

R.C.C.C. RIVER CITY CORRECTIONAL CENTER POLICIES AND PROCEDURES	EFFECTIVE DATE: 6/26/06
	ANNUAL REVIEW: Yes
	DATE REVIEWED: 3/3/08
SECTION: Programs	
SUBJECT: Discharge Summary is Developed & Shared with the Offender Prior to Termination	
DRC CBCF STANDARD: General Specific #30	
ACA STANDARD: #4-ACRS-5A-2	PAGE <u>1</u> OF <u>1</u> PAGES

I. POLICY

Prior to the offender’s successful program termination, an aftercare plan shall be developed with and provided to the offender, containing recommendations for appropriate linkages.

II. PROCEDURES

Each resident’s progress and plans for discharge shall be summarized on a “Discharge Summary” form which will include:

- I.** Summary of the resident’s program activities and goals met;
- II.** Unusual occurrences such as rules infractions or major disciplinary issues;
- III.** Discharge referrals/recommendations;
- IV.** Arrangements for Continuing Care;

- a. The “Discharge Summary” will be copied and forwarded to the Probation Department and the Continuing Care (Aftercare) Program.

The original “Discharge Summary” will be maintained in the resident file.