

**Hamilton County Municipal Court  
2007 Annual Report**



**Honorable John H. Burlew, Presiding Judge**



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## Judicial Terms

**Municipal Court.** The following judges served as members of the Municipal Court during 2007

	<b>Initial Entry</b>	<b>Term Expiration</b>
Hon. Nadine Allen	April, 1987	January 4, 2008
Hon. Lisa Allen	February 12, 2003	January 2, 2012
Hon. Richard A. Bernat	December 19, 2006	January 4, 2008
Hon. Ted N. Berry	December 19, 2005	January 4, 2008
Hon. Bernie Bouchard	December 19, 2006	January 4, 2008
Hon. John Burlew	February 16, 2001	January 4, 2008
Hon. Cheryl Grant	January 2, 1998	January 2, 2012
Hon. Brad Greenberg	October 6, 2006	January 2, 2012
Hon. Russell Mock	July 6, 2004	January 2, 2012
Hon. Melissa Powers	May 8, 2006	January 4, 2008
Hon. Fanon Rucker	April 30, 2007	January 2, 2012
Hon. Heather Russell	January 5, 2002	January 4, 2008
Hon. Julia A. Stautberg	January 26, 2004	January 4, 2008
Hon. David C. Stockdale	January 1995	January 2, 2012

On June 3, 1993, a Federal Court Order created seven voting districts in Hamilton County. In November, 1993, seven (7) Judges were elected to office in these districts and began their terms in January, 1994. The remaining seven (7) Judges ran for office in 1995 to begin their new terms in January, 1996.

The Hamilton County Municipal Court consists of 14 Judges and 6 Magistrates. The Municipal Court hears misdemeanor criminal cases and civil cases under \$15,000. The 6 Magistrates conduct specific sessions of Municipal Court's docket, which are: Civil, Criminal, Traffic and Area Court, Evictions, Defaults and Proceedings in Aid. The Magistrates conduct Civil trials for cases referred by a Municipal Court Judge. The use of Magistrates for these sessions is mandated by the Supreme Court of Ohio, Rules of Superintendence.

The official policy-making body of the Municipal Court is the Joint Session. This session convenes every month to review policy and business matters. Assisting the Joint Session are 8 separate standing committees. These committees are responsible for drafting, reviewing and adopting policy in Criminal, Civil, Traffic, Facilities, Probation, Personnel, Financial, Public Affairs and working with practicing attorneys. At the November Joint Session each year, the Presiding/Administrative Judge for Municipal Court is elected. The Presiding/Administrative Judge is elected for a one-year term, beginning in January each year. For 2007, Honorable John H. Burlew served as the Presiding/Administrative Judge for the Hamilton County Municipal Court. Judge Burlew served as the Court's official spokesperson in 2007 on matters relating to overall Court policy and procedure.

The Administrative Staff for Municipal Court consists of a Court Administrator (covering both Municipal and Common Pleas Courts), an Assistant Court Administrator, Administrative Assistant, 7 Court Secretaries to serve 14 Municipal Court Judges and the 6 Magistrates. Each Municipal Court Judge has an assigned Bailiff. Each Courtroom is also supported by the Clerk of Courts with

an assigned Room Clerk. The overall Municipal Court is supported by the Municipal Court Assignment Commissioner's Office, Court Reporters Office, Jury Commissioners Office, Department of Pretrial Services, Private Complaint Mediation Service, Municipal Court Probation Department, License Intervention Program (LIP) and an IT Administrator all of which are vital components to the efficiency of each courtroom as well as the Court as a whole.

Magistrates Anne B. Erwin, Peter Outcalt, Ellen Wolf, Amy Searcy, Melissa West and Alan Triggs continued service to assist in relief of criminal, civil and traffic dockets and in addition heard civil cases referred by the Court.

# **The Department of Pretrial and Community Transition Services**

The Department of Pretrial and Community Transition Services (DPCTS) was created December 22, 1991 by the Hamilton County Municipal Court to assume and continue the efforts of the Greater Cincinnati Bail Project, Inc., a non-profit pretrial release agency. Instituted in 1973, the Greater Cincinnati Bail Project was charged to provide bail investigative services to the Court in accordance with Criminal Procedure Rule 46 of the Ohio Revised Code. Pursuant to Court entry and Administrative Rule 9.01, DPCTS operates seven days per week, twenty-four hours per day. It is staffed by 48 full time and 12 part time employees: Director; Assistant Director; Technology and Information Systems Director; (2) Division Administrators; (6) Unit Coordinators – Intake, Intervention & Treatment, Jail Monitoring & Classification, Diversion, Information Systems, and Interpretive Services; (13) Casework Specialists; (12) Caseworkers; (5) Interpreter Specialist; (2) Pretrial Officers; (15) Bail Expeditors; and (2) Clerk/Data Specialist.

## **Diversion Services**

In accordance with provisions of ORC 2935.36, and pursuant to the written standards approved by the Presiding Administrative Judge, the agency provides screening, investigative, assessment and treatment intervention services to determine eligibility for the Hamilton County and the City of Cincinnati's Diversion programs. The agency's diversion unit provides case management services, advising the prosecutor and Court of compliance with agreed upon conditions.

### **Diversion Activities**

Diversion Eligible Screens	3762
Completed Investigations	1017
Accepted by Prosecutor	861
Successful Completions	551
Total Cases Diverted	891
Cases Reactivated	10
Restitution Collected	\$251,826
Program Fees	\$162,165

## **Arrest Screening, Expedited Bail, Adjudication Services**

The agency secures pertinent data and provides for any judicial officer in Hamilton County, reports containing verified information concerning any individual with respect to whom a bail determination is made. The agency screens all arrests booked into the Hamilton County Jail intake facility to determine the level of pretrial service intervention required. When bail has been established, Bail Expediting services consists of information networking by pretrial to expedite release for pretrial detainees. It also includes an emergency release protocol during those times

when the jail reaches or exceeds capacity. In this event, a modified bail investigation and a brief inventory of need are conducted prior to Station House /Non-Financial release. Detainees released with a promise to appear are notified of all future court appearances, and when warranted, individuals are referred to the Transition from Jail to the Community Intake Unit for additional assessment, triage and community stabilization. Expedited Adjudication services enable detainees charged with minor pay out offenses the opportunity to pay out the fine, or upon a written plea, opt to serve an “eight hour” sentence in lieu of future court appearance.

<b>Total Detained Eligible for Bail</b>	<b>45554</b>
Expedited Bail Release	4587
Station House/Non-Financial	4678
Pay Out of Fines	801
Expedited Adjudication/Eight-Hour Releases	1704

**Pre-arraignment Bail, Arraignment Bail**

Except when impracticable, the agency interviews any person charged and detained pursuant to Ohio law or Municipal code who is scheduled to appear in a Hamilton County arraignment court. The agency seeks independent verification of information obtained during the interview, secures any such person’s prior criminal record available, and prepares a written report of the information for submission to the arraignment judge or magistrate. The report to the Court, when appropriate, includes a risk of flight guideline indicating whether such person is eligible for least restrictive non-financial release. The report includes such additional information as it becomes available to the agency. By court rule, the agency makes no risk of flight determination on cases when a serious act of violence is alleged. The agency makes available to the prosecutor and defense attorney copies of its report. Any information contained in the agency’s files, presented in its report, or divulged during the course of any hearing is not admissible on the issue of guilt in any judicial proceeding. However, such information may be used in proceedings pursuant to violation of conditions of release and failure to appear on bail.

**Pretrial Release Bail Investigation**

<b>Total Eligible for Investigation</b>	<b>33784</b>
Incomplete Investigations/Refused/Unable/Holds	4860
Investigation Presented Prior to Arraignment	6514
New Investigations Presented at Arraignment	22410
<b>Total Investigations Completed</b>	<b>28924</b>

**Initial Eligibility**

<b>Least Restrictive Condition/Eligible for Non-Financial Release</b>	<b>2867</b>
<b>Not Eligible</b>	<b>1848</b>
<b>Arraignment/Bond Review Eligible</b>	<b>24209</b>

## **Bail Review, Transition from Jail to the Community**

With respect to certain persons detained on bail as set forth on conditions specified by the Court and Criminal Rule 46 of the Ohio Revised Code, the agency reviews its report, seeks and verifies such new information as may be necessary, and modifies or supplements its report including conditional release eligibility determinations to the extent appropriate. The agency furnishes a Bond Review investigation as provided in section (i) of Administrative Rule 9.01 on any person whose case is pending before such court or judicial officer, and on whose behalf a request to review bail is made.

Effective transition planning facilitates pretrial release post arraignment. With the permission of the defendant, a plan to Transition from Jail to the Community (TJC) begins during pretrial detention and offers the benefits of early reintegration and fewer days spent in jail. Once the foundation of a plan has been established, it can also be more fully developed and used for specialty court plea negotiations or for presentation to the judge at the time of sentence. Matching individual need to the most appropriate services, the agency's Intervention Unit collaborates with court and community agencies that serve or may be eligible to serve as assessment and treatment providers or custodians for persons diverted, released pretrial, or mitigated with special conditions. The Court is advised as to eligibility, program availability, and special docket case processing options when appropriate. 14,010 TJC activities were initiated in 2007.

### **Inventory of Need, Collaboration, Assessment and Treatment, Transition Planning 8753**

4570	Identified Need/Triage at Arraignment
446	Court Clinic Curbside/Other Assessments
148	TASC Assessment
36	Alcohol Education/Case Management
1062	Employment/Education
793	Community Services
86	Other Counseling
409	Theft Counseling
55	Work Release
34	Alternative Intervention for Women/Connections
139	Housing/Other Transitional
537	Criminal Justice Compliance/Community Control
230	Jobs & Family Services
208	Mental Health Access Point

### **Special Docketing**

580	Mitigation	<b>3951</b>
281	Municipal Court Mental Health Arraignment/Competency & Restoration	
	122 Competent to Stand Trial	
	159 Incompetent to Stand Trial	
17	Common Pleas Competency Fast Track	
1651	Drug Court Assigned	
1422	Diversion/Court Delay Reduction	

<b>Post Arraignment Pretrial Release Investigated</b>	<b>1306</b>
914 Electric Monitoring Reviews/Processed	
323 Other Bond Review Presented	
69 Drug/Mental Health Court	

**Pretrial Release Compliance**

The agency provides case monitoring services to all persons released on non-financial release, including personal recognizance, unsecured personal bond, and conditional recognizance release. The agency makes reasonable efforts to give notice of each required court appearance to each person released by the court. The agency informs the Court, prosecutor, and attorney of record of alleged noncompliance of court ordered conditions. The Court can immediately revoke bail by entry, ordering the Clerk of Courts to issue a warrant for the arrest and detention of the defendant until a hearing can be held. In such instances, the agency notifies the Court of the defendant's arrest and the need to schedule a hearing.

**Non-Financial Release & Case Monitoring**

<b>Non-Financial Releases Prior To and At Arraignment</b>	<b>8919</b>
<b>Non-Financial Releases Post Arraignment</b>	<b>1142</b>
Mental Health	60
TJC /Other Bond Reviews	329
Electric Monitoring	753
<b>Total Non-Financial Releases in 2007</b>	<b>10061</b>
<b>Total Notification of Future Court Hearing by PTS</b>	<b>20411</b>
Common Pleas Court Notifications	3340
Municipal Court Notifications	17071
<b>Defendant Failure to Appear Rate</b>	<b>9.8%</b>
<b>Bond Revocations</b>	<b>144</b>

**Failure to Appear Unit**

The Failure to Appear (FTA) Unit assists the Court in reducing the number of outstanding capiases and warrants by providing defendants a means to voluntarily surrender without the involvement of the police, thus reducing the potential for incarceration. The unit attempts to contact the FTA targeted population, and if eligible, the case is quickly reassigned to the next docket day. In 2007, 89% of the 10,993 outstanding case warrants were successfully resolved.

**Referrals**

**Dispositions**

Attorney	222	Failed to Appear	1048
Bailiff	9	Not Eligible for Service	1703
Clerk	8135	Other Resolutions	3462
Card from Rm A&B	1529	Successfully Appeared	4703
Interpreter	16	In Progress	77
Judge	38		
Other	65		
Police	32		
Probation	5		
Referred	78		
Pretrial	864		

*Note: of the 4,703 defendants that successfully appeared, 9.7% or 455 were OR bond recalls.*

### **Jail Monitoring, Classification, Mitigation**

In conjunction with its traditional role, DPCTS acts as the Court's jail monitor providing emergency mitigation activities when the jail population exceeds capacity. The agency also oversees Court adopted jail intervention treatment programs that are required to provide transition planning as part of the mitigation process. DPCTS classifies and catalogs defendant risk, and coordinates with its dedicated TJC team (probation, court clinic, jail) a mitigation plan for consideration of sentence modification. To reduce behaviors associated with recidivism, mitigation transition activities are geared to preserve public safety; provide appropriate levels of sanctioning; and maximize community resources. DPCTS uses the National Institute of Corrections Transition from Prison to community and accountability model as a guide to gauge service need within six domains of life: livelihood, residence, family, health, criminal justice compliance, and social connections. Coordinated access to community services provides the tools to support improved community reintegration. The following motion to mitigate and special mitigation activities were provided in 2007.

#### **Total Petitions Processed**

**5723**

<b>Total Mitigated</b>	<b>4493</b>
Emergency	1502
Step Up Sanctions	10
Step Down Sanctions	118
Rewards Jail Intervention	464
Men's Extended Treatment	172
TJC	353
Pro Se	1874
Pro Se Denied	745
Pro Se Pending	407
Pro Se Not Returned	78

*Pro Se Motion to Mitigate* - defendant files on his/her own behalf.

