Hamilton County

Board of County Commissioners

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Memorandum

TO: **Hamilton County Residents**

FROM: **Commissioner Chris Monzel** CEM

DATE: **October 3, 2016**

RE: **Hamilton County Board of Zoning Appeals**

Commissioners have the responsibility to appoint members to several boards and commissions, providing oversight to many important organizations and initiatives in Hamilton County. One of these Boards, **the Hamilton County Board of Zoning Appeals has an opening for one (1) board member, term ending December 11, 2021.**

I invite you to consider applying to be a member on this board. The purpose of this board is to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of sections 303.01 to 303.25 of the Revised Code, or of any resolution adopted pursuant thereto.

The Hamilton County Board of Zoning appeals shall consist of five (5)members who must live within the unincorporated territory of Hamilton County, and not more than two of whom may come from the same township. The Board of County Commissioners (BOCC) may appoint two alternate members to the county board of zoning appeals, for terms to be determined by the board of county commissioners. An alternate member shall take the place of an absent regular member at any meeting of the board of zoning appeals, according to procedures prescribed by resolution by the board of county commissioners. An alternate member shall meet the same appointment criteria as a regular member.

When attending a meeting on behalf of an absent member, the alternate member may vote on any matter on which the absent member is authorized to vote. Resolution to establish a process to appoint Alternate Members approved on May 21, 2003 by the BOCC

At this time there is an opening for one (1) board member residing in Harrison Township, Miami Township or Columbia Township, to fill a term ending December 11, 2021.

I encourage all interested residents to apply to serve on this important Board. To apply, download the application here:

http://www.hamiltoncountyohio.gov/boards_commissions/forms/application.asp

Fax, email or mail your completed and signed application and resume to:

Jacqueline Panioto, Clerk of the Board
138 E. Court Street, Room 603
Cincinnati, Ohio 45202
Phone: (513) 946-4414
Fax: (513) 946-4444
Email: Jacqueline.Panioto@hamilton-co.org

The deadline to apply for the Hamilton County Board of Zoning Appeals is Friday, November 4, 2016.

For information on this Board or any other County Boards and Commissions, visit the County's web site:

http://www.hamiltoncountyohio.gov/boards_commissions/Default.asp
or feel free to contact my office at (513) 946-4409.

Thank you for your interest in serving Hamilton County.