

COURT OF COMMON PLEAS  
DIVISION OF DOMESTIC RELATIONS  
HAMILTON COUNTY, OHIO

\_\_\_\_\_

Case No. \_\_\_\_\_

-vs/and-

File No. \_\_\_\_\_

\_\_\_\_\_

**WRITTEN REQUEST FOR SERVICE**  
**(Type of Papers Being Served)**

**THE COURT REQUESTS:**

CERTIFIED MAIL SERVICE  \_\_\_\_\_

REGULAR MAIL SERVICE \_\_\_\_\_

PERSONAL SERVICE \_\_\_\_\_

RESIDENCE SERVICE \_\_\_\_\_

PROCESS SERVICE \_\_\_\_\_

FOREIGN SHERIFF \_\_\_\_\_

IN ACCORDANCE WITH CIVIL RULE 4.6 (C) OR (D) AND 4.6 (E) AN ORDINARY MAIL WAIVER IS REQUESTED

**LIST NAME AND ADDRESS OF PERSON(S) TO BE SERVED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Attorney Number