*Emergency Mitigation* - offender receives 4 days off sentence when the jail population exceeds capacity.

*Step Up/Down Sanction* – probation violator /alternative to incarceration.

*Rewards Jail Intervention Program (RJI) for Women at 1617 Reading Rd* -comprehensive gender responsive intervention and treatment services offered to incarcerated women. Sentenced women apply to the program with the expectation of early release or sentence reduction upon successful completion of the program.

*Men's Extended (MET) at 1617 Reading Rd* - chemical dependency/ substance abuse assessment, treatment, and reintegration to adult men sentenced by the Hamilton County Courts. Sentenced men apply to the program with the expectation of early release or sentence reduction upon successful completion of the program.

*Transition from Jail to the Community* Team collaborates with community and criminal justice system partners to intervene with convicted offenders on an individual basis, and coordinate that intervention effort upon their return to the community. Participants may be eligible to receive early release or sentence reduction upon successful completion of the program following the submission of an approved reentry plan.

## **Management Information Systems**

The DPTCS Management Information System (MIS) captures and integrates primary criminal justice information from various systems pertaining to arrest, defendant/offender profile, case processing, detention and incarceration in Hamilton County. The MIS assists key decision and policy makers to monitor, evaluate, and effectively manage the local criminal justice system through the deployment of more cost effective jail alternative options. The following tables summarize intake processing by offense category following arrest, noting increase and decrease trends over the previous year.

<b>Arrest Offense Category at Intake</b>	<b>Case Frequency</b>	<b>-/+2006</b>
<u>2903 - Homicide and Assault</u>		
Involuntary Manslaughter	4	
Voluntary Manslaughter	1	
Agg Murder/Murder	38	
Felonious Assault	597	
Aggravated Assault	12	
Agg/Vehicular Homicide/Assault	60	
Menacing by Stalking	61	
Aggravated Menacing	563	
Assault/Negligent Assault/Assault P.O.	1872	
Menacing	330	
Patient Neglect/Abuse	12	

Arrest Offense Category at Intake	Case Frequency	-/+2006
<b>Category Total</b>	<b>3550</b>	<b>- 5%</b>
<u>2905 - Kidnapping &amp; Extortion</u>		
Kidnapping	58	
Abduction/Unlawful Restraint/Child Stealing	60	
Enticement/Coercion	17	
<b>Category Total</b>	<b>135</b>	<b>- 32%</b>
<u>2907 – Sex Offenses</u>		
Rape	89	
Sexual Battery	17	
Corruption of Minor	54	
Gross Sexual Imposition	67	
Sexual Imposition	40	
Importuning/Promoting/Compelling Prostitution	33	
Voyeurism	4	
Public Indecency	136	
Prostitution/Soliciting	2291	
Pandering Obscenity	36	
<b>Category Total</b>	<b>2767</b>	<b>+ 4%</b>
<u>2909 – Arson Related Offenses</u>		
Aggravated Arson	14	
Arson	16	
Vandalism/Disrupting Public Service	91	
Criminal Damage/Mischief	884	
Terrorist Threats	2	
<b>Category Total</b>	<b>1007</b>	<b>- 16%</b>
<u>2911 – Robbery/Burglary/Trespass</u>		
Aggravated Robbery	356	
Robbery	299	
Aggravated Burglary	138	
Burglary/Safecracking/Tampering Coin Machine	378	
Breaking & Entering	404	
Criminal Trespassing	1424	
<b>Category Total</b>	<b>2999</b>	<b>- 23%</b>
<u>2913 – Thefts &amp; Frauds</u>		
Theft	5147	
Unauthorized Use of MV	403	
Unauthorized Use of Property	61	
Passing Bad Checks	393	

<b>Arrest Offense Category at Intake</b>	<b>Case Frequency</b>	<b>-/+2006</b>
Misuse of Credit Card	158	
Forgery/Fraud	703	
Tampering with Records	38	
Receiving Stolen Property	1132	
Criminal Simulation	19	
Taking Identity of Another	100	
<b>Category Total</b>	<b>8154</b>	<b>- 16%</b>
<u>2915 – Gambling</u>	<b>11</b>	<b>- 85%</b>
<u>2917 – Offenses Against Public Peace</u>		
Inciting to Violence	4	
Aggravated Riot/Riot	23	
Disorderly Conduct/Misconduct at Emergency	3631	
Telephone Harassment	202	
Inducing Panic/Making False Alarm	127	
<b>Category Total</b>	<b>3987</b>	<b>+ 8%</b>
<u>2919 – Offenses Against the Family</u>		
Endangering Children	443	
Interference with Custody	47	
Contributing to Juvenile Unruliness	14	
Domestic Violence	3673	
Violation of TPO	503	
Non-Support	414	
<b>Category Total</b>	<b>5094</b>	<b>+ 2%</b>
<u>2921 – Offenses Against Justice/Public Administration</u>		
Bribery/Intimidation	45	
Retaliation	2	
Perjury	2	
Tampering with Evidence	198	
Falsification	1281	
Making False Allegations	1	
Compounding Crime	1	
Failure to Aid Law Enforcement	1	
Failure to Disclose Personal Info	17	
Obstructing Justice	54	
Obstructing Official Business	3051	
Harm Police Dog-Horse	1	
Resisting Arrest	907	
Failure to Comply with PO/Fleeing & Eluding PO	348	
Conveyance into Detention Facility	21	

Arrest Offense Category at Intake	Case Frequency	-/+2006
Escape	76	
Theft in Office	5	
Impersonating PO	11	
Harassment by Inmate	3	
<b>Category Total</b>	<b>6025</b>	<b>- 5%</b>
<u>2923 – Weapons/Ordinance/Conspiracy/Attempt</u>		
Conspiracy	44	
Attempt	269	
Theft by Deception	1	
Complicity	201	
Carry Concealed Weapon	591	
Possess Firearm in Liquor Premises	6	
Possess Firearm on School Grounds	2	
Weapon Intox/Disability	522	
Discharge Firearm/MV/Dangerous Ordinance	124	
Possession Criminal Tools	283	
<b>Category Total</b>	<b>2043</b>	<b>- 24%</b>
<u>2925 – Drug Abuse Offenses</u>		
Corruption of Another with Drugs	2	
Trafficking	2421	
Possession of Drugs	4084	
Minor Misdemeanor Drug Abuse	628	
Permitting Drug Abuse	81	
Drug Paraphernalia/Instruments	5300	
Deception to Obtain Dangerous Drugs/Theft of Drugs	136	
Illegal Processing of Drug Documents	51	
Harmful Intox/Traff Harmful Intox/Counterfeit Control	105	
Illegal Manuf/Fund/Distr	36	
<b>Category Total</b>	<b>12844</b>	<b>- 16%</b>
<u>2950 – Sexually Oriented Offenses</u>		
Duty to Register	18	
Failure to Comply	133	
Failure to Verify Address	86	
<b>Category Total</b>	<b>237</b>	<b>+ 72%</b>
<u>Miscellaneous Codes, Traffic &amp; Secondary Charges</u>		
Ethnic Intimidation	5	
DUI	2577	
No Drivers License/DUS	10460	
Miscellaneous Traffic	21368	
Open Container	2866	

<b>Arrest Offense Category at Intake</b>	<b>Case Frequency</b>	<b>-/+2006</b>
Possession of Marijuana (910-23)	4291	
Arrest of Probationer	4066	
Miscellaneous Misdemeanors	3144	
<b>Category Total</b>	<b>48777</b>	<b>+ 13%</b>

<b>Charges/Docketing</b>	<b>Case Frequency</b>	<b>+/- 2006</b>
CRA City	8465	- 8%
CRA County	5283	- 4%
CRB City	32757	- 10%
CRB County	13329	+ 4%
TRC City	1794	+ 7%
TRC County	2987	+ 32%
TRD City	20450	+ < 1%
TRD County	10619	+ 19%
B Number – Direct Hearings	1943	+ 29%
<b>Total Cases Requiring Bail</b>	<b>97,630</b>	<b>+ &lt;1%</b>

**Primary Charge Type**

Felony	16.0%
Misdemeanor	47.2%
Traffic (Including M-1)	36.6%
B Number	0.2%

**Gender**

Male	75.0%
Female	25.0%

**Race**

Black	59.0%
Hispanic	<1 %
White	38.0%
Others	<3%

**Total Detained Requiring Bail** **41460 or 113 avg. per day**

**Detained Hold Only/Hold Other Jurisdictions** **2390 or 7 avg. per day**

Domestic Relations	215
Fugitive	439
Juvenile Court	1077
Parole Violations	327

Other

332

**New Jail Commits/Sentenced**

**4071 or 11 avg. per day**

**Total Jail Intakes for 2007**

**47,921 or 131 avg. per day**

**Jail Facility Breakdown for 2007**

**Daily Avg.**

**Capacity/Facility/Utilization Type**

Justice Center

1177/1240

Medium/Maximum Security

Queensgate

715/ 822

Minimum Security

Butler County

295/ 300

Medium Maximum Security (11 mo.'s)

Reading Road

152/ 143

Treatment Minimum Security

Turning Point

40/ 60

Treatment Minimum Security

Intake Processing/New Cases/Overflow

30

Medium/Maximum Security

**Average Daily Pretrial/Sentenced Totals 2400/2572**

**Alternative Jail Programs for 2007**

Electronic Monitoring

264/ 400

Pretrial & Sentenced

Juris Monitor

47/ 55

Pretrial & Sentenced

Adapt/Men

36/ 36

Pretrial & Sentenced

Adapt/Women

16/ 16

Pretrial & Sentenced

River City

176/ 200

Sentenced Felony Offenders

**Average Daily Pretrial/Sentenced Totals 539/ 707**

**Miscellaneous Activities**

The agency performs such pretrial and other functions as the court may from time to time assign. These activities are below.

**HIV & Drug Testing**

Pursuant to Section 39078.28(b) of the ORC and the Common Pleas Court Local Rule 32, the agency coordinates and implements procedures for HIV testing. 13 initial tests/retests were conducted in 2007. In addition, the Court ordered 4 individuals to be drug tested as a condition of pretrial release.

**Court Interpretive Services**

The Department of Pretrial Services secured interpretive services at 7239 hearings for defendants appearing in Municipal and Common Pleas Courts. In addition, staff interpreters provided 2315 pretrial case scheduling consultations.

Type of Services/Language

Spanish

Russian

Total Hearings

6082 84%

206

Hearing Impaired/Sign Language	252
French	249
Albanian	3
Amharic	9
Arabic	42
Armenian	2
Ashanti	2
Bambara	49
Bulgarian	11
Cambodian	15
Chinese (Mandarin)	42
Chinese (Shanghai)	2
Czech	1
Danish	4
Djoula	1
Estonian	6
Farsi	25
Fijian	2
Fulani	20
Greek	3
Indian (Gujarati)	12
Indian (Hindi)	2
Indian (Punjabi)	1
Italian	2
Korean	22
Lithuanian	7
Mandigo	8
Mandinkah	4
Micronesia	10
Samoan	1
Somali	8
Soninke	17
Tigrinya	5
TWI	12
Vietnamese	30
Wolof	70

### **Staff Training Opportunities**

Pretrial staff members attended various instructional workshops and seminars to further develop individual job skills and enhance professional performance. Staff attended the following conferences, courses, and seminars in 2007.

#### **Management Training:**

Pretrial Administrators' Network Training: National Institute of Corrections, Denver, Colorado and Charlotte, North Carolina.

The National Institute of Justice Pretrial Research Meeting: National Institute of Justice, Office of Justice Programs, Charlotte, and North Carolina.

Grant Implementation Training for Local Jurisdictions: Robert Wood Johnson Foundation, Portland, Oregon.

Leadership for Results: Personal Leadership – Supervisors: Hamilton County Human Resources Development, Cincinnati, Ohio.

Writing Professional; Ongoing Documentation: Hamilton County Human Resources Development, Cincinnati, Ohio.

Team Building, Mentoring, and Coaching Skills for Managers & Supervisors: Presented by Fred Pryor Seminars, CAREERTRACK, Cincinnati, Ohio.

A Model for the Nation: Effective Strategies to Implement Multi-Cultural & Multi- Dimensional Services: Urban Minority Alcoholism & Drug Abuse Outreach Programs, 18<sup>th</sup> Annual State Conference, West Chester, Ohio.

### **Professional Development:**

It's Not the Brady Bunch: Family Effects of Addiction: Presented by Brian Bethel, M.Ed., PCC, CCDC-1, Southwest Ohio Regional Training Center, Cincinnati, Ohio.

Critical Incident Debriefing: Presented by David Zidar, BSW, MSSA, Southwest Ohio Regional Training Center, Cincinnati, Ohio.

Bipolar: A New Slant on the Disorder: Presented by Jay Carter, Ph.D. DABPS, Cross Country Education, Cincinnati, Ohio.

Pharmacology of Drug Abuse and Treatment of Drug Addiction: Presented by Gregory S. Brigham, Ph.D., Chief Research Officer Maryhaven Inc., The Supreme Court of Ohio Judicial College, Dublin, Ohio.

Understanding Personality and Personality Disorders: Presented by Joseph Shannon, Ph.D., Southwest Ohio Training Center, Cincinnati, Ohio.

Caseworker Toolkit: Reality Therapy and Other Cognitive Approaches to Counseling: Presented by Brian Lowery, M.P.A., L.S.W., Southwest Ohio Regional Training Center, Cincinnati, Ohio.

