

<b>DEPARTMENT/PROGRAM</b>	<b>MINIMUM MANDATED BY:</b>	<b>2009 GENERAL FUND PRELIMINARY BSI</b>	<b>FTEs</b>	<b>REIMBURSEMENT, COST PLAN, REVENUE CONSIDERATIONS</b>
<b>AUDITOR</b>				
Administration	ORC 319 Establishes the position of the Auditor, provides office space (319.03) and mandates continuing education for the Auditor (319.04B).	\$250,560	2.00	
Assessments	Administration of personal property tax, estate taxes and license issuance (ORC 319, 5711, 5719, 5731, 5739 and 5743)	\$136,259	1.25	
Finance	Chief fiscal officer duties, accounting for collections received, issuing checks in payment of obligations, distribution of taxes to other jurisdictions. Maintains official records of receipts, disbursements and fund balances, and prepares a comprehensive annual financial report (CAFR). (ORC 319.11-18)	\$2,563,480	17.77	
Board of Revision	ORC 5715 requires the Auditor to list and value the real property within the county for taxation and set up a Board of Revision that hears complaints and revises assessments of real property.	\$45,500	0.00	
General Fund Real Estate	ORC 323.159 and 319.302 requires the Auditor to apply property tax credits. The Auditor <b>shall</b> also transfers property and determine the tax value at the time of transfer (ORC 319.20).	\$11,500	0.00	
Weights & Measures	ORC 319.55 establishes the Auditor as the county sealer of weights and measures and is	\$202,961	3.00	

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	responsible for the preservation of the copies of all standards in his possession.			
	<b>SUB-TOTAL MANDATED</b>	<b>3,210,260</b>	<b>24.02</b>	
	<b>NOT MANDATED</b>			
Administration	Deputy Director (0.5 FTE), Director of Administration (0.5 FTE), 1/3 office supplies, subscriptions/memberships.	\$162,179	1.00	
Assessments	Examiner (0.75), travel reimbursement, employee mileage, subscriptions, training.	\$42,188	0.75	
Finance	Office Manager (1 FTE), Supervisors (2.5 FTEs), overtime, small office equipment, travel reimbursement, mileage, subscriptions, training, data processing equipment.	\$301,726	3.50	
Board of Revision	Small office equipment, photo supplies, maintenance agreements, contractual services.	\$9,900	0.00	
Weights & Measures	Supervisor (1 FTE), travel reimbursement, data processing equipment	\$79,533	1.00	
	<b>SUB-TOTAL NOT MANDATED</b>	<b>\$595,524</b>	<b>6.25</b>	
	<b>REIMBURSEMENTS</b>	<b>\$0</b>	<b>0.00</b>	
	<b>TOTAL</b>	<b>\$3,805,784</b>	<b>30.27</b>	