

County of Hamilton

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34th District #2 Integrating Committee Meeting Minutes
June 21, 1991 - 8:00 a.m.
Hamilton County Engineer's Conference Room
700 County Administration Building
Cincinnati, OH 45202

The meeting was called to order by Vice-Chairperson Berger at 8:05 a.m. Mr. Young was alternate for Mayor Mann and Mr. Brayshaw for Chairman Schramm. Mayor Ragase was absent.

Support Staff present: Messrs. Cline, Sigward, Hipfel and Cottrill. Mr. Douglas Ervin, Program Director, was also present.

Mr. Crafts moved approval of the May 17, 1991 minutes; seconded by Mr. Sykes and passed unanimously.

Joe Cottrill presented the application materials to be mailed to all Hamilton County jurisdictions. Included was a listing of communities indicating the annual percentage rate each could expect to receive for loans, based on the community's economic health. When questioned about the three rates recommended (0%, 3%, 6%), Mr. Ervin stated that the Integrating Committee can award a loan at any rate it chooses, not only at 0% or 6% as was specified last year.

The following schedule was recommended by the Support Staff for processing funding applications:

ASAP - Send out application materials.

August 1 - Deadline for returning completed applications to the County Engineer's Office.

During August - Support Staff will computerize all applications, field check & rate projects, and rank projects in descending order.

August 16 - Present preliminary rankings to Integrating Committee.

September 20 - Make final funding recommendations to Integrating Committee and request approval of projects.

October 1 - Send approved applications to OPWC for processing.

The Support Staff also recommended some minor changes in the Selection Criteria for 1992 projects. The changes include the following items:

- #4 (Serviceability) - Added some clarifying language.
- #5 (General condition of a jurisdiction's infrastructure) - Reduced point values, since it is usually difficult to establish an accurate evaluation of this information.
- #8 (Matching funds) - Increased number of points to be awarded loan or credit enhancement projects from 5 to 10, so that the necessary number of non-grant projects are ranked high enough to be funded when compared with all the projects considered.

Mr. Crafts moved approval of the material to be sent out to all Hamilton County jurisdictions concerning applications for 1992 OPWC financial assistance; seconded by Mr. Rowe and passed unanimously.

Report by Mr. Ervin - OPWC has distributed a draft Capital Improvement Report to the Districts for comments. This Report will not be implemented until Round 5.

The Support Staff has reviewed the draft report and describes it as unnecessary, overly voluminous, and developed in too rigid a format to be implemented by the jurisdictions participating in the program. Consequently, a letter to the Director of OPWC was approved indicating the Committee's displeasure with the draft report.

Mr. Ervin said he hoped to have the exact amount of funding District #2 will receive for Round 4 very shortly. Hamilton County lost less than 1% of its Issue #2 and LTIP funds because of the census.

Election - Mr. Crafts nominated Donald Schramm to serve as Chairperson of the District #2 Integrating Committee; seconded by Mr. Rowe and passed unanimously. Mr. Crafts nominated Wilma Berger to serve as Vice-Chairperson for a one year term; seconded by Mr. Rowe and passed unanimously. Mr. Crafts nominated Joan Cornelius as Recording Secretary; seconded by Mr. Barfels and passed unanimously. Mr. Barfels moved the same members continue on the Small Governments Sub-Committee (Crafts, Berger, Rowe, Ragase & Sykes); seconded by Mr. Castellini and passed unanimously.

Small Governments Sub-Committee - Mr. Crafts reported that the OPWC Small Governments Commission workshop held on April 19, 1991 was very informative and went well. We tried to emphasize to the people attending not to be intimidated by the paperwork involved. If they do want to apply for some money and have no idea how to go about doing it, the Support Staff would be more than happy to assist them. Most of the attendees did not realize there were people available to help them. He thought they went away with a bit more confidence. Hopefully we will get more participation this year.

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Old Business - None

New Business - None

The Committee decided tentatively to cancel the July 19, 1991 meeting as the Support Staff will not have anything concrete until August and that will be preliminary.

Next meeting date is August 16, 1991.

Mr. Sykes made a motion for adjournment; seconded by Mr. Rowe and passed unanimously.

Meeting adjourned 9:00 a.m..

Respectfully submitted,



Joan Cornelius
Recording Secretary

cc: Support Staff

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Cincinnati, OH 45202

June 21, 1991 - 8:00 a.m.

(All regular meetings the 3rd Friday of month)

AGENDA

- 1.) Approval of previous meeting's minutes.
- 2.) Report by Support Staff
 - (a.) Presentation of 1992 application materials to be mailed to all Hamilton County Jurisdictions.
 - (b.) Proposed schedule for selection of 1992 projects.
 - (c.) Proposed selection criteria for 1992 projects.
 - (d.) Report on feasibility of having contingency fund to handle project cost overruns.
 - (e.) Response to Draft Capital Improvement Report.
- 3.) Report by Chairperson
 - Election of Chairperson, Vice-Chairperson, Recording Secretary and members of the local Small Governments Sub-Committee.
- 4.) Report by Doug Ervin
- 5.) Small Governments Sub-Committee report.
- 6.) Old Business
- 7.) New Business
- 8.) Next meeting date - July 19, 1991 (if necessary).
- 9.) Adjournment