Civil Treatment: Fair Employment Rights & Responsibilities-The Employees' Course: Hamilton County Human Resources Development, Cincinnati, Ohio.

Child Support Awareness Workshops – Child Support Builds Strong Families Block By Block: Hamilton County Job & Family Services, Cincinnati, Ohio.

RCIC Training-Mod 1, 2 & 5: Regional Computer Center, Cincinnati, Ohio.

Writing Professional Ongoing Case Notes: Hamilton County Human Resources Development, Cincinnati, Ohio.

Wake - Up There is a Heroin Epidemic: Southwest Ohio Regional Training Center, Cincinnati, Ohio.

2007 Super Meeting: Presented by Chief Justice Thomas J. Moyer, Mary Campbell McQueen and Craig Pourciau, The Supreme Court of Ohio Judicial College, Columbus, Ohio.

New 2-Day Skills Building Workshop: Administrative Office of the Courts, Pretrial Services Court Interpreting Division, Frankfort, Kentucky.

Skills Building for Spanish –Speaking Court Interpreters: Presented by Supreme Court of Ohio, Interpreter Services Program, and Wilmington, Ohio.

Adult Parole Authority 2<sup>nd</sup> Annual Community Reentry Expo – Focus on the Family: Adult Parole Authority, Cincinnati, Ohio.

Ethics & Boundaries: Presented by Marva Duvall, M.Ed, PCC and Kelly Pitocco, LISW LICDC, Institute for Training and Development In the Behavioral Sciences, Cincinnati, Ohio.

Ethical Boundaries for Court Interpreters: Presented by Mr. Alvaro De Cola, The Supreme Court of Ohio, Interpreter Services Program, Wilmington, Ohio.

2007 AUCR Agreed –Upon Procedures, Medicaid Rate Submission and Reconciliation Training: Sponsored by the Ohio Department of Alcohol and Drug Addiction Services and Ohio Department of Mental Health, Cincinnati, Ohio.

Advanced Skills for Court Interpreters: Presented by Maria Perez-Chambers and Nancy Schweda Nicholson, Ph.D., Supreme Court of Ohio, Interpreter Services Program, Cincinnati, Ohio.

An Advanced Primer on Addiction Pharmacy: What Behavioral Health Practitioners Need To Know: Presented by Merrill Norton, R. Ph., NCACII, CCS, 2007 Kentucky School of Alcohol and Other Drug Studies, Richmond, Kentucky.

35<sup>th</sup> Annual NAPSA Conference and Training Institute: NAPSA presented along with the US Pretrial Services and Probation Department of the Northern District of Ohio, Cuyahoga County Pretrial Services and the Ohio Association of Pretrial Services Agencies, Cleveland, Ohio.

**Committees/Membership/Faculty Presentations/Board Participation:**

National Institute of Corrections Advisory Committee for Evidence Based Risk Reduction Decision Making in Local Criminal Justice Systems

Ohio Judicial College, State Wide Education & Training Committee for Court Personnel

Ohio Association of Pretrial Services Agencies: (2) Director-At-Large, Vice-President, and Past President

State of Ohio Counselor and Social Worker Board: (4) participating memberships

Ohio Chemical Dependency Professionals Board: (1) individual license, (1) certifications issued and maintained by qualifying Pretrial staff members

National Association of Judiciary Interpreter's & Translators

American Translators Association

Alternative Interventions for Women Collaborative

Domestic Violence Coordinating Council: Death Review Panel; Court Systems Work Group

Hamilton County Community Corrections Board

Hamilton County Mental Health/Criminal Justice Interface

National Pretrial Administrators Network

Ohio Supreme Court Committee on Domestic Violence

Hamilton County Criminal Justice Commission Committees

United States Bureau of Justice: Courts' Problem-Solving Project for Region II, Planning and Review Committee

Community Competency and Restoration Committee, Hamilton County Community Mental Health Board

Project for Assistance in Transition from Homelessness (PATH)

Off the Streets/JEP Committee, Cincinnati Union Bethel

Court Clinic Forensic Linkage Committee, Summit Behavioral Health Care

Supreme Court of Ohio Interpreter Services Advisory Rules and Policies Committee

CMS/NET Project Managers Committee

35<sup>th</sup> Annual NAPSA Conference and Training Institute, "Off the Streets Workshop"

**On-Going Research/Grant Participation:**

Cincinnati Union Bethel: Off the Streets /Johns Education Outcome Study

Byrne Justice Assistance Grant

Court Clinic: Alternative Intervention for Women Evaluation Project

Mental Health Access Point Justice DATA Interface Project



## **Private Complaint Mediation Service**

The purpose of the Private Complaint Mediation Service (PCMS) is to provide a mediation alternative to formal dispute resolution processes in Hamilton County Municipal Court. Mediation gives disputing parties the opportunity to reach a voluntary, mutually satisfactory resolution of their dispute with the assistance of a neutral mediator.

PCMS provides intake and mediation services for the Municipal Court involving criminal misdemeanor, civil, small claims and rent escrow complaints. In addition, PCMS provides training in mediation, conflict resolution, and negotiation to program staff and other groups as requested and provides mediation services to County or City departments that refer employees for the resolution of work-place conflicts.

### **Criminal Misdemeanor Mediation**

PCMS provides for the intake, screening and scheduling for mediation of those private citizen misdemeanor cases that are referred by police, judges, or are self-referred “walk-in” clients. In addition, PCMS provides the Check Resolution Service for businesses that have Passing Bad Check complaints against customers.

### **Private Citizen Misdemeanor Mediation**

One thousand, seven hundred and twenty-five (1,725) private citizen misdemeanor clients were interviewed at PCMS intake; 83% of those cases were scheduled for mediation, 2% were authorized by the county prosecutor for warrant processing, 4% were referred to police for investigation, and 9% were referred to other social or legal service agencies for assistance or were unable to be scheduled because the case was not within the scope of the office or the complainant declined mediation. Of the 1,425 cases scheduled for mediation, 91% were diverted from further court processing. Table One summarizes further statistics.

In 2007, Municipal Court Judges referred 190 cases from their criminal docket to mediation; settlement occurred in 87% of those cases which were mediated. PCMS Intake staff continued to contact each party referred by a judge to explain mediation and encourage participation.

### **Check Resolution Service**

Sixty-eight (68) cases were scheduled for the Check Resolution Service (CRS), which represents a total of 89 bad checks that thirty-one businesses brought to PCMS prior to court processing. (PCMS defines a case to include up to five bad checks written by a single check writer to a single business.) Of the number of CRS cases scheduled, 56% were diverted from further court processing. Through the settlements reached in this process, businesses recouped a total of \$3,673.91. In addition, PCMS collected \$1,020.00 in filing fees paid by the business to PCMS for this service. Table Two summarizes further statistics.

## **Civil Municipal Mediation**

PCMS provides mediation services for Municipal Civil Court in five different areas: Small Claims Day-of-Trial Cases referred by Magistrates, Rent Escrow cases referred by clerks, Small Claims Pre-file cases scheduled by citizens who wish to attempt mediation before filing a Small Claims suit, Accounts Receivable Mediation for businesses and Municipal Court Civil cases referred by judges.

In 2007, the Court received \$22,476.00 in mediation fees dispersed by Clerk of Court's Office as the filing fee offset for mediation services.

### **Day-of-Trial Mediation**

A magistrate may refer Small Claims cases to a mediator on the day of trial. If the parties reach a settlement in mediation that day, there is no need for trial; if the parties do not reach a settlement, the magistrate proceeds with trial. Magistrates referred 216 cases to PCMS mediation on the day of trial. Of the cases referred, 62% resulted in settlements by parties through mediation. Table Three summarizes further statistics.

### **Rent Escrow Mediation**

When a tenant places rent in escrow with the Court, clerks refer the case to PCMS to be scheduled for mediation. PCMS scheduled 187 rent escrow cases for mediation and 59% of those cases mediated reached a settlement. Settlements can address issues involving repairs, move-out dates, distribution of money held in escrow, etc. Table Three summarizes further statistics.

### **Small Claims Pre-file Mediation**

Parties who have Small Claims disputes may schedule mediation prior to filing a formal complaint in Small Claims Court. PCMS interviewed 68 citizens who brought their Small Claims disputes to mediation and scheduled 60 Small Claims Pre-file cases for mediation. Of the cases scheduled, PCMS diverted 83% of those cases from further court processing. Table Three summarizes further statistics.

### **Accounts Receivable Mediation**

Accounts Receivable Mediation provides businesses with a mediation alternative to the filing of claims in Small Claims Court for accounts overdue by scheduling a hearing to resolve the overdue account. PCMS scheduled 4,231 cases for businesses and settled 69% of those cases mediated. Through the settlements reached in this process, businesses recouped a total of \$176,301.46. In addition, PCMS collected \$63,525.00 in filing fees paid by the business to PCMS for this service. Table Three summarizes further statistics.

### **Municipal Civil Court-referred Cases**

Judges can refer cases from their Municipal Court Civil dockets to PCMS mediation. In 2007, judges referred fifteen cases, ten (67%) of which resulted in entries of dismissal based upon settlements reached in mediation.

### **Training**

In 2007, three PCMS employees attended a total of 127 hours of training given by outside providers; in addition, PCMS administrative staff provided six hours of in-service training to all PCMS employees through regular staff meetings.

In 2007, the PCMS Director provided 16 hours of training entitled, “Domestic Abuse Issues: Training for Mediators and Other Professionals” which was sponsored by the Supreme Court of Ohio and hosted by the Hamilton County Court of Domestic Relations; for that training, PCMS received \$2,000.00 in training fees. Also in 2007, the PCMS Director co-presented a 1.5 hour workshop at the Association of Family and Conciliation Courts national conference entitled, “Mediating Family Disputes in Criminal, Small Claims and Community-based Mediation Programs”.



# Adult Probation Department

## Introduction

The Hamilton County Adult Probation Department (H.C.A.P.D.) is the agency appointed by the Hamilton County Court of Common Pleas, and the Hamilton County Municipal Court, under applicable statutes of the Ohio Revised Code, to supervise defendants assigned by the respective Courts to community control and probation. Currently, the Department has responsibility to supervise a total offender population of 11,400; 4,972 issuing from the Court of Common Pleas, and 6,428 from the Municipal Court. There are 216 employees comprising the Department's staff, 91 being appointed to the Municipal Division, and 118 by the Court of Common Pleas. The Department is led by Court Administrator Michael L. Walton, who jointly serves as the Chief Probation Officer. General operations of the Department's Municipal Division are administered by Assistant Chief Jerry Campbell. The Common Pleas operations are attended by Assistant Chief Patricia Clancy. The Common Pleas Court appointed Mr. Pakkiri Rajagopal to be Chief of Community Relations. Ms Jodie Leis-George received an appointment from the Common Pleas Court to assume duty as the Assistant Director of the Community Service Program.

In addition to general supervision operations provided to each Court, both H.C.A.P.D. divisions offer certain specialized services. Each Division has a Mentally Disordered Offender (MDO) Unit dedicated to assisting defendants diagnosed with a major mental illness. The Department also has an assigned officer to supervise defendants from both Courts who are clinically classified as mentally retarded offenders (MRO).

The Department is the recipient of \$2,018,166.00 in funding from the Ohio Department of Rehabilitation and Correction through the Ohio Community Correction Act (CCA). The Department's Neighborhood Directed Services Program (NDS), which services defendants specifically assigned by the Common Pleas Court, receives \$1,704,987.00 in CCA funding. The general supervision division of the Department's operations serving the Municipal Court receives \$410,653.00 in CCA funds for the *Day Reporting Program*, which is operated by the Volunteers of America (VOA) under contract with the Department. The *Day Reporting* protocol has defendants on probation to the Municipal Court establishing a daily plan of action with the Volunteers of America; the defendant then reports "daily" to the VOA program regarding accomplishment of the plan. In 2006, administration of the POMP, along with the regular electronic monitoring operations, transferred from oversight by the Hamilton County Municipal Court to that of the Hamilton County Sheriff. Under arrangement with the Sheriff, the Probation Department partially reimburses the Sheriff for its POMP services (\$164,357.00). The POMP involves the electronic monitoring of defendant compliance, on either a pre-trial, or post conviction, status, with a Temporary Protection Order, or a "stay away" order established as condition of probation.

Within the NDS, there is a "*Lifestyles*" program for NDS offenders needing cognitive education in making appropriate life decisions. The NDS also has placed staff, companion to officers from the Probation Department's Common Pleas Court general supervision operations, in substation offices operated by the Probation Department in the Cincinnati neighborhoods of East Walnut Hills, Madisonville, and Over-the-Rhine. The Department is continuing a cooperative effort with the

Cincinnati Police District 4 in a project entitled “District Engaged for Neighborhood Dedicated Supervision (DEFNDS). Within this initiative teams composed of a Cincinnati (District 4) police officer, and a probation officer, make home visits on Common Pleas general division clients living in the environs of District 4. This practice provides the effected clients with a supervision environment which desk bound techniques can not achieve.

The Department’s *Community Service Program* (CSP) serves both Courts. The CSP assigns defendants into supervised community service projects as a condition of their community control or probation.

