are updated.

## **Criterion 13 - Ban**

The jurisdiction shall provide documentation to show that a facility ban or moratorium has been formally placed. The ban or moratorium must have been caused by a structural or operational problem. Points will only be awarded if the end result of the project will cause the ban to be lifted.

## **Criterion 14 - Users**

The applying jurisdiction shall provide documentation. A registered professional engineer or the applying jurisdictions' C.E.O must certify the appropriate documentation. Documentation may include current traffic counts, households served, when converted to a measurement of persons. Public transit users are permitted to be counted for the roads and bridges, but only when certifiable ridership figures are provided.

## **Criterion 15 – Fees, Levies, Etc.**

The applying jurisdiction shall document (in the "Additional Support Information" form) which type of fees, levies or taxes they have dedicated toward the type of infrastructure being applied for.

Note: the District 2 Integrating Committee adopted this rating system on May 2, 2003.