



COUNTY OF HAMILTON
OFFICE OF THE COUNTY ENGINEER

Job Opening

JOB TITLE: Highway Maintenance Worker (one or more positions available)
LOCATION: 6950 Ripple Road, Cleves, OH 45002
10480 Burlington Road, Cincinnati, OH 45231
3504 Roundbottom Road, Newtown, OH 45244
POSTING DATE: April 11, 2012
SALARY: \$1,300.53 biweekly (Pay Range 7)
Normal working hours for this position is forty (40) hours per week.
LAST DAY TO APPLY: April 25, 2012 4:00 P.M.
ADDRESS TO APPLY: 138 E. Court Street, Rm. 700, Cincinnati, OH 45202, 6950 Ripple Road, Cleves, OH 45002,
10480 Burlington Road, Cincinnati, OH 45231, 3504 Roundbottom Road, Newtown, OH 45244, 223 W. Galbraith Road, Cincinnati, OH 45215

MINIMUM QUALIFICATIONS:	Experience in highway maintenance duties (patching and sealing roadways, installing culverts, snow and ice removal, general landscaping, etc.). Knowledge of safety practices and procedures; skill in hand held and power tools; Demonstrable ability to carry out written and oral instructions and to perform physical labor. Must possess a valid Commercial Driver's License (CDL-A) or obtain one during probationary period.
JOB DUTIES:	Under general supervision, performs general highway maintenance duties (e.g., cuts brush, shrubs and trees; mows grass; removes refuse and trash; patches and seals roadways and repairs berms; repairs and installs guardrails, barricades, walls, inlets, headwalls, manholes, etc; digs ditches and installs culverts, pipes, guardrails, etc.); flags on-going traffic at construction sites; lays out temporary road markings on construction and work sites; installs road signs as described on work orders; paints stripes and other details on roads (e.g., operates edge liner, paint guns, intersection truck, etc.); paints sign posts. Assists in snow and ice removal activities, loads truck with front end loader, drives dump truck (including tandem axle) to spread salt or plow snow; operates tractor mower; operates 2-way radio; performs routine maintenance and repair on trucks; operates wheeled tractors with accessory equipment; drives pick-up and road sign truck. Repairs and maintains road sign and road painting equipment (e.g., dismantles and cleans equipment, performs minor repairs, maintains proper fluid and air pressure levels, etc.). Operates light and hand held equipment (e.g., chain saw, air compressor, shovels, picks, etc.); operates small roller to roll black top; uses necessary hand tools. Completes routine forms recording man-hours, materials, equipment, etc. uses on projects; keeps stockroom books, answers telephone, maintains district logs; completes foreman's report documenting work performed. NOTE: The incumbent may be required to be on call 24 hours a day, as necessary.

FOR CURRENT COUNTY ENGINEER EMPLOYEES: COMPENSATION WHEN PROMOTED OR RECLASSIFIED INTO A HIGHER CLASSIFICATION When an employee is promoted or reclassified into a higher classification with a higher pay range, the rate of compensation within the new pay range will be fixed at a step that will afford an approximate four percent (4%) increase in annual pay. No increase shall exceed the maximum step of the pay range assigned to the position. Promotions will be based upon the ability of the employee to perform the job, the overall record of the employee, seniority within classification and the employee's previous performance evaluations. WRITTEN REQUESTED TRANSFERS WILL BE CONSIDERED.

THEODORE B. HUBBARD, P.E.-P.S.
HAMILTON COUNTY ENGINEER

cc: Burlington, Downtown, Eastern, Galbraith Garage,
Permit/Construction Department, Traffic Department and Western