



Facility Management Newsletter

Letter from the Director

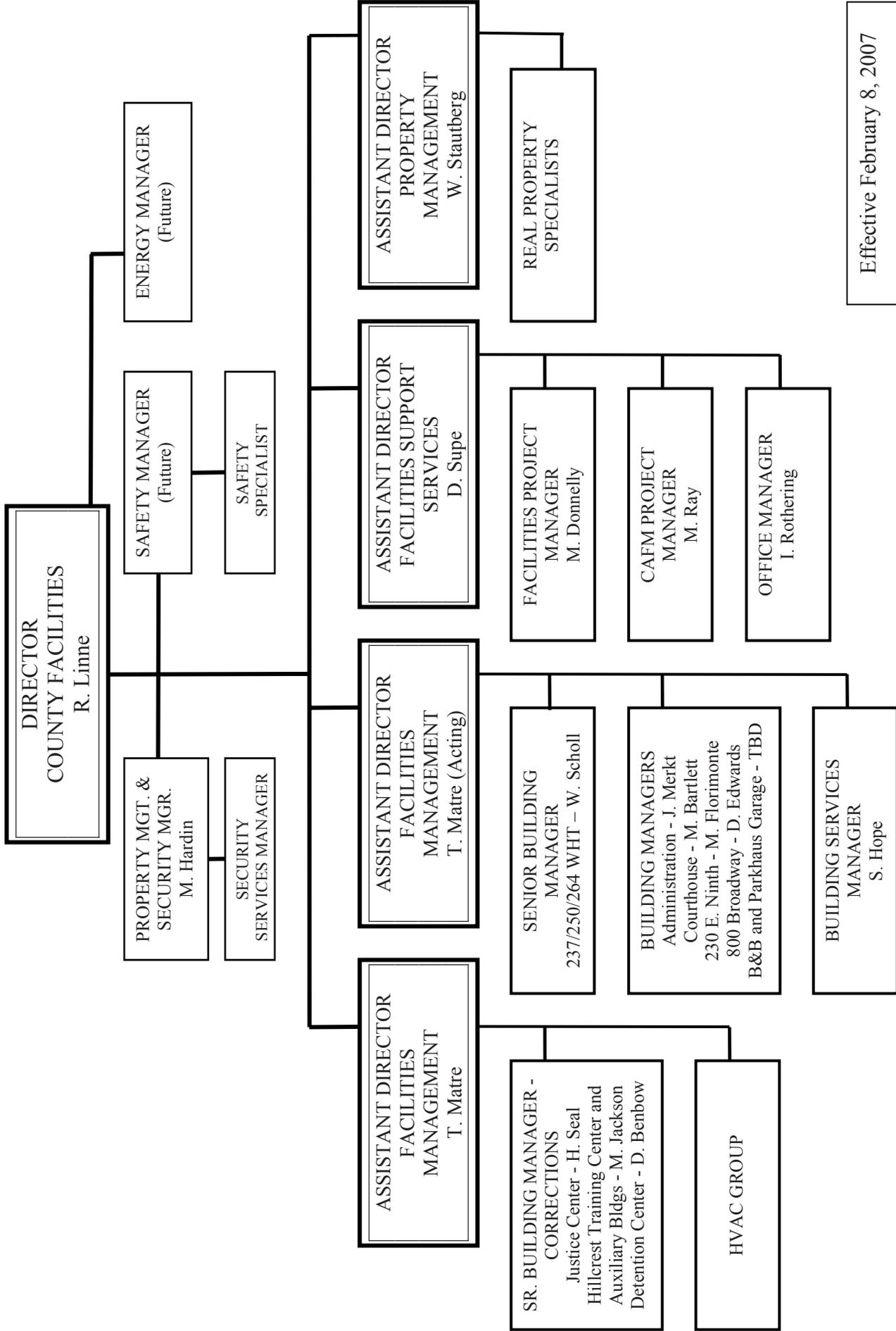
I am pleased to announce that the plans for the transfer of the maintenance responsibilities for Hillcrest Youth Training Center and Youth Detention Center from Juvenile Court to the Facilities Department have been finalized. Effective February 8, 2007, the Facilities Department will assume complete responsibility for the management of all maintenance tasks at these two County Facilities. The Department will increase by 25 positions as a result of this opportunity, along with all service contracts for those facilities.

As a result there will be a reorganization of the Facilities Department, the major changes are:

- There will be two Assistant Directors responsible for Facility Management
 - Anthony Matre will be responsible for the following facilities:
 - Justice Center
 - Youth Detention Center
 - Hillcrest Youth Training Center
 - Patrol Headquarters and Target Range
 - Communications Center
 - Coroner's
 - Records Center
 - Public Works Garage
 - Memorial Hall
 - Fairgrounds
 - County Engineer's Garages
 - HVAC Group will report Anthony Matre
- The new Assistant Director will be responsible for the following facilities:
 - County Courthouse
 - County Administration Building
 - 230 East Ninth Street
 - 800 Broadway
 - 237 William Howard Taft
 - 250 William Howard Taft
 - 264 William Howard Taft
 - Alms & Doepke Parkhaus Garage
 - B&B Parking Lot
- Anthony Matre will fill both Assistant Director positions until the new position is filled
- Mike Jackson and Howard Seal will be promoted to Senior Building Manager - Corrections
- An Account Clerk 3 position will be added to Support Services Division to perform accounting functions associated for the Juvenile Facilities and 237 William Howard Taft
- The Energy Manager position and the energy consultants will report directly to the Director

On Thursday, January 25th, you are invited to an informational meeting regarding the reorganization at 10 am in the Conference Room on the 16th Floor at 800 Broadway. Attendance is optional.

Ralph Linne - Director



Effective February 8, 2007