



# Facility Management Newsletter

## Letter from the Director

As I reviewed the responsibilities assigned to the Department of County Facilities since the first of the year, a reorganization of the department was in order.

1. As previously announced, earlier this year, there are two Assistant Directors responsible for Facilities Management. The Assistant Directors are:  
Anthony Matre - Corrections  
Willie Schadler - Office Buildings

Also, this Division is responsible for additional maintenance at the Queensgate facility per a new Lease Agreement.

2. The position of Safety Officer and Security & Property Manager has been consolidated into the position of Safety & Security Manager. Mr. Mike Puckett will assume these responsibilities on June 25th. The administration of the CMC Property Management contract has been assumed by the department Director.
3. John Michel has joined our department as Assistant Director of Trades/Project Management, and Kevin Maue as the Facilities Project Manager reporting directly to Mr. Michel. The Trades and Projects under Mark Donnelly have been reassigned from Support Services to this new Division. Also, Arlene Brown and Bert Watts will report to Mr. Michel.

On Thursday, June 21st, you are invited to an informational meeting regarding these changes, and other subjects, at 10am in the conference room on the 16th floor at 800 Broadway. Attendance is optional.

*Ralph Linne - Director*

