

## District Profile

<b>Loveland City School District</b>	<b>Loveland City School District</b> <b>757 South Lebanon Road</b> <b>Loveland, OH 45140</b> <b>Phone: (513) 683-5600</b> <b>Fax: (513) 683-5697</b>	<b>Website</b>  <a href="http://www.lovelandschools.org/">http://www.lovelandschools.org/</a>
	<b>Contact for Help Me Grow:</b>  <b>Name: Carrie Smith</b> Title: School Psychologist Phone: (513) 697-3043 Cell: Fax: (513) 677-7960 Email: <a href="mailto:smithca@lovelandschools.org">smithca@lovelandschools.org</a>  <b>Name: Heidi Stickney</b> Title: Coordinator of Special Education Email: <a href="mailto:sticknhe@lovelandschools.org">sticknhe@lovelandschools.org</a>	<b>Central Office Personnel</b>  <b>Dr. John Marschhausen</b> Superintendent <a href="mailto:marschjo@lovelandschools.org">marschjo@lovelandschools.org</a>  <b>Mary Ellen Wilson</b> Assistant Superintendent <a href="mailto:wilsonma@lovelandschools.org">wilsonma@lovelandschools.org</a>  Greg Smith Assistant Superintendent <a href="mailto:smithgr@lovelandschools.org">smithgr@lovelandschools.org</a>

### Key Activities/paperwork for : Help Me Grow

The following documents and activities would support a seamless transition from Help Me Grow to preschool.

- If a student qualifies for Part B services, parents will need to register their child at Loveland Early Childhood Center in order to establish their residency
- Parent will need proof of residency
- Original birth certificate & Social Security Card
- Immunization Record
- Custody Papers (if applicable) Court Documents if the child is a foster child. Address of biological parent(s) for residency purposes for foster children. (This needs to be separate from "Custody Papers")
- IFSP
- Eligibility from Help Me Grow
- Child will need a medical evaluation if they qualify for an MFE
- Any reports/evaluations from private therapists and medical personnel

The district requests:

- The district would like for the service coordinators to review with parents about the eligibility of the child as they move from Part C to Part B services and if the child will possibly still qualify for services or not.
- The district would like to receive updates on the status of children who live in their district and are receiving services from Help Me Grow. It will be helpful to know if they have moved, or no longer qualify so that the district can determine upcoming numbers.

**Elementary Buildings**

<p><b>Loveland Early Childhood Center</b> 6740 Loveland-Miamiville Road Loveland, OH 45140</p> <p>Phone: (513) 683-4200 Fax: (513) 677-7960</p>	
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