The Probation Department also operates a variety of in-house programming. The *Behavior Controls* (BC) *Program* is a psycho/educational paradigm for sex offenders convicted by both the Court of Common Pleas, and the Municipal Court. For those sex offender cases issuing from the Court of Common Pleas, the *BC Program*’s cycle of regularly scheduled group sessions insures this high risk offender population is regularly observed in a probative, supervisory, environment. In 2007, the Municipal Court instituted a “*Johns*” *Education Program* wherein male offenders, convicted of soliciting prostitutes, attend a day long educational module. The fees paid by “*Johns*” *Program* participants are used to underwrite the “*Off the Streets*” *Program*, which provides especially designed treatment programming for female offenders exhibiting a history of prostitution. “*Off the Streets*” concurrently serves as a jail diversion program by directing female inmates from maximum security custody beds in the Hamilton County Justice Center into minimum security beds, followed by community based treatment. This programming assists the Correctional staff of the Sheriff’s Department to effectively utilize the Justice Center’s female bed capacity. The Municipal Court’s *Decisions Program* offers cognitive life skills education program for general supervision misdemeanant offenders.

Specific achievements for each program are addressed in a respective portion of this quarterly report.

In addition to its supervisory programming, the Department’s enforcing orders for the payment of court ordered debts for court costs, fines, restitution, and supervision fees. During 2007, the Department brought in **\$907,876.28** from defendants in recouped court costs, added **\$1,114,780.80** to the County treasury from fines, and returned **\$1,514,507.90** in restitution to victims. The Department fiscally supported portions of its operations through the collection of supervision fees from defendants, which totaled **\$1,152,474.50**. With collections for other program and service fees, the H.C.A.P.D. processed defendant payments totaling **\$4,751,669.98**.

Through breadth of programming, and dedication of its individual employees, the Hamilton County Adult Probation Department supervises clients with a strong emphasis on community safety, while providing those assigned to its supervision genuine opportunity to recover and accomplish a law abiding life.

## **Behavioral Controls (B.C.)**

This year completes the 20<sup>th</sup> anniversary of the Behavior Control Program.

Throughout 2007, the Behavior Control Program provided (7) seven bi-weekly and (1) weekly “On-Going” small groups for all referred felony and misdemeanor sex offenders. There are two (2) “Pre Groups” offered annually. These psycho-educational groups are facilitated by a staff of (8) eight officers and (1) one contractor. Facilitators are listed as: Ed Tullius Director, Barb Allen (part time), Chris Bramlage, Cheryl Jones, Bonnie Koller, Ronda Kidd, (subs: Bob Niehaus and Sarah Willison) and Gary Key contractor.

The 44<sup>th</sup> and 45<sup>th</sup> bi-annual “Pre-Group” had a combined total of forty eight (48) sex offenders (referred by both Municipal and Common Pleas Courts) successfully complete said program.

Eighty three (83) members were active throughout the “On Going” groups this year. On average five (5) new members were added per quarter. There were ten (10) successful completions, four (4) unsuccessful completions (due to attendance issues or new arrests), and two (2) neutral discharges due to providing only the minimal effort to the required group work or health issues.

At the request of the County Commissioners and Court Administrator, director Ed Tullius completed the VERA survey in hopes that the B.C. program is viewed as a viable asset to the County and is operating within best practices.

The lesson manuals are in full use by all the facilitators and have been found to be of great value. Ed Tullius thanks everyone for their assistance and support.

## **Community Service Program (C.S.P.)**

The Hamilton County Adult Probation Department operates the Community Service Program (CSP). The CSP places convicted offenders in unpaid positions with nonprofit or governmental agencies to perform a specific number of court ordered hours as a sentencing option, or as a condition of probation.

The Community Service Program received a total of 2184 referrals during the year 2007. The Municipal Judges referred 1,691 cases while the Judges from the Court of Common Pleas referred 493 individuals. Judges from Municipal Court ordered 67,657 hours while Court of Common Pleas judges ordered 81,553 hours. The total amount of hours ordered from both Courts during the year 2007 was 149,210 hours. The number of hours completed during the year amounted to 86,669. This represents a value in service hours to the County in the amount of \$ 606,683.00 calculated at the rate of \$7.00 per hour.

A total of 1022 probationers from Municipal Court successfully completed their community service orders, while 242 probationers from the Court of Common Pleas were successful in completing their hours. This indicates that the Community Service Program experienced a 58 % success rate in the year 2007.

The following organizations benefited from the Community Service Program:

The Cincinnati Horticultural Society (Cincinnati Flower Show-Spring and Fall )  
City of Cincinnati Neighborhood Services, the Green Space Program  
Cincinnati Business District  
Ohio Department of Transportation  
Hamilton County Roads  
Hamilton County Parks  
Hamilton County Engineers  
Kid fest  
Camp Washington  
Cincinnati Police Department- Districts 1, 2, 3, and 4  
Zion Baptist Church  
Green Township  
Anderson Township  
Sycamore Township  
City of Cincinnati – Neighborhood Operations Division  
Mercy Hospital  
Madisonville Community Council  
Scarlet Oaks  
Kilgour Elementary School  
East Walnut Hills Assembly  
Loveland/ Symmes Fire Department  
Hamilton County Sheriff’s Department  
Hamilton County buildings-recycling program  
Hamilton County Court of Common Pleas  
Hillcrest Cemetery  
St. Rita’s Festival  
The Hamilton County Fair  
Pleasant Ridge Baptist Church  
Delhi Fire Department  
City of Cincinnati Parks  
East Walnut Hills Community  
Covenant Church  
North College Hill Police Department  
Free Store  
Hamilton County Probation Department-Substations  
Bramble Elementary  
Loveland Youth Soccer Association  
The Vineyard Community Church  
The House of Refuge Mission  
Media Bridges  
The University of Cincinnati  
Morehouse College, Atlanta GA.  
Wright State University

Mt. Airy Shelter  
Clermont County Probation-CSP  
Prospect House, Inc.  
The Fay Apartment Community Center  
Serve City  
Su Casa Hispanic Center  
St. Francis, St. Joseph Catholic Worker House  
Stillwell Center, Dayton Ohio  
Victory Neighborhood Services  
Village of Cleves  
Adams Brown County Recycling Center  
YWCA of Greater Cincinnati  
American Red Cross  
Cincinnati Area Senior Services  
Crossroads Community Church  
Dress for Success Cincinnati  
Dr. J. W. Jones Center  
Millcreek Valley Habitat for Humanity  
Hoxworth Blood Center  
Krohn Conservatory, Cincinnati Park Board  
Tippecanoe County Court Services-CSP, Lafayette IN.

### **Day Reporting Plus Program**

The Day Reporting Plus Program is an intervention option for individuals who have violated their probation and normally would be committed to the Justice Center. It can also be used as a condition of probation at the time of the initial sentencing.

The start date of the program was January 10, 2000. One Hundred twenty (120) probationers successfully completed the Day Reporting Plus Program during the year 2007. This saved the County 13,680 days in the Justice Center for a saving of \$861,840.00

### **Decisions Program**

Decisions is a group education program operated by the Hamilton County Probation Department, Cincinnati, Ohio. Groups of 15 to 20 probationers report for an organized sequence of 10 weeks of life skill education. The primary benefit of group supervision is that probation officers are able to work with approximately 14 to 20 probationers at a time, which includes group work in 10 areas. These 10 areas are Personal History, Alcohol and Drugs, Time Management, Financial Matters, Assertiveness Training, Employability, Relationships and Domestic Violence, Conflict Resolution, Wants versus Needs, and Goal Setting Techniques.

For the year 2007, the Decisions program received a total of 162 referrals. Municipal Court Judges referred 134 cases, while 28 individuals were received from the Court of Common Pleas. A total of 9 groups graduated during the 2007, with an average of 101 successful completions. Sixty-two (62%) percent of all participants graduated from the program. In addition, Olsten Temporary

Services, Prep Inc., and the Environmental Services Department of Children's Hospital, is now accepting Decisions referrals for potential employment.

### **Driver Intervention Program (D.I.P.)**

The Talbert House Driver Intervention Program (D.I.P.) is a 72-hour residential program for first time Driving Under the Influence (D.U.I.) offenders, offered in lieu of incarceration. It is a state-certified program that provides education and assessment. All persons entering the D.I.P. Program are placed on probation for a follow-up treatment referral if needed. The program is designed to work closely with the Probation Department for appropriate follow through on referred clients.

For the year 2007, a total of 314 participants completed the Driver Intervention Program. The breakdown is as follows:

January 1 – December 31, 2007

I.	<u>TOTAL NUMBER ORDERED:</u>	1536
	TOTAL NUMBER REGISTERED:	1468
	RESCHEDULES AFTER REGISTRATION:	50
II.	<u>TOTAL COMPLETIONS:</u>	1343
	MALE COMPLETIONS:	927
	FEMALE COMPLETIONS:	416
III.	<u>TOTAL IN COMPLETIONS:</u>	80
	NO-SHOWS:	42
	INTOXICATED	2
	MEDICAL	29
	ADMINISTRATIVE:	7
IV.	<u>MALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	572 = 62%
	NO REFERRAL AFTER DIP:	355 = 38%
V.	<u>FEMALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	221 = 53%
	NO REFERRAL AFTER DIP:	195 = 47%

### **DRIVER INTERVENTION PROGRAM (ACCESS)**

January 1 – December 31, 2007

I.	<u>TOTAL NUMBER ORDERED:</u>	1536
	TOTAL NUMBER REGISTERED:	231
	RESCHEDULES AFTER REGISTRATION:	4
II.	<u>TOTAL COMPLETIONS:</u>	230
	MALE COMPLETIONS:	162
	FEMALE COMPLETIONS:	68

III.	<u>TOTAL IN COMPLETIONS:</u>	3
	NO-SHOWS:	3
	INTOXICATED:	0
	MEDICAL	0
	ADMINISTRATIVE:	0
IV.	<u>MALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	72 = 44%
	NO REFERRAL AFTER DIP:	90 = 56%
V.	<u>FEMALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	20 = 29%
	NO REFERRAL AFTER DIP:	48 = 71%

DRIVER INTERVENTION PROGRAM (ARC)

January 1 – December 31, 2007

I.	<u>TOTAL NUMBER ORDERED:</u>	1536
	TOTAL NUMBER REGISTERED:	176
	RESCHEDULES AFTER REGISTRATION:	5
II.	<u>TOTAL COMPLETIONS:</u>	217
	MALE COMPLETIONS:	160
	FEMALE COMPLETIONS:	57
III.	<u>TOTAL IN COMPLETIONS:</u>	12
	NO-SHOWS:	10
	INTOXICATED:	0
	MEDICAL	1
	ADMINISTRATIVE:	1
IV.	<u>MALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	98 = 61%
	NO REFERRAL AFTER DIP:	62 = 39%
V.	<u>FEMALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	30 = 53%
	NO REFERRAL AFTER DIP:	27 = 47%

DRIVER INTERVENTION PROGRAM (TALBERT HOUSE)

January 1 – December 31, 2007

I.	<u>TOTAL NUMBER ORDERED:</u>	1536
	TOTAL NUMBER REGISTERED:	1061
	RESCHEDULES AFTER REGISTRATION:	41

II.	<u>TOTAL COMPLETIONS:</u>	896
	MALE COMPLETIONS:	605
	FEMALE COMPLETIONS:	291
III.	<u>TOTAL IN COMPLETIONS:</u>	65
	NO-SHOWS:	29
	INTOXICATED:	2
	MEDICAL	28
	ADMINISTRATIVE:	6
IV.	<u>MALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP	402 = 66%
	NO REFERRAL AFTER DIP:	203 = 34%
V.	<u>FEMALE ASSESSMENTS</u>	
	TREATMENT REFERRAL AFTER DIP:	171 = 59%
	NO REFERRAL AFTER DIP:	120 = 41%

### **Common Pleas Expungements**

Under provisions of Sections 2953.31, 2953.32, 2953.51, 2953.52, and 2953.53, of the Ohio Revised Code, legally qualified individuals may apply to the Court to have a record of their conviction, dismissal, not guilty finding, or report of no bill sealed. Pursuant to statutory requirements, the Adult Probation Department prepares, for the Court considering a defendant's Motion to Seal Record, a report showing the defendant meets requirements to grant the Motion. The sealing process is often referred to as "expungement." In the Court of Common Pleas, three (3) Probation Officer Specialists receive orders for expungement reports on a round robin rotation. The following report shows the incoming volume of assignments and work output for those personnel.

**January 1 – December 31, 2007**

<b><u>EXPUNGEMENTS RECEIVED</u></b>	<b><u>566</u></b>
<b>CONVICTIONS</b>	<b>308</b>
<b>IGNORED</b>	<b>166</b>
<b>DISMISSAL</b>	<b>69</b>
<b>ACQUITTAL</b>	<b>23</b>
<b><u>FINAL DISPOSITION</u></b>	<b><u>577</u></b>
<b>GRANTED</b>	<b>468</b>
<b>DENIED</b>	<b>97</b>
<b>WITHDRAWN</b>	<b>12</b>
<b>OVERRULED</b>	<b>0</b>

## **MUNICIPAL EXPUNGEMENTS**

The expungement of a criminal record is the process by which a first time offender applies to the Court to have his/her record sealed. In Municipal Court, the applicant must wait one year from final discharge to be eligible for expungement. Individuals can apply for sealing of dismissals without a waiting period. The Probation Department conducts an investigation to determine if the applicant is a first time offender, whether criminal proceedings are pending and if the person has been rehabilitated to the satisfaction of the Court.

**January 1 – December 31, 2007**

<b>EXPUNGEMENTS RECEIVED</b>	<b>2252</b>
<b>Dismissals/Acquittals</b>	<b>1288</b>
<b>EXPUNGEMENTS GRANTED</b>	<b>1330</b>
<b>EXPUNGEMENTS DENIED</b>	<b>439</b>

## **Ignition Interlock**

The Ignition Interlock driving program gives offenders who have been convicted of Driving under the Influence (D.U.I.) the opportunity to drive if they have the Interlock device installed in their vehicle. A total of 354 individuals entered the program during 2007.

