

HAMILTON COUNTY REGIONAL PLANNING COMMISSION
Thoroughfare Plan R-O-W Modification Process

	Schedule	Applicant	RPC Staff	RPC
BEFORE RPC MEETING	At least 21 calendar days before the desired RPC public hearing date (held on first Thursday of each month).	Submits Completed Application and fee ¹		
	Within 1 workday after submission of application		1. Reviews application for completeness & advises applicant 2. Submits application to County Engineer	
	1 week before RPC meeting		Finalizes staff report and copies applicant	Packet is sent to RPC members
	1st Thursday of each month (RPC regular meeting)			Holds public hearing and votes on amendment ²
	Within 1 week after RPC's adoption		Notifies County Engineer of RPC decision	

NOTES:

1. Fees: (\$200.00).
2. RPC approval requires four affirmative votes.

HAMILTON COUNTY REGIONAL PLANNING COMMISSION

Thoroughfare Plan
Right-of-Way Width Modification Application



HAMILTON COUNTY
Planning + Development

APPLICANT INFORMATION						
Last Name		First		M.I.	Date	
Company			Title			
Street Address				Suite/Unit #		
City			State		ZIP	
Phone			E-mail Address			
RATIONALE FOR REQUEST (as stipulated by Hamilton County Thoroughfare Plan)						
In conjunction with locally adopted subarea plan (please attach or reference plan)				YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Impractical based on traffic study (please attach traffic study)				YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Bypass or road improvement <input type="checkbox"/> (please attach letter from County Engineer)				YES <input type="checkbox"/>	NO <input type="checkbox"/>	
PROJECT INFORMATION						
Name			Parcel #			
Address			Acres		Case #	
City			State		ROW Required	
Jurisdiction			Zip		ROW Requested	
PLEASE ATTACH SITE PLAN AND SUPPORTING DOCUMENTS						
REVIEW PROCESS						
Applications to modify the right-of-way dedication width will be reviewed by the County Engineer who will submit a recommendation to the Hamilton County Regional Planning Commission (HCRPC). The HCRPC will consider the County Engineer's report at its next regular meeting (first Thursday of each month) and make a decision on the requested modification.						
DISCLAIMER AND SIGNATURE						
I CERTIFY THAT THE INFORMATION AND STATEMENTS GIVEN ON THIS APPLICATION AND IN THE ATTACHMENTS ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND COMPLETE BASED UPON THE APPLICATION COMPLETENESS CHECKLIST						
Signature				Date		
Printed Name						
FOR OFFICE USE ONLY						
Date Received			Fee			
Payment Method			County Engineer Recommendation:			
HCRPC Decision:			Date of Action:			