

2013—HC Facilities Department—Security Audits % Completed

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Performance Measure

% of Security Post Order Audits performed at facilities covered under the Security Contract

Objective

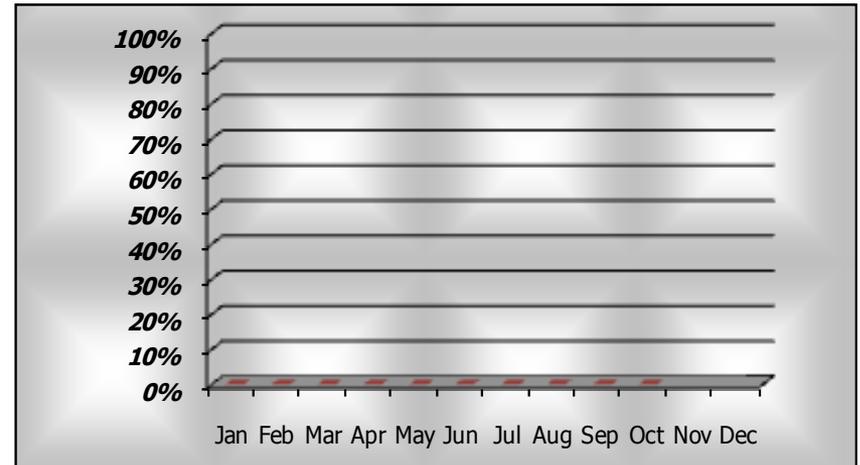
The goal is to audit 100% of all affected secure buildings each month to ensure compliance with security post order procedures.

Analysis

Audits consist of:

1. Key Inventory
2. Post Orders (present & up to date)
3. Cameras (operation/condition)
4. Perimeter doors secure / card readers working?
5. Access control / visitor logs being kept?
6. All guard background checks in place?
7. Guard training in contract compliance?
8. Current guard registration cards?
9. Security rounds performed?
10. Proper incident reporting?

Month	#Facilities	#Complete	% Complete
January	6	0	0
February	0	0	0
March	0	0	0
April	0	0	0
May	0	0	0
June	0	0	0
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	0
December			
YTD Total			0%



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