## **Ignition Interlock Payment Assistance Program**

This program provides funding for a number of indigent offenders with a critical need for personal transportation, to receive ignition interlock services, which they could not afford with their own resources. The ignition interlock device allows these individuals to drive their vehicle but ensures that they may not start the vehicle if they show any level of alcohol consumption.

Single parents with children making minimum wage, retired or disabled persons on fixed incomes, or other individuals for whom a vehicle is a necessity and whose income is below the poverty level qualify. The program is funded through monies collected as fines levied on individuals convicted of multiple D.U.I. offenses. The County Commissioners made monies from this fund available, with the cooperation of the Hamilton County Sheriff.

For the year 2007, 23 participants (17 men/6 woman) qualified for the Ignition Interlock Payment Assistance Program. Participants pay a \$10.00-\$21.25 monthly fee to participate in the program. The balance of the cost is paid through the fund monies (\$25,000).

## **Indigent Drivers Alcohol Treatment (I.D.A.T.)**

For the calendar year 2007, there were 32 referrals made to participating IDAT agencies. During 2007, IDAT referrals were temporarily suspended by the Mental Health and Recovery Services Board. Also, because of the recent change regarding the administration of the IDAT funds, the number of IDAT clients active in treatment is not yet available.

## **Information Systems Unit**

During the year 2007, the Information Systems Unit received a total of 1073 calls for service and closed 1065 of these calls.

The Information Systems Unit requested that Proware, the contracted support provider, make a total of 301 changes to the Probation Case Management Database for the entire year of 2007. These changes include modifications of existing programs as well as the creation of new programs.

The following major projects were completed throughout 2007:

- Created ad-hoc reports as requested
- Created, tested, and implemented letters and entries for Probation Officers
- Assisted Hamilton County Purchasing with the sale and delivery of equipment removed from Probation's inventory and sold through the Hamilton County Auction Site
- Modified data in PCMS to reflect the changes in Judge's courtrooms
- Deployment of new monitors and workstations
- Tested new Image for computers for Adult Probation
- Researched equipment requirements for new work stations for Adult Probation
- Trained and prepared staff to take Mod 2 class and test for RCIC
- Implemented changes and additions to Probation policies and procedures to meet the new Law Enforcement Automated Data System (LEADS) requirements for user agencies
- Assisted the Sheriff's IT staff with the take over of the Electronic Monitoring Department with the relocation of workstations
- Assisted Proware in investigating the problem with the Combine Control Number in CMS database
- Computer set up for all sub stations
- Purchased a fingerprint biometric device for check printing for the Cashier's Office
- Created and implemented a new report that would allow staff to track Municipal Court referrals for Expungements
- Set up satellite office for Community Service on Hamilton Avenue
- Assisted Proware with solving the problems with the double disbursements of monies
- Created, tested, and implemented all forms for InterState Compact
- Updated all ISP forms to read Neighborhood Directed Supervision

- Assisted working with the Clerk's Office to investigate and fix the program that would delete the offender's social security numbers that were stored in the Court Management System database
- Assisted Proware in fixing the Purge report for indictments that were either acquitted or dismissed
- Changed all Common Pleas entries to display the felony degree and description of charge

The Information Systems Unit will continue work on the following projects during the first quarter of 2008:

- Create ad-hoc reports as requested
- Modify data in PCMS to correct existing CMS data errors
- Modify data in PCMS to correct existing Cashier data errors
- Assist with independent consultant who will perform an independent analysis of the Probation Department's Cashier division. The consultant will assist in the creation of policies and procedures as well as suggest modifications to the existing Point of Sale and Case Management System's programs to apply standard accounting principles.
- Assist Project Manager and members of the team with the automation of the entire urinalysis testing process to eliminate duplication of data entry across multiple databases
- Begin to comply list of hardware to be replaced in 2008
- Update inventory of Adult Probation equipment as new workstation are deployed
- Prepare old equipment for auction through the Hamilton County Web Site
- Continue to train and prepare staff for Mod 2 class and test for RCIC
- Positive Pay Implementation
- VERA study
- Microsoft License for department
- Relocated Over the Rhine substation
- Set up workstations at the College Hill Substation
- Investigate Walnut Hills data connection which is extremely slow

### **Intensive Supervision Unit**

The Intensive Supervision Probation (ISP) program is funded by the State of Ohio through Community Corrections Act (CCA) grants administered by the Ohio Department of Rehabilitation and Correction (ODRC). Its purpose is to impact the number of commitments to state institutions by diverting convicted felons to a period of intensive supervision probation. The ISP program places an emphasis on increased contacts between the probationer and supervising officer, coupled with referrals to community based treatment appropriate to the individual.

The program is designed to provide the Court with a cost-effective sentencing option, which satisfies public safety and treatment objectives of the community while increasing the availability of resources to meet offender needs. The ISP program provides a sanction for the Court, which promotes a crime-free lifestyle by requiring offenders to be employed, perform community service, pay restitution and remain free of illicit substances.

During the first quarter of the year, ISP prepared and submitted to ODRC the program's grant proposal and budget recommendations for the State's fiscal year 2006. The proposal requested a grant allocation of

\$1,451,654 for the continued operation of the ISP program during FY06. This represents no increase over the approved budget for FY05. CCA program directors were notified by ODRC that due to a shortfall in State revenue, it was possible that grant reductions could occur during the upcoming fiscal year. Final approval of the grant application was received during the third quarter and a grant was awarded in the amount of \$1,451,654 for the continued operation of the ISP program for the State's FY2006, commencing on July 1, 2005.

Formal written notification of the results of the ISP program's FY05 CCA Operating Standards Audit were received during the first quarter. Of the 51 CCA standards which the State determined to be applicable to the ISP program, a compliance rating of 100% was achieved.

Several representatives of the ISP program attended CCA Program Evaluation Results training held in May 2005. This training revealed the results of a study by the University of Cincinnati's Department of Criminal Justice. The study compiled data from 1999 on CCA programs in an attempt to compare the best practices of different CCA funded programs. The results will be used to help establish operating standards for CCA programs in the State's FY 2006.

The only personnel change in the ISP program occurred during the third quarter. In that period, an ISP line Officer accepted a position with the State of Ohio as a Juvenile Parole Officer in the Cleveland area. The Officer indicated his reasons for the move were to place himself in a closer proximity to family and to obtain a salary increase of \$4000. The vacancy is expected to be filled in the first quarter of calendar year 2006.

Throughout the year, ISP sponsored a "Lifestyles" group-reporting program targeting male offenders between the ages of 18 and 35. This ten-week program meets weekly to discuss issues related to substance abuse and its effects. The program attempts to aid probationers in structuring positive decision-making and life skills. In addition, ISP officers also serve as facilitators for Behavior Control groups for sex offenders.

In calendar year 2005, the Court of Common Pleas diverted 620 new offenders to the ISP program. Of the cases diverted, fifth degree felonies accounted for 52.3%; fourth degree felonies 32.6%; third degree felonies 11.9%; second degree felonies 2.9%; and first degree felonies 0.3%.

A total of 133 cases were assigned to ISP during the final quarter of the year, bringing the total number of cases diverted to the program since its inception in 1990 to 9292. The program terminated 647 cases in 2005, of which 55 cases were placed in transition status, with 136 terminations occurring in the fourth quarter. At year's end, the ISP Program was responsible for supervision of 650 cases, not including absconders and those in transition status.

In an attempt to monitor compliance with Court orders and lifestyle situations, ISP officers attempted 3700 field contacts in 2005. These contacts occurred during 461 two-officer field shifts and reflect an average of 8.02 attempted contacts-per-shift. In 2005, the program attained a monthly average of 38.4 field shifts and 308 attempted contacts.

Results of the attempted contacts were 2396 positive contacts, or 64.75% of the contacts attempted.

To monitor office reporting, the ISP Program began compiling statistics in 1999 on this facet of the program. The current figure reflects a total of 14,053 office visits between offenders and their assigned officers in 2005. This equates to a monthly average of 1171 ISP offender office contacts in 2005. A combination of the total ISP field and office contacts indicate an average of just over 1370 supervision contacts occurred each month between offenders and ISP officers in 2005.

## **Interstate and Intrastate Compact**

The Interstate compacts objectives are to increase community safety in supervising probationers who want to reside in a state or jurisdiction other than where the felony sentence occurred. This unit supervises two types of defendant: 1) defendants who have been approved by a Judge to live in a specific state other than Ohio; 2) defendants who want to live in Ohio, but outside of Hamilton County.

Defendants must obtain approval from the Judge, have over six months of supervision remaining, have an established residence or family living in the receiving location, and have employment in the receiving jurisdiction.

During 2007 a total of 104 cases were given permission by the Court of Common Pleas to transfer out of State and out of the County. As of this date there were 281 cases assigned to the Interstate Compact caseload; of that 100 are listed as absconders.

## **Jail Alternative Programs**

**The Talbert House 10-Day Program** offers education, evaluation and assessment of chemical dependency and is offered once a month primarily for second offenders.

There were 21 groups (male & female) held during 2007. The groups had 310 registered with 278 completions.

The Talbert House 10-Day Program requires participants to be minimum or medium security, have no serious medical or psychiatric problems and have no legal restrictions (i.e., holders, etc.). The program charges on a sliding scale with a minimum charge of \$50.

**The Turning Point Program** is a residential jail treatment program designed to serve multiple Driving under the Influence (D.U.I.) offenders. Some criminal alcohol/drug related cases have also been referred. The program began on May 3, 1988 and the cost of the program is \$0 to \$795.00 on a sliding fee scale basis, which is paid by the offender. Probationers may be ordered to perform community service hours in lieu of payment when appropriate.

Upon completion of the program, individuals are placed on intensive supervision and are seen biweekly by a probation officer and/or monitor for verification of completion of any special conditions such as Alcoholics Anonymous (A.A) meetings, counseling, education and/or employment. Random drug screen and breathalyzer tests are administered.

<b><u>MONTH</u></b>	<b><u>ADMITS</u></b>	<b><u>GRADUATES</u></b>	<b><u>UNSUCCESSFUL</u></b>	<b><u>UTILIZATION</u></b>
1 <sup>st</sup> Quarter	49	28	4	110%
2 <sup>nd</sup> Quarter	42	26	4	102%
3 <sup>rd</sup> Quarter	38	26	1	96%

4 <sup>th</sup> Quarter	40	24	2	96%

A total of 104 inmates successfully completed the Turning Point Program during this quarter. Comparing the actual release date to the scheduled release date as provided by the Records Department of the Sheriff's Office, there was a savings of approximately 11,900 days.

### **Mentally Disordered Offender Unit (M.D.O.)**

This unit is partially funded by a grant from the Hamilton County Mental Health Board to deal with probationers with major mental illnesses. Caseload sizes for these officers are, ideally, limited to 75:1. The current caseload average is 80. The primary goal is to coordinate service delivery for these special needs offenders with mental health professionals, while maintaining appropriate accountability for offenders under community control.

Officers in the unit spend at least two days each week in the field, making home and agency visits. We maintain contact on a regular basis with the probationer's assigned mental health case manager and see the probationer and/or members of his/her family in order to monitor their community adjustment, to keep them on their medications, and to hopefully avoid hospitalization due to decompensation, or jail due to further illegal activity. We do a significant amount of crisis intervention, in partnership with mental health staff, if the client's condition is deteriorating.

### **Neighborhood Directed Supervision (formerly ISP)**

The Neighborhood Directed Supervision / Intensive Supervision Probation (NDS/ISP) program is funded by the State of Ohio through Community Corrections Act (CCA) grants administered by the Ohio Department of Rehabilitation and Correction (ODRC). Its purpose is to impact the number of commitments to state institutions by diverting convicted felons to a period of intensive supervision probation. The ISP program places an emphasis on increased contacts between the probationer and supervising officer, coupled with referrals to community based treatment appropriate to the individual offender.

The program is designed to provide the Court with a cost-effective sentencing option, which satisfies public safety and treatment objectives of the community while increasing the availability of resources to meet offender needs. The NDS/ISP program provides a sanction for the Court, which promotes a crime-free lifestyle by requiring offenders to be employed, perform community service, pay restitution and remain free of illicit substances.

During the first quarter of the year, NDS/ISP prepared and submitted to ODRC the program's latest CCA grant proposal and budget recommendations for the State's fiscal year 2008. Per instructions from ODRC, this proposal requests a grant allocation of \$1,704,987 for the continued operation of the program. This amount includes \$102,500 for the Alternative Intervention for Women (AIW) and

\$150,833 for the Non-Support program during FY07. This represents no increase over the approved budget for FY07. While requiring budget submissions at the current FY 2007 allocation, ODRC advised that, should appropriation levels be further affected for the next fiscal year, programs would be notified and requested to submit the necessary revisions to their applications. Formal notification from ODRC of the grant award was received on June 5<sup>th</sup>, 2007.

On October 29, 2007, the Bureau of Community sanctions performed an audit of the program for the purpose of determining compliance to the performance based standards for ISP programs funded by the State of Ohio. Formal written notification of the result of the ISP program's FY08 CCA Operating Standards Audit was received in the County's fourth quarter. Of the 46 CCA standards which the State determined to be applicable to the program, a compliance rating of 97% was achieved.

The year saw NDS/ISP personnel changes occur in the first quarter of CY2007. The position of a line probation officer was filled from the General Division and a promotion of a NDS/ISP probation officer to supervisor occurred.

