COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS
HAMILTON COUNTY, OHIO

RE: MANDATORY DISCLOSURE
PURSUANT TO LOCAL RULE 1.26

Case No. M-090004
ADMINISTRATIVE JUDGE'S ORDER

PURSUANT TO LOCAL RULE 1.26 IT IS HEREBY ORDERED AS FOLLOWS:

Within 45 days of any Complaint for Divorce, Legal Separation or Annulment filed with this Court and being served on the defendant, each party shall disclose to the other all of the following information and documents that is in his or her custody, possession or control:

(1) Deeds to all real estate that the party owns or claims an interest;
(2) Titles to all vehicles that the party owns or claims an interest;
(3) The most recently issued statements on all bank accounts, annuities, stocks, and bonds on which the party's name appears or to which the party claims an interest;
(4) The most recently issued statements regarding pensions, profit sharing plans, retirement benefits, and IRAs, including the most recent summary plan description, on which the party's name appears or to which the party claims an interest;
(5) All life insurance policies owned by the party or for which the party or their child(ren) is/are a beneficiary in force now or within the last six months, including the most recent cash value statements;
(6) The last three years' income tax returns;
(7) Proof of current income from all sources;
(8) Health, dental, and vision insurance coverage available to the party along with ALL plan options and costs (i.e. single, family, etc.);
(9) All COBRA benefits to which either party may be entitled, including cost estimates;
(10) Childcare expenses incurred for the child(ren);
(11) The most recently issued statements for all liabilities including, but not limited to, mortgages, lines of credit, loans, and credit card accounts on which the party's name appears or for which a party is responsible;
(12) Completed Property Statement (Form No. DR 4.1);
(13) Completed Affidavit of Income, Expenses & Financial Disclosure (Form No. DR 7.3).

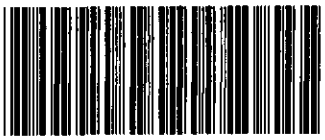
The disclosures required herein shall be made by providing copies of documents in one of the following manners:

(1) Electronic e-mail to the other party's attorney;
(2) Facsimile to the other party's attorney;
(3) Mail to the other party's attorney; or
(4) Hand delivery to the other party's attorney.
If a party is unrepresented, this disclosure shall be as provided herein to the party.

FOR GOOD CAUSE SHOWN, A MOTION OR AN AGREED ENTRY MAY BE FILED TO MODIFY THE MANDATORY DISCLOSURE ORDER OR TO EXTEND THE TIME TO DISCLOSE THE FOREGOING INFORMATION AND DOCUMENTS.

FAILURE TO COMPLY WITH THE MANDATORY DISCLOSURE ORDER MAY RESULT IN SANCTIONS, INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

(1) A FINDING OF CONTEMPT;
(2) AWARD OF ATTORNEY FEES;
(3) DISMISSAL OF CLAIMS; AND
(4) RESTRICTIONS UPON THE SUBMISSION OF EVIDENCE.


D85045134

This Order is effective the date it is journalized with the Clerk of Courts and remains in effect until further Order of the Administrative Judge.

Susan Laker Tolbert, Administrative Judge
Hamilton County Court of Common Pleas
Division of Domestic Relations

ENTERED
SEP 14 2009