

**COURT OF COMMON PLEAS  
GENERAL DIVISION  
HAMILTON COUNTY, OHIO**

\_\_\_\_\_, v.  
Plaintiff

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant

**PRAECIPE**

Pursuant to Civil Rule 53(E)(1): “The magistrate shall prepare, sign and file a magistrate’s decision of the referred matter with the clerk, who shall serve copies on all parties or their attorneys.”

COPIES OF THIS DECISION TO BE DELIVERED BY ORDINARY MAIL TO THE FOLLOWING (**PLEASE PRINT**):

**PLAINTIFF(S):**

**DEFENDANT(S):**

\_\_\_\_\_  
Name – Plaintiff 1 or Attorney

\_\_\_\_\_  
Name – Defendant 1 or Attorney

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
Name – Plaintiff 2 or Attorney

\_\_\_\_\_  
Name – Defendant 2 or Attorney

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
Name – Plaintiff 3 or Attorney

\_\_\_\_\_  
Name – Defendant 3 or Attorney

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
Name – Plaintiff 4 or Attorney

\_\_\_\_\_  
Name – Defendant 4 or Attorney

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
City, State      Zip Code

\_\_\_\_\_  
**(PRINT) ATTORNEY CODE**

\_\_\_\_\_  
**ATTORNEY SIGNATURE**

**CERTIFICATE OF SERVICE**

I hereby certify that copies of the foregoing decision have been sent by ordinary mail to all parties or their attorneys as provided above.

Date \_\_\_\_\_, Deputy Clerk \_\_\_\_\_