Throughout the year, NDS/ISP sponsored a "Lifestyles" group-reporting program targeting male offenders between the ages of 18 and 35. This ten-week program which operates quarterly, meets weekly to discuss issues related to substance abuse and its effects. The program attempts to aid probationers in structuring positive decision-making and life skills. In addition, ISP officers also serve as facilitators for Behavior Control groups for sex offenders, department training instructors and as a case reviewer/liaison for the Jail Population Review Project.

In an effort to maintain employment of those under program supervision, an evening reporting option was implemented in November 2006. This allows offenders to report on Wednesday evenings to help comply with the conditions set forth by the Court while remaining employed. During the fourth quarter, the evening reporting option recorded 145 of 194 scheduled appointments. This is a compliance percentage of over 74%. In CY 2007, this option recorded 530 of 669 scheduled contacts which equates to a 79% compliance rate for the year.

In calendar year 2007, the Court of Common Pleas diverted 773 new offenders to the program. Of the cases diverted, fifth degree felonies accounted for 52.4 %; fourth degree felonies 28.1%; third degree felonies 15.6%; second degree felonies 3.1%; and first degree felonies 0.6%.

A total of 198 cases were assigned to ISP during the final quarter of the year, bringing the total number of cases diverted to the program since its inception in 1990 to 10,533. The program terminated 567 cases in CY 2007, of which 67 cases were placed in transition status. At year's end, the ISP Program achieved a 20.81% successful termination rate and was responsible for supervision of 813 cases, not including absconders or those in transition status.

In an attempt to monitor compliance with Court orders and lifestyle situations, ISP officers attempted 3222 field contacts in CY 2007, of which 795 occurred in the fourth quarter. These contacts occurred during 405 two-officer field shifts and reflect a yearly average of 7.9 attempted contacts-per-shift. In CY 2007, the program attained a monthly average of 33.8 field shifts and

265.5 attempted field contacts each month. Results of the attempted contacts were 1891 positive field contacts, or 58.7% of the field contacts attempted.

To monitor office reporting, the ISP Program began compiling statistics in 1999 on this facet of the program. The current figure reflects a total of 14,719 office visits between offenders and their assigned officers in CY 2007. This equates to a monthly average of 1,226.5 ISP offender office contacts in the year. A combination of the total attempted field and office contacts indicate an average of just over 1,495 attempted supervision contacts each month between offenders and ISP officers in 2007.

### **Presentence Investigation Unit (P.S.I.)**

The Presentence Investigation Unit prepares background investigations of convicted and non-convicted defendants from Hamilton County Court of Common Pleas; Hamilton County Municipal Court, and Drug Court. These investigations report on the defendant's prior Criminal History, facts of the Instant Offense, social history, and drug & alcohol evaluation. The unit is comprised of seven probation officers, four probation officer specialists and one supervisor. Three probation officer specialists write Expungements in addition to presentence investigations, and the remaining probation officer specialist is the permanent backup for the probation officer supervisor. In addition, there is a word processing operator, a clerk typist III, a receptionist and one clerical supervisor. One literacy specialist was added to this unit in December. As of December 2007, a total of 1093 referrals have been made to this program.

During the year 2007, the Presentence Investigation Unit completed 4,120 presentence investigations. This compares to 3,538 reports completed in the same period for the year 2006. This represents an increase of 16.4% or 582 cases, thus illustrating that the Presentence Investigation Unit is functioning at 116.4% capacity compared with the year 2006.

The average case assignment per probation officer was 375 cases a year.

A total of 228 Municipal presentence investigations and 3,892 Common Pleas presentence investigations were completed for the year 2007.

Members of the Presentence Investigation Unit received additional training on the new presentence investigation format that will work in conjunction with CMS and Pre-Trial Services.

### **Training**

Probationers present many issues and problems that must be addressed; therefore, an extensive training program is provided for employees of the Hamilton County Adult Probation Department. Probation Officers are mandated to take 40 hours of training during each of their first two years on the job. For each subsequent year, officers are required to obtain at least 20 hours of additional training in areas relevant to their jobs. Probation Officers who are firearms qualified will receive 10 hours maximum credit for the training mandated by firearm certification.

Training provided by this Department for the year 2007, as well as workshops and seminars offered in the community, consisted of the following:

<b>DAT</b>	<b>SEMINAR</b>	<b>PRESENTER</b>
1/4/07	CPR Review	Hamilton County
1/5/07	Taser X26	Taser International
1/16/07	Employee Orientation	Hamilton County
1/20-24/07	2007 Winter Conference	American Correctional Association
1/26-27-07	Clinical Applications of the Principles in Treatment of Addictions and Substance Abuse	CAPTASA
1/31/07	RCIC MOD 2	Regional Crime Information Center
2/6/07	RCIC MOD 1	Regional Crime Information Center
2/6/07	RCIC TAC	Regional Crime Information Center
2/21-23/07	Defensive Tactics	Hamilton County
2/22/07	Suicide and Self Mutilation	PESI
2/23/07	How to Deal with Unacceptable Employee Behavior	Fred Pryor Seminars
2/26/07	RCIC LEADS	Regional Crime Information Center
2/28/07	RCIC MOD 2	Regional Crime Information Center
3/1/07	Reactive Attachment Disorder	CMI Education Institute, Inc.
3/5/07	RCIC MOD 2	Regional Crime Information Center
3/12/07	2007 Forging New Links	The Meeting Connection, Inc.

3/12-13/07	The Street Survival Seminar	Calibre Press
3/13/07	PSA: VA Medical Center	Professionals in Substance Abuse
3/14/07	Determining the Value of Volunteer	Cincinnati Association of Volunteer Administrators
3/14/07	Psychiatric Emergencies	PESI
3/14/07	Evidence Based Assessment and Supervision of Domestic Violence Defendants	The Supreme Court of Ohio
3/16/07	Speaking of Women's Health	Proctor and Gamble/Mercy Health Partners
3/16/07	Managing Multiple Priorities & Projects	Fred Pryor
3/22/07	How to Supervise People	Fred Pryor
3/27/07	Defensive Driving Course	Hamilton County
3/27/07	Leadership Development Conference for Women	National Seminars Group
3/27 -28/07	Civil Treatment: The Managers' Course	Hamilton County
3/28/07	RCIC MOD 5	Regional Crime Information Center
3/29/07	Civil Treatment: The Employees Course	Hamilton County
3/29/07	Gangs in Ohio	The Supreme Court of Ohio
3/29-30/07	Communicating with Tact and Finesse	National Seminars Group
4/3/07	Self Mutilation Behavior in Youth and Adults	Cross County Education
4/4/07	The Many Uses of Humor in Clinical Services	Jim Heisel and Associates
4/5/07	Grant Writing Made Easy	National Seminars
4/11/07	RCIC MOD 1	Regional Crime Information Center

4/13/07	Taser X26	Taser International
4/18/07	Grief Counseling Skills for Professionals	Cross Country Education
4/18/07	CPR Review	Hamilton County
4/19/07	Orient Correctional Tour	Hamilton County
4/20/07	Wake up! There's a Heroin Epidemic	Alcoholism Council of the Cincinnati Area
4/23/07	RCIC MOD 1	Regional Crime Information Center
4/25/07	The Meth Epidemic	PESI HealthCare
4/25/07	Orient Correctional Tour	Hamilton County
4/26/07	RCIC MOD 5	Regional Crime Information Center
4/26/07	Crisis De-escalation	Talbert House
4/27/07	How to Work with Difficult People	CareerTrack
4/27/07	Ohio Specialized Dockets Practitioner	The Supreme Court of the State of Ohio
4/30/07	Firearms	Hamilton County
5/1/07	Managing Ethical Risks	Heisel and Associates, Inc.
5/4/07	Team Building, Mentoring and Coach Skills for Supervisors	Fred Pryor
5/7-8/07	Two Days in May	The Attorney General Conference on Victims Assistance
5/8/07	PSA: Helping the Homeless Veteran in Recovery	Professionals in Substance Abuse
5/8/07	Who's in Charge	PESI Healthcare
5/9/07	Principles of Effective Substance Abuse Treatment for Criminal Justice	Talbert House

5/10/07	LFR: Coaching Others for Success	Hamilton County
5/14/07	RCIC MOD 2	Regional Crime Information Center
5/15/07	RCIC MOD 5	Regional Crime Information Center
5/15/07	Employee Orientation	Hamilton County
5/15/07	Facilitating Interest-Based	Capital University Law School
5/16-18-07	3 <sup>rd</sup> National Conference of Minority Professionals in ADR	Capital University Law School
5/17/07	Marysville Tour	Hamilton County
5/17-18/07	Best Practices for Adult and Juvenile Sex Offenders Treatment	The Supreme Court of Ohio
5/21/07	RCIC MOD 1	Regional Crime Information Center
5/23/07	RCIC MOD 2	Regional Crime Information Center
5/24/07	Civil Treatment: The Employees' Course	Hamilton County
5/24/07	Marysville Tour	Hamilton County
5/24/07	Firearms	Hamilton County
5/24/07	How to Get More Organized	The National Seminars Group
5/24-25/07	Invisible Threat: A Multi-Disciplinary Response to Stalking	Domestic Violence Center
6/1/07	How to Use Crisis Debriefing When Responding to Crisis and Trauma	Bereavement Academy
6/5/07	The Psychopharmacology Handbook: It's more than just medication	Talbert House
6/6/07	Anger Control Made Easy	Cross County Education
6/7/07	Firearms	Hamilton County
6/7/07	Street Smart on Drugs	The Supreme Court of Ohio
6/7-8/07	Make Contacts That Work	National Association of Drug Diversion Investigators

6/8/07	Firearms	Hamilton County
6/11/07	Is Time Manageable	CAVA
6/13/07	How to Become a More Effective Supervisor	CareerTrack
6/13/07	Chillicothe Prison Tour	Hamilton County
6/13-16/07	NADCP 13 <sup>th</sup> Annual Conference	National Association for Drug Court Professionals
6/14/07	RCIC MOD 5	Regional Crime Information Center
6/15/07	Women and Money	Ohio Treasurer of State
6/18/07	RCIC MOD 1	Regional Crime Information Center
6/19/07	Employee Orientation	Hamilton County
6/19-20/07	How to Communicate with Tact and Professionalism	CareerTrack
6/20/07	Chillicothe Prison Tour	Hamilton County
6/20/07	RCIC MOD 2	Regional Crime Information Center
6/22/07	Drug Court Meetings	Drug Court Specialized Dockets
6/27/07	Strengthening Your People Skills in the Workplace	Rockhurst University
6/29/07	Social Workers/Women and Financial Planning and Assistance	The Treasurer of State of Ohio
7/9/07	RCIC MOD 1	Regional Crime Information Center
7/10/07	PSA: Street Drug Update	Professional in Substance Abuse
7/11/07	Essential Time Management and Organization Skills	Rockhurst University
7/12/07	Professional Customer Service	Hamilton County
7/13/07	Undercurrent Therapy: Treating the Secrets Wounds of Kids and Adults	CMI Education Institute, Inc.

7/16/07	RCIC MOD 2	Regional Crime Information Center
7/17/07	Employee Orientation	Hamilton County
7/16-20/07	Challenge Camp	Boys Scout Camp
7/18/07	Lebanon Prison Tour	Hamilton County
7/19/07	Civil Treatment: The Employee's Course	Hamilton County
7/20/07	Firearms	Hamilton County
7/20/07	Police Officer Involved Battering	Ohio Domestic Violence Network
7/20/07	When Parents die, Helping Heal Broken Hearts and Broken Bonds	CMI Education Institute, Inc.
7/23/07	The Top 22 Cognitive Therapy Techniques for Success	PESI HealthCare
7/23-24/07	Motivational Seminar	Build Motivation
7/23-27/07	Kentucky School	KSAODS
7/25-26/07	Motivational Seminar	Build Motivation
7/27/07	Lebanon Prison Tour	Hamilton County
7/30/07	RCIC MOD 2	Regional Crime Information Center
8/1/07	Learn about Child Support in Hamilton County	Hamilton County Job and Family Service
8/1/07	Taser Training	Hamilton County
8/6/07	RCIC MOD 1	Regional Crime Information Center
8/6/07	Achieving Your Highest Priorities	Franklin Covey
8/8/07	Managing Multiple Priorities	Fred Pryor Seminars
8/10/07	Civil Treatment: The Employee's Course	Hamilton County
8/13/07	RCIC MOD 2	Regional Crime Information Center

8/16/07	RCIC MOD 3	Regional Crime Information Center
8/20/07	RCIC MOD 1	Regional Crime Information Center
8/21/07	Prison Tour	Hamilton County
8/23-24/07	US Postal Service Identity Theft Videos	Hamilton County
8/23-24/07	Taser Training	Hamilton County
8/23-24/07	2007 UMADAOP 18 <sup>TH</sup> Annual Conference	Urban Minority Alcoholism & Drug Abuse Outreach Program
8/24/07	Dealing with Difficult People	Fred Pryor
8/28/07	Civil Treatment: The Employee's Course	Hamilton County
8/28/07	Lucasville Prison Tour	Hamilton County
8/29/07	Civil Treatment: The Employee's Course	Hamilton County
9/6/07	LFR: Problem Solving	Hamilton County
9/7/07	PTSD: Symptoms and Management	Talbert House
9/10/07	Clinical Issues with Recovering Clients	Heisel and Associates, Inc.
9/12/07	RCIC MOD 2	Regional Crime Information Center
9/13/07	LFR: Problem Solving	Hamilton County
9/13/07	Mistake-free Grammer and Proofreading	CareerTrack
9/14/07	What Matters Most	Hamilton County
9/18-19/07	CPR	Hamilton County
9/19/07	LaBans Home Study	Laban's Addiction Specific Training
9/19/07	Federal Prison Tour	Hamilton County
9/20/07	RCIC MOD 5	Regional Crime Information Center
9/20/07	LFR: Problem Solving	Hamilton County

