

2009 Non-Mandated Expenditures Department Response

DEPARTMENT: TREASURER

DEPARTMENT HEAD / ELECTED OFFICIAL: ROBERT A GOERING

OCA TITLE: 210021

Hamilton County departments and agencies have the opportunity to respond and provide insight to the Office of Budget and Strategic Initiatives (BSI) initial assessment as to non-mandated services. This response form should be used for each specific BSI assessment; not a general response for entire department. Take as much space as necessary for each question.

1. Are there elements of the BSI non-mandated services that you believe are mandated? If so, provide the specific Ohio Revised Code (ORC) citation, Code of Federal Regulation (CFR) and/or relevant case law information. Please be especially diligent if there is a specific service or staffing level prescribed by law. Half of Chief Deputy Position \$49,913.45 plus benefits: Qualifies as mandated under ORC 321.04, 321.08, 323.151 to 323.159. Half of Cashier Position \$14,000.00 plus benefits: Qualifies as mandated under ORC 321.08, 321.09, 321.10. Half of Clerks position \$8,000.00 plus benefits: Qualifies as mandated under ORC 321.08, 321.09, 321.10. Elected Official Travel \$300.00: Needed for continuing education as mandated under ORC 321.46(3)(a). Subscription and Membership dues \$2,300.00: Needed for continuing education as mandated under ORC 321.46(3)(a).
2. Who are the recipients of the service or activity for the non-mandated service? How many recipients? Please note any internal customers, other county departments, jurisdictions, businesses, etc. If the service is geographic specific (i.e., a satellite probation office), please identify the neighborhood, township or municipality. Non Elected Travel \$200.00: Office personnel who go to meetings or seminars outside the office for office related business or learning.
3. Are there county revenues associated with the non-mandated services? If so, please provide the methodology for any lost revenues. Please consider state or federal reimbursements, grants, fees, etc. Please note if the service or activity is included in the county's indirect cost plan. No
4. If the county did not provide the non-mandated service, is there the potential for increased expenditures in another jurisdiction within Hamilton County? If so, please list the specific municipality and/or township. No
5. Does the non-mandated service include Board of County Commissioner policy via resolution or motion? Yes meetings out of the office regarding resolutions to look into establishing programs such as land banking.

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6. Are there contracts or agreements that preclude the elimination of a non-mandated service? If so, please provide the specific language as to termination and/or amendment terms. No
7. What are the equipment/non-personnel expenditure considerations with discontinuing a non-mandated service? (i.e., surplus equipment).No
8. Do any of the non-mandated services include employees represented by a bargaining unit? If so, please note the union and provide information as to reduction-in-force and job abolishment considerations. No
9. For positions within non-mandated services, are there are special circumstances that preclude a traditional job abolishment process? Separation costs will be addressed centrally including leave balance payouts, unemployment compensation and severance (based on current Commission policy). N/A
10. In addition to positions associated with non-mandated services, the Budget Office included a review of management layers, support staff, and currently vacant positions. Please comment on the impact of eliminating these positions. N/A
11. What is the performance impact of not providing the non-mandated service? For example, wait times, waiting lists, case loads, operating hours and other consequences of not providing the service. Employees not being as well informed on various issues.
12. Are there any alternatives that result in savings to the general fund? Not at this moment but are always looking for ways to streamline operations.
13. Are there more efficient ways to deliver a mandated service that may allow for the savings to offset the cost of a non-mandated service? Not at this moment but are always looking for ways to streamline operations.
14. Is there an opportunity to transfer any non-mandated expenditures to another funding source (i.e., restricted fund or grant)?
No the \$200.00 Non Elected Travel can not be transferred to another funding source since we have already budgeted as much money in the restricted funds as we could justify by usage.
15. Does your department have any fees that could be raised to offset the cost of a mandated service?
No All fees are mandated.

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Other Considerations and Comments:

Previously to meet our 6% budget reduction for the second half of the year we have had to put off rehiring personnel positions (i.e. two cashiers and a Clerk 1) for now.

We have had to cross train employees to cover these areas. Fortunately our office was not in one of our busy collection periods so while it has been very trying and difficult to continue to provide the necessary services to the county and the taxpayers we have been able to handle the reduction.

Unfortunately we will not be able to run the office in this manner come next collection. Without hiring the necessary personnel the office will not be able to process tax collections in a timely manner (which will reduce interest revenue) and services to the county and the taxpayers will suffer.