

106th District #2 Integrating Committee

May 4, 2007 – 9:00 a.m.

Springfield Township
Allan Paul Room
9150 Winton Road
Cincinnati, OH 45231

Chairman Brayshaw called the 106th District #2 Integrating Committee Meeting to order at 9:10 a.m.

Board Members Present: Chairman – William Brayshaw, Board Member – Steve Bailey, Board Member – Dan Brooks, Board Member – Tom Bryan, Board Member – Eileen Enabnit, Board Member – Richard Huddleston; Board Member – Scott Stiles and Vice-Chairman – Joe Sykes

Alternate Members Present: Alternate Member – Ted Hubbard; Alternate Member – Stephanie Stoller and Vicky Zwissler

Support Staff & Guest Present: Hamilton County – Mr. Joe Cottrill, Mr. John Beck and Mr. Doug Riddiough; City of Cincinnati – Mr. Greg Long, Mr. Dick Cline, Mr. Bill Shefcik and Mr. Bryan Williams; City of North College Hill – Mr. John Knuf; Delhi Township – Mr. Bob Bass; Sycamore Township – Rob Molloy and OPWC – Mr. Mike Miller

Introductions & New Appointments:

- ◇ Chairman Brayshaw announced that on March 9, 2007 the Hamilton County Municipal League recommended that Mr. Robert Bemmes, Mayor of Reading, be moved up from an Alternate Board Member to a Board Member. Chairman Brayshaw also announced that on March 9, 2007 the Hamilton County Municipal League recommended that Ms. Vicky Zwissler, Vice-Mayor of Wyoming, be appointed as his Alternate Board Member. Mayor Bemmes will be replacing Mayor Savage who recently retired from the City of Wyoming. For the record Ms. Stephanie Stoller will be the Alternate Board Member for Mr. Dan Brooks. She was previously Alternate for Mayor Savage.
- ◇ Chairman Brayshaw announced that on April 27, 2007 the City of Cincinnati recommended Mr. Joe Gray, Acting Finance Director, be appointed as an Alternate Board Member to Mr. Steve Bailey. He will be replacing Ms. Deborah Holston from the City of Cincinnati.
- ◇ Chairman Brayshaw noted that a letter of appreciation would be forwarded to Mayor Savage for an excellent job throughout his years of service on the District #2 Integrating Committee.

Approval of Minutes:

Board Member Huddleston moved for the approval of the minutes from the 105th District #2 Integrating Committee Meeting dated December 8, 2006; seconded by Board Member Sykes and the motion carried unanimously.

Announcements:

- ◇ Mr. Cottrill announced that at the last Small Governments Commission meeting on April 10, 2007 Board Member Bryan was elected as their new Chairman for this year.
- ◇ Mr. Mike Miller, Representative of the Ohio Public Works Commission provided a legislative update with regards to the State Transportation Bill. He reported HB 67 had recently passed and had been signed. It included a provision that increased the funding for District administrative costs from \$40,000 to \$65,000 per year (*It has been at the \$40,000 level for the past fifteen years*). The Bill, though effective on July 1, 2007 does not provide the additional funding to the District until January 1, 2008.

Mr. Cottrill informed the Committee that, with the percentage as previously approved, the breakdown by participating jurisdictions would be as follows:

	<u>Currently</u>	<u>2008</u>
➤ Hamilton County – Receives 50%	\$20,000	\$32,500.00
➤ City of Cincinnati – Receives 35%	\$14,000	\$22,750.00
➤ Delhi Township – Receives 7.5%	\$ 3,000	\$ 4,875.00
➤ Sycamore Township – Receives 3.75%	\$ 1,500	\$ 2,437.50
➤ City of North College Hill – Receives 3.75%	\$ 1,500	\$ 2,437.50

District Liaison Items:◇ **Clean Ohio Revitalization Fund Program Update****Brownfield Projects**

- Mr. Cottrill reported that within Round #4 of the Clean Ohio Revitalization Fund for Brownfield projects, only one application had been filed at the library. He noted this as a requirement so that the public has the ability to view the application prior to the deadline date. Mr. Cottrill stated the application was submitted by the City of Cincinnati and must be filed with the district no later than June 1, 2007. He also informed the Committee that a fifth round of funding would be conducted but no timeline has been announced.

Greenspace Projects

- Mr. Cottrill reported there would be no funding available until the middle of 2008 for the Clean Ohio Conservation Fund for Greenspace projects for the Natural Resources Assistance Council (NRAC).
- Mr. Cottrill also requested committee members to begin thinking about whether or not they might want to sit on the NRAC, as there is currently an open position for the replacement of David Savage. Mr. Cottrill reminded the Committee that a requirement of the NRAC is for one member to be selected from the District Integrating Committee. Mr. Cottrill stated that he would have more information on this item of business towards the end of the meeting.

Ohio Job Ready Sites (JRS) Program

- Mr. Cottrill shared that the Job Ready Sites (JRS) Program is a two-year program, which include years 2006 and 2007. Indicating there would be no need for a round this year, however, they are planning on having the applications due to the district in December

2007. Mr. Cottrill noted that the applications would probably be due at the Ohio Department of Development in Columbus in late January or early February of 2008, also that an Integrating Committee meeting to vote on the priority listing of these projects would be necessary at that time.