9/24/07	The Growing Needs of the Elderly	Heisel and Associates, Inc.
9/24/07	RCIC MOD 1	Regional Crime Information Center
9/26/07	RCIC MOD 2	Regional Crime Information Center
9/27/07	Understanding Personality Disorders	Institute for Brain Potential
10/2/07	She Screams without a Sound	YMCA
10/2-4/07	The National Center for State Courts	Nation Center for State Courts
10/5/07	Are you Prepared for the CCDC Elimination	Ohio Chemical Dependency Professionals Board
10/9/07	PSA: Case Management of Seniors with Substance Abuse Issues	Professionals in Substance Abuse
10/10/07	What's Next	Cincinnati Association of Volunteer Administrators
10/11/07	Civil Treatment: The Employee's Course	Hamilton County
10/14-16/07	NABCJ 20 <sup>th</sup> Annual Conference	National Association of Blacks in Criminal Justice
10/15/07	RCIC MOD 1	Regional Crime Information Center
10/17-19/07	OAADAC 2007 Annual Conference	Ohio Association of Alcoholism and Drug Addiction Counselors
10/18/07	Rage: Causes and Treatment of Intense Dangerous and Dissociative Anger	PESI Healthcare
10/19/07	Drug Court Meetings	Ohio Drug Court Practitioner Network
10/22/07	Managing Ethical Risks	Heisel and Associates
10/23/07	Managing and Monitoring Depression	CMI Educational Institute
10/24/07	RCIC MOD 2	Regional Crime Information Center
10/29/07	RCIC MOD 1	Regional Crime Information Center
10/30/07	Civil Treatment: The Employee's Course	Hamilton County
11/1/07	RCIC MOD 5	Regional Crime Information Center

11/7/07	Hormones, Health Heart and the Brain	Institute for Natural Resources
11/7/07	Anxiety and Panic Disorders	PESI Healthcare
11/13/07	RCIC MOD 2	Regional Crime Information Center
11/13-16/07	NADDI 18 <sup>th</sup> Annual National Conference	National Association of Drug Diversion Investigators
11/20/07	Employee Orientation	Hamilton County
11/28/07	Exploring the Healing Science within the DSM-IV-TR	PESI Healthcare
11/30/07	Managing Emotions Under Pressure	CareerTrack
12/4/07	Civil Treatment: The Employee's Course	Hamilton County
12/4-5/07	CPR	Hamilton County
12/6/07	Writing Professional Ongoing Case Notes	Hamilton County
12/6-7/07	How to Communicate with Tact and Professionalism	CareerTrack
12/7/07	What Matters Most	Hamilton County
12/7/07	CPR Challenge	Hamilton County
12/10-13/07	Defensive Tactics Course	Hamilton County
12/11/07	PSA: The Treatment Modality of Therapeutic Community	Professionals in Substance Abuse
12/12/07	RCIC MOD 2	Regional Crime Information Center
12/12-13/07	CPR	Hamilton County
12/13/07	Women's Conference	CareerTrack
12/13/07	Suicide and Self Mutilation	PESI Healthcare
12/20/07	Dizziness & Imbalance Disorders	Summit Professional Education

## **Victims' Services Unit**

The Victims' Services Unit of the Hamilton County Adult Probation Department came into existence in 1984 as a result of statute changes in Ohio law requiring specific services for crime victims. These mandated services include: (a) completion of a Victim Impact Statement on all felony criminal convictions for which there is a victim, and misdemeanor convictions where there is harm or threat of harm; (b) providing a general information telephone number from which a victim or designated representative can obtain the current status of a case; (c) providing information and application forms for the Ohio Victims of Crime Compensation Program; and (d) providing information regarding the procedures for contacting the Ohio Department of Rehabilitation and Correction for parole hearing or offender release notification. Victims and arresting/investigating officers are contacted for their statements and are notified in writing of the case disposition. Counseling referrals are available. This division also notifies victims of certain sex offenses and also arresting officers (per ORC) of the HIV status of the offender when this information is ordered by the Court and requested by the victim.

The unit consists of one supervisor, two probation officer specialists, 5 probation officers, two probation investigators and a word processor.

During 2007, 60 HIV/STD test results were received. Thirty victims and twelve police officers were notified of test results. Results on six re-tests were received and the appropriate notifications were made. The balance of cases where no notification was made were negative test results on Soliciting charges where there was no instruction by the Court regarding notification to the police. All judges who ordered HIV/STD testing on specific cases were notified in writing of the offender's test results.

When compared to 2006, the year of 2007 showed a significant increase – 26% - in cases referred for completion of a report. There was a 24% increase in Arresting/Investigating Officer Statements and a 16% increase in the number of Victim Impact Statements completed. In the 2007, 521 cases were referred, resulting in 725 Victim Impact Statements and 488 Arresting/Investigating Officer Statements.

During the year of 2007, 93% of victims were able to be contacted and 93% of police officers were able to be contacted.

Services to victims include follow up contacts after sentencing to advise a victim of the case disposition. A specialist in the unit also provides additional services to domestic violence victims whose offenders are under probation supervision.

Members of the unit are active with the Domestic Violence Coordinating Council (subcommittee involvement includes the Steering Committee and the Fatality Review Workgroup), the Fraud Investigator's Association, and the Ohio Victim/Witness Association. The unit supervisor also acts as a backup representative for the Ohio Victim/Witness Association on the Ohio Justice Alliance for Community Corrections board. This quarter, unit members assisted with planning the annual vigil acknowledging domestic violence victims killed this year as well as participating in the Rape Crisis and Abuse Center's committee to pick recipients of the Thomas Oberschmidt Award.

## **Volunteer Services**

The Hamilton County Adult Probation Department utilizes student interns and community volunteers in many areas of the probation department. The volunteers assist probation officers with numerous duties and responsibilities within the department that might not otherwise be accomplished without their devoted help and support.

During 2007, Hamilton County Adult Probation had 20 students from area universities complete their internship with our department and 1 paid interns, 2 service learning students (a new learning experience the University of Cincinnati has included in their criminal justice program) 2 student from Cincinnati State interviewing the day and life of a probation officer. The training included the following: court room observation, training in evaluation of alcohol/drug abuse and treatment placement, Mentally Disordered Offender Program (MDO), Community Service Program (CSP), Presentence Investigation Unit (PSI), Victims Services, Turning Point Program, Behavioral Control Offenders Program, Drug Court, and Intensive Supervision Unit (ISP). Following the training the students were utilized as case aides, assisted Municipal and Common Pleas Officers and served as intake interviewers.

The Volunteer Director sent various thanks and birthday notes though out the quarter to our dedicated volunteers and interns.

During 2007, as the Volunteer Director, I had the opportunity to be a member of the Cincinnati Association of Volunteer Administrators (CAVA); this is a way to meet with other directors and share ideas and problems. During 2007, topics covered were as follows:

July - Inexpensive ways to show appreciation: August - How to keep Baby Boomers Involved: September – Leadership: October Advancing Volunteerisms.

The Volunteer Department participated in the following recruiting engagements: The University of Cincinnati Criminal Justice Classes on July 27, and October 22.

During 2007, volunteers and student interns accounted for approximately 2810 hours to the Hamilton County Adult Probation Department. This amounts to an approximate saving of \$39,621.

## Collections Statistics

### Common Pleas Division

PROBATION FEES	506,515.62		
COSTS		405,951.16	
FINES		107,615.86	
RESTITUTION		1,159,534.88	
EMU		8,694.00	
BC		00.00	
OVERPAYMENTS (1,904.86)			
TOTAL	506,515.62	1,681,795.90	2,188,311.52

### Municipal Division

PROBATION FEES	645,958.94		
COSTS		501,925.12	
FINES		1,007,165.01	
RESTITUTION		354,973.18	
EMU		52,336.21	
PUBLIC DEFENDER		1,000.00	
OVERPAYMENTS (2,509.87)			
TOTAL	645,958.94	1,917,399.52	2,563,358.46
TOTAL COLLECTIONS	1,152,474.56	3,599,195.42	4,751,669.98

(ADJUSTMENTS ARE MADE MONTHLY FOR CHECK CANCELLATIONS, STOP PAYMENTS, VOIDS, ETC.)

(TOTAL OVERPAYMENTS BOTH COURTS 4,414.73)

**Hamilton County Probation Department  
Municipal Division**

**Statistics – Annual Report 2007**

**Referrals to Department**

Total Referrals to Department Year To Date 11,225

**Warrants issued**

1<sup>st</sup> Quarter 2,088  
2<sup>nd</sup> Quarter 806  
3<sup>rd</sup> Quarter 1,835  
4<sup>th</sup> Quarter 1,847

Total warrants issued by department Year To Date 6,576

**Terminations**

Successful Terminations Year To Date	5,543
Unsuccessful Terminations Year To Date	5,191
Revoked Year To Date	3,135
Abated Year To Date	56
Total Terminations Year To Date	13,925

**Common Pleas Division Statistics**

**January 1 – December 31, 2007**

<b>Referrals to Common Pleas Year-To-Date</b>	<b>3262</b>
<b>Probation Violations</b>	<b>3063</b>
<b>Probation Violations – Absconders</b>	<b>266</b>
<b>Restore and Continue to Probation</b>	<b>1733</b>
<b>Revoked – Committed at PV Hearing</b>	<b>913</b>
<b>Terminated at Probation Violation Hearing</b>	<b>445</b>
<b>Terminated With Conditions Unfilled</b>	<b>322</b>
<b>Terminated By Motion</b>	<b>69</b>
<b>Terminated Successfully</b>	<b>866</b>
<b>Probable Causes</b>	<b>2782</b>
<b>Abatement by Death</b>	<b>21</b>
<hr/>	
<b>Common Pleas Presentence Investigations</b>	<b>4024</b>
<b>Community Service Referrals</b>	<b>503</b>

## **Assignment Commissioner**

The Municipal Court Assignment Commissioner's Office consists of a primary office housed in the Justice Center and a satellite office, which is located in the Hamilton County Courthouse. We have a current staff of sixteen.

The Assignment Commissioner's Office is a service function of the Hamilton County Municipal Court. The first and foremost obligation of this office is to carry out the direct, day to day mandates of the Administrative Judge and the other Municipal Judges. The second objective is to assign criminal and traffic cases according to the restraints of the Ohio Revised Code, the Supreme Court Rules of Superintendence and the Administrative Rules of Municipal Court. Maintaining Supreme Court statistics, case docket management for all 14 courtrooms, and accepting and filing of all motions in Municipal Court are our primary functions as a service oriented office.

The day-to-day operations of the Assignment Commissioner's Office is a complex menagerie of duties which takes a new hire approximately 6 to 8 months to become familiar with. Each docket has it's own unique rules and directives with which to work. Each case must also be set within the guidelines of the Ohio Revised Code, Supreme Court Rules of Superintendence and the Local Rules of the Municipal Court. A total of six arraignment dockets operate every day in both morning and afternoon sessions. Arraignments are also held every Saturday and on Monday holidays for persons who are locked up. There are also three area courts which operate in the evenings in Cheviot, Greenhills and Sharonville. Most of the cases on these arraignment dockets will make their way through the Assignment Commissioner's Office for multiple settings.

In March 2003, the License Intervention Program became a subsidiary of the Assignment Commissioner's Office. This program was created to help process and expedite all matters pending with the Ohio Bureau of Motor Vehicles. The License Intervention Program processes certain types of driving violation cases and after review and processing, offers recommendations to the court. The License Intervention Program currently has a staff of four and consistently services Municipal Court.

