

# SUBMISSION CHECKLIST FOR STATE OF OHIO CAPITAL IMPROVEMENT GRANT APPLICATIONS – ROUND 25

This checklist must be submitted with the other items necessary for project eligibility and review. Upon district receipt of the full package, this checklist will be date stamped and a copy will be forwarded to the applying jurisdiction. Once the checklist has been stamped, the district will accept no additional information regarding the project.

NAME OF PROJECT: \_\_\_\_\_

The following items **MUST** be submitted (by the deadline for such submission) in order for the District Two-Integrating Committee and Support Staff to consider your application complete and eligible for funding:

_____ OPWC Application for Financial Assistance (State of Ohio Form–Signed by C.E.O.)	_____ Additional Support Information Form (District Two Form)	_____ Detailed Cost Estimate (Signed / Sealed by P.E.)
_____ Useful Life Certification (Signed/Sealed by P.E.)	_____ Status of Funds Certification /Loan Repayment Letter (On letterhead, signed by CFO)	_____ Project Vicinity Map
_____ Project Pictures (Minimum of 4 – Printed or Mounted on paper)	_____ Traffic / User Certification (Signed / Sealed by P.E.)	_____ CD ROM in PDF format

The following items must be submitted by **4:00 PM Monday, November 15, 2010**:

_____ Enabling Legislation (Signed by appropriate official )	_____ Capital Improvement Report (CIR) (Summary Form & 5 Year Plan)
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The following items **MUST** be submitted with the application in order for the District Two Support Staff to consider the maximum points available for your application (Specify type of submission):

- Infrastructure Condition Data
- Infrastructure Safety Data
  
- Infrastructure Health Data
- Jurisdiction User Fee/Assessment Data
  
- Economic Growth Data
- Alleviate Traffic Hazards/LOS Data
  
- Ban/Moratorium Data
- Users Certification Data

I have personally reviewed the application and approved this checklist: \_\_\_\_\_  
Signature

\_\_\_\_\_  
 Printed Name and Title