Support Staff Items: (Handouts Distributed)

◇ **Proposed “Additional Support Information”**

- Mr. Cottrill pointed out that all recommended revisions for the proposed “Additional Support Information” is noted red in the text.

◇ **Proposed “Round #22 Rating Methodology”**

○ **2008 SCIP/LTIP Funds Schedule**

Mr. Cottrill provided a brief overview of the proposed 2008 SCIP/LTIP Funds Schedule for Round #22.

○ **Project Selection Criteria**

Mr. Cottrill provided a brief explanation of the proposed “Project Selection Criteria” indicating the deleted text shown in strikeout mode, along with the recommended revisions in red text.

There was some discussion regarding the revisions for Criterion 2 “Safety” as noted on page two, as well as Criterion 14 “Users” as noted on page six. The Support Staff provided further explanation regarding these items.

○ **Rules & Regulations - Handbook**

Mr. Cottrill provided a brief explanation of the Proposed “Rules & Regulations Handbook” indicating the deleted text shown in strikeout mode, along with the recommended revisions in red text.

Mr. Cottrill informed the Integrating Committee that from this point forward every application that is filed would be required in an electronic PDF format, noting this as a requirement from the State Records Commission and not OPWC. There was discussion regarding this matter under the “General Rules for Application” as noted on page five. Some concerns were shared regarding the possibility of future legal problems with penalizing an applicant who may not have the current technology of saving applications in PDF format.

Board Member Stiles suggested as a precautionary, to possibly forward this document through the Hamilton County Prosecutor’s Office for an administrative legal review, in order to make sure that we are in good standing with the proposed language.

Board Member Huddleston indicated that the District #2 Integrating Committee has the ability to set their own rules, and if someone challenges this particular item, the District #2 Integrating Committee would have the ability to amend the language in the next round.

After further discussion, Mr. Miller, OPWC Representative, shared that by what he has seen in other Districts, it was his feeling that District #2 would be fine with the proposed language.

Chairman Brayshaw stated there being no further questions regarding the issue to move ahead and to go with what has been proposed.

Mr. Cottrill indicated that under the "Rosters" section on page nine to include Mr. Joe Gray from the City of Cincinnati. The following corrections were also provided by the Board Members: Under the District #2 Integrating Committee Members: Richard Huddleston's correct phone number is 383-8282. Under the District #2 Alternate Members: Delete the phone number for the Alternate Richard Huddleston; this position remains open. Stephanie Stoller's correct phone number is 793-1855.

With no further discussion, Mr. Cottrill requested the District #2 Integrating Committee to approve the revisions as noted for the Round #22 Rating Methodology and attachments.

Board Member Brooks moved for the adoption of the "Additional Support Information" the "Round #22 Rating Methodology", which include the revisions as noted for the "2008 SCIP/LTIP Funds Schedule", the "Project Selection Criteria", and the "Rules and Regulations Handbook"; seconded by Board Member Bryan and the motion carried unanimously.

◇ **Economic Health Ratings Annual Update**

- Mr. Cottrill shared that the Economic Health ratings have remained the same as they were in the 2006 listing. Noting further that the points are shown in the "Project Selection Criteria" handout under "Economic Health" on page six.

Mr. Cottrill requested the District #2 Integrating Committee to make a motion to keep the "Economic Health" points for the jurisdictions within this same round.

Alternate Board Member Zwissler moved approval to keep the "Economic Health" points for the jurisdictions within Round #22; seconded by Board Member Stiles and the motion carried unanimously.

Small Government Sub-Committee Update:

- ◇ Mr. Cottrill announced that on May 15, 2007 that he would be attending the Small Government Sub-Committee meeting.
- ◇ Board Member Bryan reported that within this round there were 150 applications totaling \$44 million dollars, noting \$12 million dollars available, with \$78,000 in carryover and \$1.4 million dollars in Revolving Loan Funds.

Old Business - Nothing to Report

New Business:

◇ **NRAC Nominations**

Mr. Cottrill requested the District #2 Integrating Committee to set a deadline for the nominations of three NRAC seats that are due to expire on October 11, 2007. He suggested that the District #2 Integrating Committee set the deadline date for these nominations as Friday, June 29, 2006 at 4:00 p.m. He shared that the Nominating Sub-Committee would have their final nominations ready for a vote at the District #2 Integrating Committee

meeting scheduled on August 29, 2007. He indicated further that the three NRAC seats would be for three-year appointments.

Next Meeting Dates:

- ◇ The next District #2 Integrating Committee will be held on Friday, June 8, 2007 at 2:00 p.m. at Springfield Township. The purpose of this meeting is to set the priority listing for the Brownfield projects.
- ◇ There has also been a meeting scheduled for Wednesday, August 29, 2007 at 12:30 p.m. at Springfield Township. The purpose of this meeting is to set the priority listing of the CORF projects and appoint three NRAC members; one being a member from the District #2 Integrating Committee.

Adjournment:

- ◇ Chairman Brayshaw and Board Member Huddleston thanked the Support Staff for doing a great job.

Board Member Bryan moved to adjourn the 106th District #2 Integrating Committee meeting; seconded by Board Member Bailey and the meeting adjourned at 10:05 a.m.

Respectfully submitted,



Cathy Listermann
Recording Secretary