



# Hamilton County

## Board of County Commissioners

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## Memorandum

**TO:** Hamilton County Residents

**FROM:** Commissioner Chris Monzel *CPM*

**DATE:** October 3, 2014

**RE:** Hamilton County Board of Zoning Appeals

Commissioners have the responsibility to appoint members to several boards and commissions, providing oversight to many important organizations and initiatives in Hamilton County. One of these Boards, the **Hamilton County Board of Zoning Appeals** has an **opening for one (1) board member to serve as an alternate, term to expire December 11, 2019.**

I invite you to consider applying to be a member on this board. The purpose of this board is to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of sections 303.01 to 303.25 of the Revised Code, or of any resolution adopted pursuant thereto.

The Hamilton County Board of Zoning appeals shall consist of five (5) members who must live within the unincorporated territory of Hamilton County, and not more than two of whom may come from the same township. The Board of County Commissioners (BOCC) may appoint two alternate members to the county board of zoning appeals, for terms to be determined by the board of county commissioners. An alternate member shall take the place of an absent regular member at any meeting of the board of zoning appeals, according to procedures prescribed by resolution by the board of county commissioners. An alternate member shall meet the same appointment criteria as a regular member.

When attending a meeting on behalf of an absent member, the alternate member may vote on any matter on which the absent member is authorized to vote. Resolution to establish a process to appoint Alternate Members approved on May 21, 2003 by the BOCC

**At this time there is an opening for one (1) board member residing in Miami Township, Harrison Township or Columbia Township, term to expire December 11, 2019.**

I encourage all interested residents to apply to serve on this important Board. To apply, download the application here:

[http://www.hamiltoncountyohio.gov/boards\\_commissions/forms/application.asp](http://www.hamiltoncountyohio.gov/boards_commissions/forms/application.asp)

Fax, email or mail your completed and signed application and resume to:

Jacqueline Panioto, Clerk of the Board  
138 E. Court Street, Room 603  
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Phone: (513) 946-4414  
Fax: (513) 946-4444  
Email: [Jacqueline.Panioto@hamilton-co.org](mailto:Jacqueline.Panioto@hamilton-co.org)

**The deadline to apply for the Hamilton County Board of Zoning Appeals is Friday, November 7, 2014.**

For information on this Board or any other County Boards and Commissions, visit the County's web site:

[http://www.hamiltoncountyohio.gov/boards\\_commissions/Default.asp](http://www.hamiltoncountyohio.gov/boards_commissions/Default.asp)

Or feel free to contact my office at (513) 946-4409.

Thank you for your interest in serving Hamilton County.