## Violations Bureau Cases

### CASES PROCESSED BY VIOLATIONS BUREAU - 2007

	<u>Criminal Violation Bureau</u>	<u>Traffic Violation Bureau</u>
JANUARY	127	4023
FEBRUARY	105	3818
MARCH	143	5337
APRIL	151	4738
MAY	131	4668
JUNE	100	4563
JULY	99	4845
AUGUST	127	4721
SEPTEMBER	121	4879
OCTOBER	151	4793
NOVEMBER	80	5030
DECEMBER	129	4233
TOTAL	1464	55648

## New Civil Cases

CIVIL DIVISION -NEW CASES DOCKETED, TRANSFERRED IN OR REACTIVATED /  
TERMINATED 2007

	Property Damage	Contracts	F.E.D.	Other Civil	Small Claims	Total
1/1/2007	1855	984	9025	24281	2690	38835
January	63/92	1300/1410	1233/1377	7525/8172	334/388	10455/11439
February	74/54	1052/1167	853/984	5117/6749	422/406	7518/9360
March	82/84	1622/1568	1128/1215	9587/7685	402/378	12821/10930
April	84/75	1346/1246	1119/1099	7658/7815	467/422	10674/10657
May	70/94	1396/1560	1399/1194	7896/7538	449/438	11210/10824
June	88/66	1476/1408	1260/1133	6931/6118	430/419	10185/9144
July	64/60	1579/1571	1461/1297	8955/8595	454/433	12513/11956
August	66/86	1891/1582	1402/1359	9074/7914	634/450	13067/11139
September	67/65	1398/1171	1205/1169	7453/8047	471/393	10594/10845
October	68/99	1588/1635	1281/1395	9477/8562	471/597	12885/12288
November	82/61	1612/1292	1122/1186	8860/8229	362/461	12038/11229
December	42/55	1774/1341	1186/1055	8052/7840	470/467	11524/10758
<b>TOTAL:</b>	<b>2705/891</b>	<b>19018/16951</b>	<b>23674/14463</b>	<b>120866/93264</b>	<b>8056/5252</b>	<b>174319/130821</b>
Pending						
12/31/2007	1814	2067	9211	27602	2804	43498

Judgement Debtor Examinations	1103	Filed
Garnishments	12,286	Filed
*Certificates of Judgement / Foreign Counties	278	Filed

New Cases Docketed, Transferred in or Reactivate / Terminated – Prior Years

2006	179,091/140,256	2001	120,991/93,496
2005	186,689/147,010	2000	47,708/33,958
2004	194,338/158,733	1999	46,579/33,626
2003	18,443/152,078	1998	48,578/35,993
2002	150,438/120,256	1997	43,212/33,916

## Jury Trial Criminal Cases

### CRIMINAL DIVISION – JURY TRIALS 2007

	<u>CRIMINAL</u>	<u>DUI</u>	<u>TRAFFIC</u>	<u>CIVIL</u>
January	1	0	0	0
February	2	2	0	0
March	7	0	0	0
April	1	0	0	0
May	5	2	0	0
June	0	0	0	0
July	0	0	0	0
August	2	2	0	1
September	0	4	0	0
October	5	0	2	0
November	3	2	0	0
December	0	1	0	0
Totals:	26	13	2	1

	<u>CRIMINAL</u>	<u>TRAFFIC</u>	<u>CIVIL</u>
2006	18	21	1
2005	22	23	2
2004	16	18	3
2003	18	9	0
2002	8	11	2
2001	13	13	7
2000	27	28	2
1999	23	23	6
1998	28	19	1
1997	51	46	1

**New Cases Assigned/ Reactivated Cases/ Disposed Cases**

**NEW - REACTIVATED - DISPOSED CASES 2007**

<b><u>JUDGE</u></b>	<b><u>CRIMINAL</u></b>	<b><u>OMVI</u></b>	<b><u>TRAFFIC</u></b>	<b><u>CIVIL</u></b>	<b><u>JURIES</u></b>
Allen/Lisa	2256/1190/ <b>3411</b>	215/43/ <b>250</b>	2226/794/ <b>2956</b>	146/7/ <b>144</b>	1
Allen/Nadine	2230/1266/ <b>3526</b>	209/40/ <b>241</b>	2094/843/ <b>2932</b>	154/3/ <b>153</b>	1
Bernat	2438/1370/ <b>3826</b>	270/46/ <b>292</b>	2210/915/ <b>3069</b>	152/1/ <b>156</b>	4
Berry	2454/1462/ <b>4006</b>	255/71/ <b>329</b>	2368/973/ <b>3400</b>	151/3/ <b>151</b>	9
Bouchard	2547/1453/ <b>4010</b>	266/64/ <b>319</b>	2370/886/ <b>3214</b>	156/0/ <b>136</b>	1
Burlew	2321/1378/ <b>3692</b>	192/32/ <b>229</b>	2274/925/ <b>3168</b>	0/0/ <b>15</b>	5
Grant	2304/1316/ <b>3681</b>	256/50/ <b>282</b>	2194/798/ <b>2991</b>	156/2/ <b>159</b>	0
Greenberg	2414/1186/ <b>3569</b>	283/64/ <b>324</b>	2239/804/ <b>3000</b>	154/3/ <b>135</b>	0
Mock	2210/1288/ <b>3598</b>	228/52/ <b>305</b>	2141/909/ <b>3076</b>	157/2/ <b>151</b>	3
Powers	2465/1252/ <b>3749</b>	257/55/ <b>315</b>	2342/847/ <b>3188</b>	158/2/ <b>154</b>	3
Rucker	2721/1562/ <b>4171</b>	287/62/ <b>304</b>	2449/846/ <b>3141</b>	128/6/ <b>114</b>	1
Russell	2244/1240/ <b>3501</b>	222/42/ <b>260</b>	2164/880/ <b>3108</b>	159/1/ <b>152</b>	3
Stautberg	2103/1229/ <b>3367</b>	232/58/ <b>299</b>	1983/799/ <b>2764</b>	154/1/ <b>160</b>	1
Stockdale	2481/1338/ <b>3838</b>	232/65/ <b>299</b>	2360/993/ <b>3321</b>	156/3/ <b>150</b>	10
<b>TOTAL</b>	<b>33188/18530/51945</b>	<b>3404/744/4048</b>	<b>31414/12212/43328</b>	<b>1981/34/1930</b>	<b>42</b>

## New Criminal Cases Compared to Previous Years

### CRIMINAL DIVISION - COMPARATIVE NUMBER OF NEW AND REACTIVATED CASES FOR PREVIOUS YEAR

			1	1
	<u>Criminal Court</u>	<u>Traffic Court</u>	<u>Criminal Violation Bureau</u>	<u>Traffic Violation Bureau</u>
2007	49,633	78,122	1,464	55,648
2006	52,128	67,485	1,975	52,305
2005	52,391	62,760	1,653	52,956
2004	52,507	58,670	1,775	54,387
2003	51,087	56,134	2,448	57,691
2002	46,151	45,584	2,447	49,127
2001	49,769	44,120	2,629	45,705
2000	66,057	67,975	6,027	77,148
1999	64,629	61,000	5,397	83,568
1998	65,107	68,611	4,077	87,669
1997	63,049	79,375	3,123	84,070

1. Violations Bureau includes violations paid out without a court appearance.

## New Criminal Cases

Case flow management in Municipal Court occurs through the coordination and cooperation of personnel in the individual courtroom, the Assignment Commissioner's Office, the Clerk of Courts (Criminal Division). Reports of the activities follow:

### **CRIMINAL DIVISION - NEW CASES FILED - TRANSFERRED IN OR REACTIVATED 2007 / TERMINATED 2007**

		<u>FELONIES</u>	<u>1 MISDEMEANORS</u>	<u>2 OMVI</u>	<u>OTHER 3 TRAFFIC</u>	<u>TOTALS</u>
1/1/2007	start of '07	432	11140	191	25477	37240
January		1077/1063	2994/2894	266/267	6135/5506	10472/9730
February		856/879	2191/2170	256/239	5182/4962	8485/8250
March		1008/1002	3206/3037	324/337	6738/6374	11276/10750
April		894/941	3217/3065	318/323	5900/5967	10329/10296
May		1002/966	3722/3568	299/288	6246/5779	11269/10601
June		977/966	3576/4343	260/272	6166/6056	10979/10728
July		1005/1021	3651/3528	303/301	6579/6433	11538/11283
August		1039/1055	3629/3507	248/254	7117/6597	12033/11413
September		905/881	3187/2942	245/245	6155/5736	10492/9804
October		918/947	3308/3367	389/362	6425/6720	11040/11396
November		850/883	3086/2843	376/390	6645/6242	10957/10358
December		<u>873/888</u>	<u>2462/2424</u>	<u>292/283</u>	<u>5258/5164</u>	<u>8885/7589</u>
TOTAL:		11836/11492	49369/36779	3767/3561	100023/71536	164995/123368
Pending:						
12/31/2007	end of '07	344	12590	206	28487	41627

1. Does not include cases processed by the Criminal Violation Bureau.
2. Includes only cases involving prohibitions against operating a motor vehicle while under the influence of alcohol or any drug of abuse and other companion cases.
3. Does not include cases processed by the Traffic Violation Bureau.

## **License Intervention Program**

The License Intervention Program continues to operate with four employees. Their growing daily docket currently consists of approximately 55 scheduled jackets to be interviewed and processed on average, about 17 walk-ins for information and driving privileges daily.

LIP continues to pre-screen the daily docket for the 121 Arraignment Courtroom and processes evaluation reports, now not only for 121, but for the numerous defendants sent directly from room B and room 263 during court to obtain an immediate report to bring directly back while court is in session.

LIP continues to help walk-in defendants not on the docket that need information and answer questions from courtrooms, Attorneys, Prosecutors, Public Defenders and Police Officers.

LIP pre-screens the applicants for all Non-Compliance Driving Privileges and Payment Plan Driving Privileges, gives them information for eligibility and types the "Letter To Drive" for the civil courtroom 263.

LIP continually answers phone calls from people inquiring about privileges. The BMV advises them to call LIP for eligibility information and any other problems they can't solve.

Repeat offenders sent to LIP more than once are generally defendants who can't or won't get valid. They have the information LIP gave them on the first LIP appointment but failed to complete the process before driving again. These cases are scheduled back to court and not given extensions. These cases will be counted as failed/unable to get valid.

2,644 cases where the defendant obtained a VALID LICENSE or obtained Valid Driving Privileges.

3,394 cases, the defendant either didn't get valid as of the day of our report or could not get valid due to a mandatory suspension. (Some get valid after LIP but before Court.)

3,448 cases, the defendant didn't come to LIP and the case was sent back to court for *capias*.

13,344 were the total number of cases set on our docket.

3,945 were the walk-in inquires we had other than the cases on the docket.

17,289 were the yearly total processed records for 2007.

We had an average of 1,441 cases per month/72 per day for 2007.

We had an average of 1,367 cases per month/67 per day for 2006.

We had an average of 1,170 cases per month/56 per day for 2005.

We had an average of 1216 cases per month/57 per day for 2004.

We had an average of 1150 cases per month/ 52 per day for 2003.

We had an average of 1000 cases per month/ 47 per day for 2002.

We had an average of 850 cases per month/ 40 per day for 2001 (RIOTS).

We had an average of 900 cases per month/ 42 per day for 2000.



# Information Technology

In the year 2007, the Municipal Court Information Technology Department work has consisted of maintaining the current desktop computers, maintaining former software/hardware projects, developing new software/hardware, insuring that our software/hardware vendors are doing their jobs effectively and completion of several new projects.

## Completed Projects

- All hearing rooms (except Room 121) are completed automated.
  - Sensors are used to automate the process
  - Re-wrote the code to utilize only one program and make install easier.
  - No user interface required to start/stop recording
  - Interrupt added for judge/magistrate to stop recording while button switch is depressed.
- Wrote program to view Courthouse lobby
  - Viewed on all Municipal Court users' PC's
  - Removes itself from desktop after 20 seconds.
  - Utilizes Visual Studio programming.
- All but 3 courtrooms are using electronic forms.
  - Allows clerk to auto-fill forms that were once filled by hand
  - Judge places finger on scanner to sign forms
  - Forms are scanned for case ID or number
- Attended Court Technology Conference in Tampa Bay.
- Created several jobs that execute automatically for easier maintenance of existing IT structure.
  - Using Visual Basic scripts and other code to automate processes.
- Began maintaining Municipal Court's website.
  - Added Judges' bios
  - Enhanced the look slightly.
- Enhanced real-time Court Reporting software for quick and seamless lookup of today's real time transcript for judges' viewing in Bridge.
  - Judge or Bailiff does not need to spend any time looking up today's testimony
  - Court Reporter only needs to click the judge where he/she is located and transcribing for the Eclipse software.
- Assisted courtroom clerks in setup and maintenance of:
  - Electronic forms
  - Minor fixes to problems related to desktop and software.
- Looked at Ergo chairs from Court Technology Conference.
- Wrote new automated notify letter for AC which grabs data from CMS and is written in MS Word. Uses barcode scanning to pull up data that is fed into program.

## **Desktop computer support**

- Maintain approximately 100 desktop computers with the aid of Pro-OnSite when needed.
  - Support is on-going and continual.
  - Most problems are minor but a few major components needed to be replaced

## **Former Projects Maintenance**

- Support the desktops of all employees of Municipal Court.
- Support placement of Beamer and related equipment installs.
- Maintaining U: drive and related software.
  - All FTR is temporarily stored on our network for 2 months and then transferred to detached drive.
- Insuring that RCC, Pro-OnSite and Proware are doing their jobs effectively.
- Maintain FTR Gold recording systems for all hearing rooms.
- Maintain Personnel database project
- Smartboard support
  - Used in over 100 Municipal and Common Pleas court cases
- Working with Private Complaint Mediation Services to maintain database and computer systems.
  - Updating some of the utilities to maintain the database(s)
  - Working with Cathie Kuhl (PCMS Director) to enhance/fix some programs/data.

## **Overseeing Vendors**

- Made several improvements for better support from hardware vendors.
  - Better logging of errors from desktop – continuing project
  - Closely monitor any changes that they make in order to insure that change and good support is continued.
- Made several improvements for better support from software vendors
  - Several improvements to the CMS application itself.
  - Working with Conexio to better automate our desktop computers through Novell's Console One.
  - Making sure that computers in Municipal Court network are up-to-date with changes that are required

## **Financial Information**

### **Civil Division**

In 2007, \$14,797,993.09 was collected and \$14,766,472.99 was disbursed through the Civil Division of the Hamilton County Clerk of Courts.

### **Criminal Division**

In 2007, the Criminal Division of the Hamilton County Clerk of Courts collected \$17,388,242.26 which was disbursed to the City of Cincinnati, the State of Ohio, Cities and Villages, Townships and Hamilton County.

### **Special Projects Funds**

The Hamilton County Municipal Court paid salaries and benefits in the amount of \$142,713.96 from the Court's Special Projects Fund. The Court also dedicated \$100,000.00 for a scheduling project involving the Cincinnati Police Department and \$12,000 for travel and training of elected officials and employees.